



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BOK Center December 2023 Events Date(s) of Event: December 1 - 31, 2023

Location Address: Start: 100 S Denver Ave Council District(s): 1, 4
End: 300 S Denver Ave

Event Description: Concerts, family shows, sporting events, etc.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure, N/A

Anticipated Attendance: Total: 60000 Per Day: 0

Anticipated Participants: Total: 60000 Per Day: 0

Number of Events for Monthly Event: Yes 10

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center - OVG Tulsa Website: www.bokcenter.com

Chief Officer of Host Organization: Keller Taylor

Email and Phone: keller.taylor@oakviewgroup.com 970-518-5131

Applicant Name: Sarah Rhoades

Email and Phone: srhoades@asmtulsa.com 918-894-4272

Professional Event Organizer:

Email and Phone:

On-site Contact: Sarah Rhoades Mobile: 918-894-4272

Billing Contact: BOK Center - OVG Tulsa Phone: 918-894-4272

Billing Address: 200 S DENVER AVE W
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/01/2023 Time: Varies
Street Closure for Event Setup: Date: 12/01/2023 Time: Varies
Street(s) to be Closed for Event Setup: South curb parking lane of 1st St between Denver Ave and Frisco Ave or/and the far East curb lane of Frisco Ave from 1st St to 3rd St. 3rd Street closed for WinterFest.

Event Start: Date: 12/01/2023 Time: Varies
Street Closure for Event Start: Date: 12/01/2023 Time: Varies
Street(s) to be Closed for Event Start: South curb parking lane of 1st St between Denver Ave and Frisco Ave or/and the far East curb lane of Frisco Ave from 1st St to 3rd St. 3rd Street closed for WinterFest.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: See Schedule (Subject to Change)

Event End: Date: 12/31/2023 Time: Varies
Street Reopens after Event End: Date: 12/31/2023 Time: Varies

Event Teardown: Date: 12/31/2023 Time: Varies
Street Reopens after Event Teardown: Date: 12/31/2023 Time: Varies

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: Varies Provider and Phone: Various media outlets will set up small tents on the Grand Plaza for different events (corner of 3rd St and Denver Ave)

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: OVG360 Tulsa Chief of Security, Michael Tremblay (918) 894.4395, michael.tremblay@oakviewgroup.com

Medical and/or First Aid Services: No Contact, Email and Phone: EMSA will be inside BOK Center for events

Traffic Control Barricade Company: No Contact, Email and Phone: OVG360 Tulsa/BOK Center owns all needed barricade and signage

Equipment Setup: Date: 12/01/2023 Time: N/A Equipment Pickup: Date: 12/31/2023 Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St from Cheyenne Ave and Denver Ave

Sponsor and Other Event Information

Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other Event Information: TPD may close adjacent streets and intersections as needed for traffic control and pedestrian safety. See map.

During events with more than 5000 ticket sales, 3rd St between Denver Ave and Frisco Ave will be closed starting at 5:30 PM on the date proceeding the event until 1 ½ hours past the end of the event. BOK owns required equipment to close the street.

During events with more than 5000 ticket sales while WinterFest occupies 3rd St, Denver Ave between 3rd St and 2nd St will be closed starting 1 hour before doors open until 1 ½ hours past the end of the event. Tulsa Police will utilize police vehicles to close street.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service: No Provider and Phone: BOK Center has trash canisters located outside of each entrance to th

Presented Event Concept to:

