



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Christmas Parade Date(s) of Event: December 9, 2023

Location Address: Start: 212 E 6th St Council District(s): 1, 4  
End: 707 S Boulder Ave

Event Description: American Waste Control and KTUL will be hosting the Tulsa Christmas parade on Saturday December 9th at 11am and will feature balloons, floats, marching bands and other entries.

Event Category: Parade

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Live Entertainment, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 10000

Anticipated Participants: Total: 250 Per Day: 250

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: AMERICAN WASTE CONTROL INC Website: https://tulsachristmasparade.org/

Chief Officer of Host Organization: Paul Ross

Email and Phone: paul@awcok.com 918-446-0023

Applicant Name: Paul Ross

Email and Phone: paul@awcok.com 918-446-0023

Professional Event Organizer:

Email and Phone:

On-site Contact: Paul Ross Mobile: 918-282-0490

Billing Contact: Tulsa Christmas Parade Phone: 918-446-0023

Billing Address: 1420 W 35TH ST S  
Tulsa, OK 74107

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 12/08/2023 Time: Noon  
Street Closure for Event Setup: Date: 12/08/2023 Time: Noon  
Street(s) to be Closed for Event Setup: TV Viewing/VIP Area: Close 6th St between Detroit Ave and Cincinnati Ave at 1200 on Friday Dec. 8th and open at 1400 on Dec. 9th

**Event Start:** Date: 12/09/2023 Time: 10 am  
Street Closure for Event Start: Date: 12/09/2023 Time: 6 am  
Street(s) to be Closed for Event Start: Parade Staging Area: Close at 0600 and open at 1300  
6th St between Elgin Ave and Main St  
7th St between Elgin Ave and Boston Ave  
8th St between Elgin Ave and Main St  
9th St between Elgin Ave and Boston Ave  
Detroit Ave between 6th St and 10th St

Parade Route: Close at 0930 and open at 1300  
6th St between Cincinnati Ave and Main St  
Boston Ave between 3rd St and 6th St  
3rd St between Cincinnati Ave and Cheyenne Ave  
Boulder Ave between 2nd St and 10th St

Run, Walk, Parade Start Time: Tulsa Parks Egg Nog Pajama Jog on the Parade route to begin 10 am  
Tulsa Christmas Parade begin at 11 am

Daily Event Hours: NA

**Event End:** Date: 12/09/2023 Time: Noon  
Street Reopens after Event End: Date: 12/09/2023 Time: 1300

**Event Teardown:** Date: 12/09/2023 Time: 1200  
Street Reopens after Event Teardown: Date: 12/09/2023 Time: 1300

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 8 (Sizes TBD) Provider and Phone: ABCO (918) 583-6557  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit - Jack Hoehner (918) 527-0025  
TPD Ron Neal (918) 633-0051

Medical and/or First Aid Services: Yes Contact, Email and Phone: TFD Derek Dixon (918) 625-0211

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder (918) 906-0551, bholder@roadsafetraffic.com

Equipment Setup: Date: 12/08/2023 Time: 1200 Equipment Pickup: Date: 12/09/2023 Time: 1200

Crowd Management Fencing Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder (918) 906-0551, bholder@roadsafetraffic.com

Equipment Setup: Date: 12/09/2023 Time: 0600 Equipment Pickup: Date: 12/09/2023 Time: 1200

Parking Type: Parking Garage, Street, ADA parking not available, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): American Waste Control

Park: Yes Name of Park and Location: Chapman Green Park at 6th St and Boston Ave will have Tulsa Parks 10x10 tent

Drone: No

Portable Toilets: Yes Provider and Phone: BWI Porta Johns (877) 294-1000

Total Number of Portable Toilets: 14 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 12/08/2023 Time: 0900

Equipment Pickup: Date: 12/11/2023 Time: 0900

Other Event Information: See Map. 10th St will remain open.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: List of Parade participants TBD

Sound Amplification: Yes

Start Time: 0900

Finish Time: 1200

Please describe the sound equipment that will be used for your event:

Sound for spectators in bleachers

Sound checks conducted prior to the event: Yes

Start Time: 0900

Finish Time: 0915

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Banners, Christmas Tree

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Semper Fi Cleaning will clean route, staging etc...

Number of Trash Receptacles: 25

Number of Dumpsters: 6

Number of Recycling Containers: 2

Cleanup Service: Yes Provider and Phone: Semper Fi Cleaning Service Matt Maynard (918) 724-0544

Presented Event Concept to:

Business Assn, Businesses

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/29/2023      Date routed: 11/20/2023      Date for review: 11/29/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 11/15/2023. Mayor agenda 11/29/2023. City Council agenda 11/29/2023. Static TCP map pending.

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# TULSA CHRISTMAS PARADE

2023

# Have a Holly Berry Christmas



December 9th, 2023  
11 AM  
**SIXTH & CINCINNATI**

**STAGING**  
(Enter North on Detroit then you will be directed to Boston or Elgin)

**TV / VIP**

**ROUTE**

**DISBAND\***

\* Santa, AWC Train and balloons go back to where they started. All other disbands continue south on Boulder

