



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Football Games Date(s) of Event: Nov 4, 18, 2023

Location Address: Start: 800 S. Harvard Ave. (Westbound)
End: 800 S. Delaware Ave. (Eastbound) Council District(s): 4

Event Description: Closing off 8th Street on TU campus for tailgating and game day activities for The University of Tulsa Football games. TU vs Charlotte, 11/4/2023. TU vs North TX, 11/18/2023.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 10000

Anticipated Participants: Total: 10000 Per Day: 10000

Number of Events for Monthly Event: 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: UNIVERSITY OF TULSA Website: https://utulsa.edu/

Chief Officer of Host Organization: Laura Lewis

Email and Phone: lal9024@utulsa.edu (918) 631-2642

Applicant Name: Laura Lewis

Email and Phone: lal9024@utulsa.edu (918) 631-2642

Professional Event Organizer:

Email and Phone:

On-site Contact: Laura Lewis Mobile: (918) 631-2642

Billing Contact: The University of Tulsa Phone: (918) 631-2642

Billing Address: 2905 E 7th McClure Hall #104 McClure Hall #104
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/03/2023 Time: 5:00 p.m.
Street Closure for Event Setup: Date: 11/04/2023 Time: 5:00 a.m.
Street(s) to be Closed for Event Setup: 8th Street between Delaware Ave. and Harvard Ave. Traffic control equipment will be removed after each game.

Event Start: Date: 11/04/2023 Time: 8:00 a.m.
Street Closure for Event Start: Date: 11/04/2023 Time: 5:00 a.m.
Street(s) to be Closed for Event Start: 8th Street between Delaware Ave. and Harvard Ave. Traffic control equipment will be removed after each game.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: TU vs Charlotte, 3:00 p.m., 11/4/2023.
TU vs North TX, TBD, 11/18/2023.

Event End: Date: 11/18/2023 Time: 11:45 p.m.
Street Reopens after Event End: Date: 11/19/2023 Time: 12:00 a.m.

Event Teardown: Date: 11/18/2023 Time: 11:45 p.m.
Street Reopens after Event Teardown: Date: 11/19/2023 Time: 12:00 a.m.

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer, Free Wine, Wine Sales, Beer Sales
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: TBD Provider and Phone: Party Perfect Event Rental (918) 258-7368
Number of Inflatables: Yes 8 Provider and Phone: Jumping Jiminy (918) 291-5867
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Imperial Fireworks (918) 237-0537

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Richard Lawson (918) 812-7584, rlawson@cityoftulsa.org
Campus Security (918) 631-5555

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA - Adam Paluka (918) 345-0081,
palukaa@emsa.net

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 11/03/2023 Time: 8:00 p.m. Equipment Pickup: Date: 11/19/2023 Time: 8:00 a.m.

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: 918 Shuttles, Patrick Box (918) 231-3639,
patrick@918shuttle.com
Fine Airport Parking Shuttles, Quentin Hope (713) 641-1438,
quentin@fineairportparking.com

Sponsor and Other Event Information

Event Sponsor(s): The University of Tulsa

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 11/03/2023 Time: 5:00 p.m.

Equipment Pickup: Date: 11/19/2023 Time: 800 a.m.

Other Event Information: TPD Special Events Unit (918) 586-6054

TPD will escort football teams on gameday from hotels to campus & from campus to Tulsa International Airport.

TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including notifying DCE, 918-596-7090, if residents are selling parking spots on yards/driveways.

TPD will also provide 4 crosswalk officers/police units. 1 on north side of 8th St. & Harvard Ave. 1 on south side of 8th St. & Harvard Ave. 1 between 11th & Gary Ave./S. Florence Pl. and 1 on 11th St. & S. College Ave.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Swae Lee

Sound Amplification: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 p.m.

Please describe the sound equipment that will be used for your event:

Standard stage equipment and athletic game sounds.

Sound checks conducted prior to the event: Yes

Start Time: 8:00 a.m. Finish Time: 11:00 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather signs to show where parking lots and shuttle stops are. All are on TU private property.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: 50 poly carts distributed across Chapman Stadium.