It is listed on the BOK Center website

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

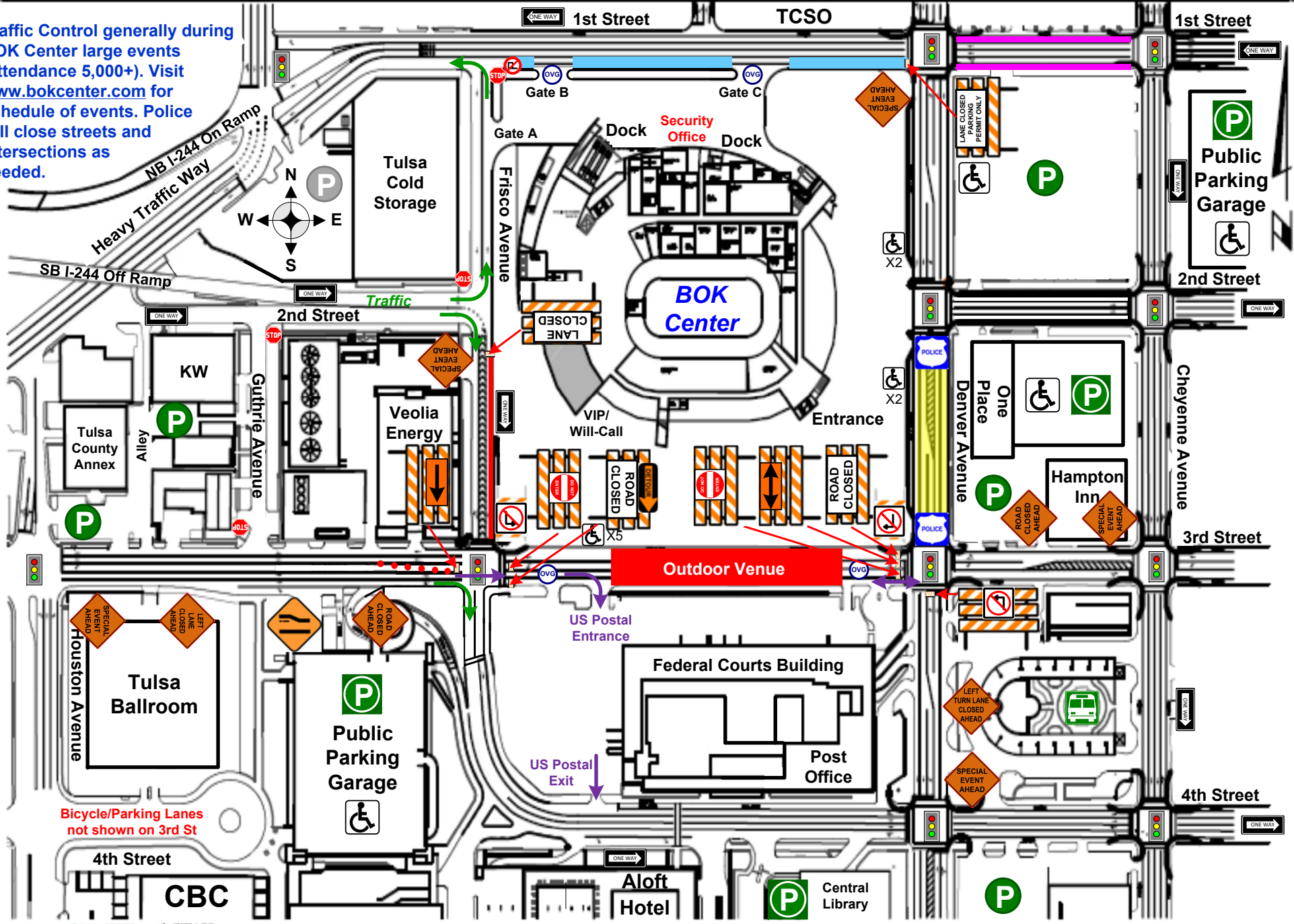
Date received: 10/31/2023 Date routed: 11/20/2023 Date for review: 11/29/2023
Special Events Committee Recommendation: Meeting Review Yes No 11/15/2023
Date routed to Mayor: 11/20/2023 Mayor's Recommendation: Yes No _____
Date routed to Council: 11/20/2023 City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: SEC meeting 11/15/2023. Mayor agenda
11/29/2023. City Council agenda 11/29/2023. Application revised 11/20/2023.

BOK CENTER STREET CLOSINGS FOR DECEMBER 2023

<u>DATE</u>	<u>DOOR TIME</u>	<u>START TIME</u>	<u>END TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
1-Dec	5:30pm	7:00pm	11:00pm	Jon Pardi	8,000	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
2-Dec	6:00pm	7:00pm	10:30pm	Oilers Hockey Game	3,000	5pm	7am	1st Street Parking Spots
3-Dec	3:00pm	4:00pm	7:30pm	Oilers Hockey Game	3,000	5pm	7am	1st Street Parking Spots
8-Dec	N/A	N/A	N/A	OU v. UA Men's Basketball CLOSED Practice	0	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
9-Dec	1:30pm	3:00pm	6:00pm	OU v. UA Men's Basketball Game	16,500	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
15-Dec	6:00pm	7:30pm	10:00pm	Trans-Siberian Orchestra	8,000	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
16-Dec	6:00pm	7:00pm	10:30pm	For King & Country	6,500	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
17-Dec	3:00pm	4:00pm	7:30pm	Oilers Hockey Game	3,000	5pm	7am	1st Street Parking Spots
22-Dec	6:00pm	7:00pm	10:30pm	Oilers Hockey Game	3,000	5pm	7am	1st Street Parking Spots
27-Dec - 29-Dec	All Day	All Day	All Day	Tournament of Champions	Varies	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd
30-Dec	6:00pm	7:30pm	11:00pm	Parker McCollum	8,000	5pm	7am	1st Street & East curb lane on Frisco Ave between 1st and 3rd

These are estimated event times & attendance. *WINTERFEST is open/3rd Street will be closed for the duration of the month.