30 brute 50 gallon trash

Number of Trash Receptacles: 80

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service: Yes Provider and Phone: Roark Landscape, 918-269-4952

Presented Event Concept to:

If not presented, please explain:

All activities are occurring on TU private property and on 8th St. surrounded by TU private property.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/23/2023 Date routed: 10/24/2023 Date for review: 11/01/2023

Special Events Committee Recommendation: _____ Yes No _____

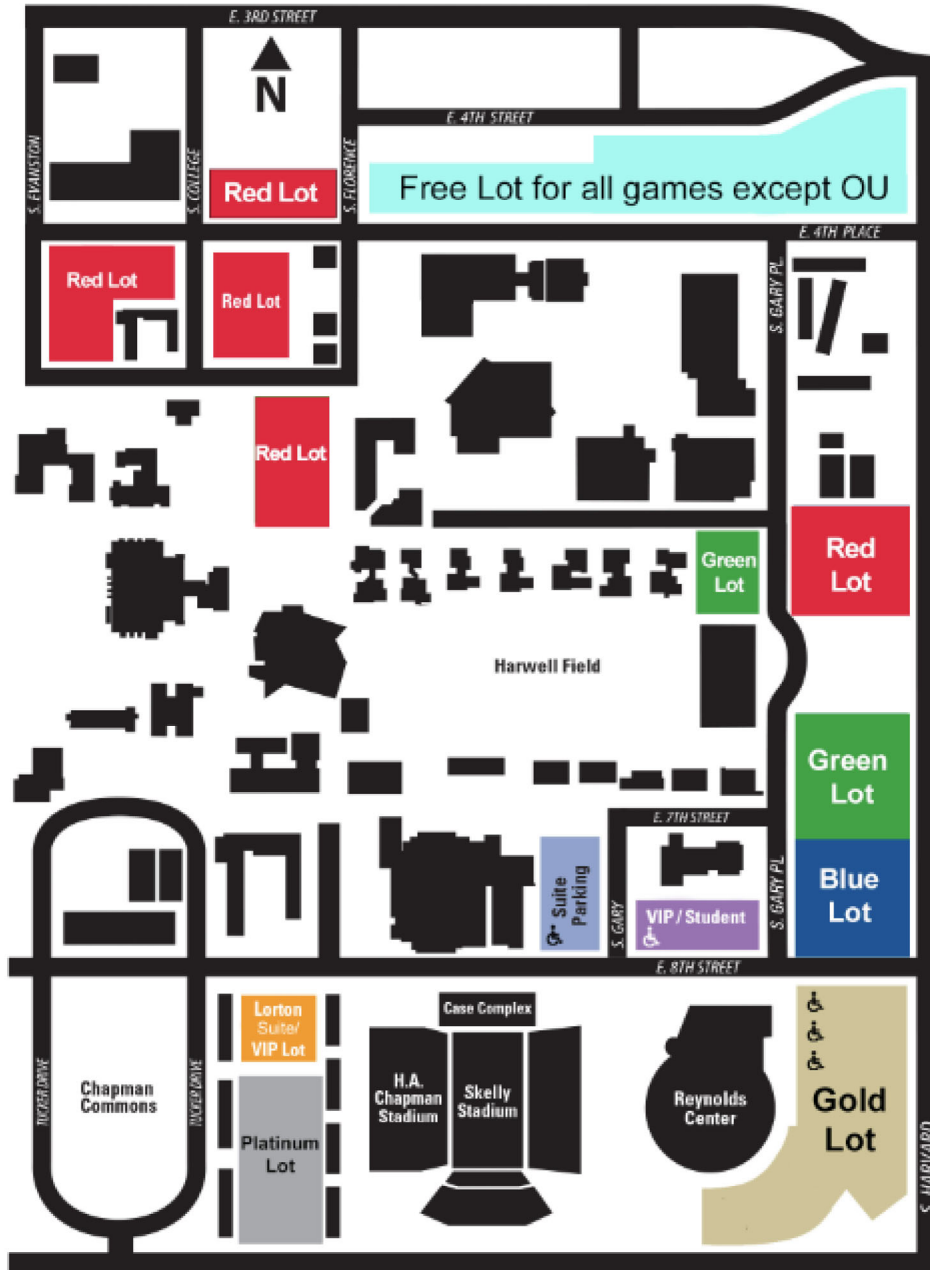
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 11/01/2023. Mayor agenda
11/01/2023. City Council 11/01/2023.

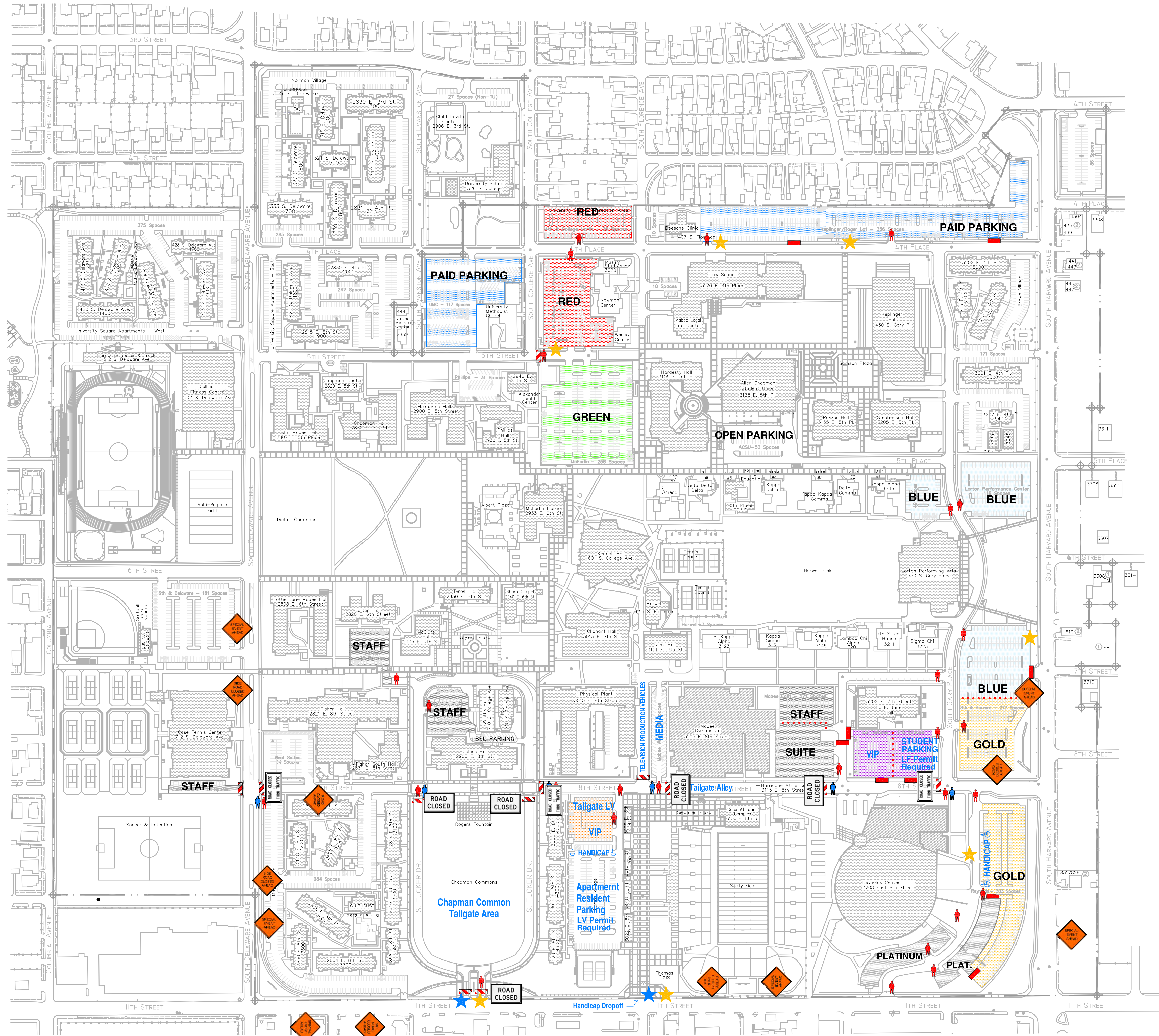
2023 TULSA FOOTBALL PARKING MAP

PARKING MAP



2023 FOOTBALL SHUTTLE MAP





LEGEND:

-  BLOCKED ENTRY
-  BARRICADE(S)
-  CONE LINE
-  PARKING ATTENDANT
-  OFFICER
-  SHUTTLE PICK UP/DROP OFF
-  POST GAME PICK UP
-  SPECIAL EVENT AHEAD
-  SIDE ROAD CLOSED AHEAD
-  ROAD CLOSED AHEAD
-  ROAD CLOSED
-  ROAD CLOSED THRU TRAFFIC



PHYSICAL PLANT
800 South Tucker Drive
Tulsa, Oklahoma 74104
918-631-2245

The University of Tulsa
Campus Map

PROJECT NO:
TU-08-Campus
DATE ISSUED:
7-19-17
DRAWN BY:
SGH
SCALE:
As Noted
REVISIONS:

CAMPUS EVENT PARKING

City Cler . CC secretary 0 /15/2023. Re: RREe