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.

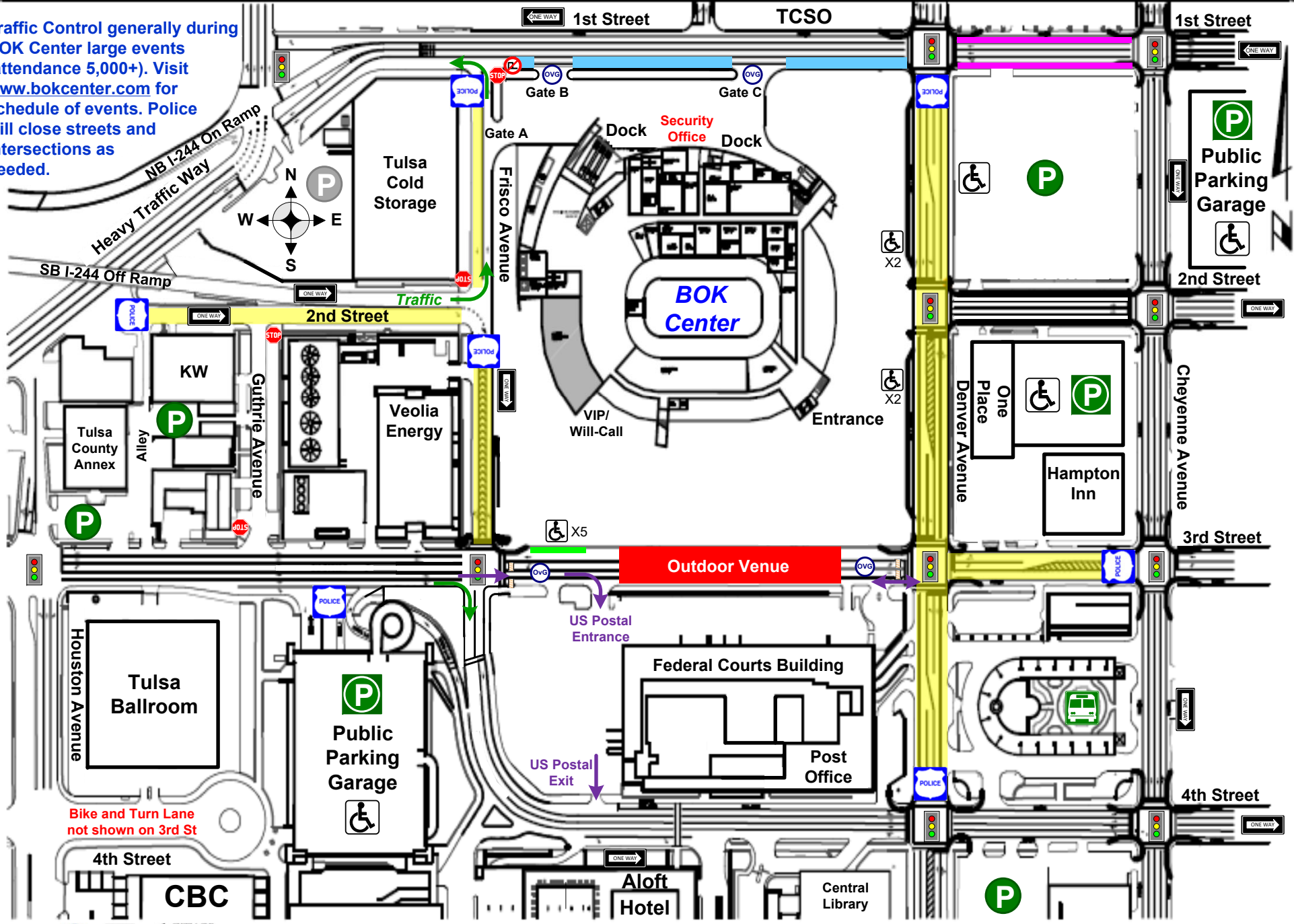







- OVG BOK Center Security
- Parking Permit Only
- Road Closure before the Event Starts and after the Event Ends when 3rd Street is Closed for venue.
- Rideshare Lane Closure by Police
- Outdoor Venue Road Closure
- POLICE



Bicycle/Parking Lanes not shown on 3rd St

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-  Road Closure Depending on Crowd Size before Event Starts and before Event Ends
-  N Curb Parking Lane Closure
-  Parking Permit Only
-  Outdoor Venue Road Closure
-  Rideshare Lane Closure by Police