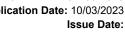
Permit #: SPEV-162465-2023 Application Date: 10/03/2023





# **City of Tulsa** SPECIAL EVENT PERMIT APPLICATION

# Summary of Event

Name of Event: Friendship Church Friendship Fest Date(s) of Event: Oct. 29, 2023

Location Address: Start: 1709 N Madison Ave E Council District(s): 1

End: 1809 N Madison Ave E

Event Description: A community gathering for church members and neighbors of the community.

**Event Category:** Miscellaneous

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, No Parking Signage, Sidewalk

Closure, Private Property, Street Closure

Anticipated Attendance: Total: 300 Per Day: 300 Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

# Host Organization, Applicant and Professional Event Organizer Information

**Host Organization:** Website: https://www.friendshipchurchtulsa.org Friendship Baptist Church

Chief Officer of Host Organization: Dwayne Henderson

Email and Phone: agapebiblefellowhiptulsa@gmail.com 918-809-8989

**Applicant Name:** Brittani Gunnells

Email and Phone: admin@friendshipchurchtulsa.org 918-582-4491

Professional Event Organizer:

Email and Phone:

On-site Contact: Brittani Gunnells Mobile: 918-582-4491 Billing Contact: Brittani Gunnells Phone: 918-582-4491

Billing Address: 1709 N Madison AVE

Tulsa, OK 74106

#### Event Timeline and Lane/Street Closure Information

 Event Setup:
 Date:
 10/29/2023
 Time:
 2pm

 Street Closure for Event Setup:
 Date:
 10/29/2023
 Time:
 2pm

Street(s) to be Closed for Event Setup: <u>Madison Ave between Reading St and Seminole St</u>

 Event Start:
 Date:
 10/29/2023
 Time:
 3pm

 Street Closure for Event Start:
 Date:
 10/29/2023
 Time:
 2pm

Street(s) to be Closed for Event Start: Madison Ave between Reading St and Seminole St

Run, Walk, Parade Start Time: NA

Daily Event Hours: 3-5pm

 Event End:
 Date:
 10/29/2023
 Time:
 5pm

 Street Reopens after Event End:
 Date:
 10/29/2023
 Time:
 6pm

 Event Teardown:
 Date:
 10/29/2023
 Time:
 5pm

 Street Reopens after Event Teardown:
 Date:
 10/29/2023
 Time:
 6pm

#### Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: 0 Provider and Phone: NA

Number of Inflatables: Yes 2 Provider and Phone: Jasmine Jumpers (918) 402-4866

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

# Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Kevin Ferguson (918) 845-0825

Cameron Ingram (918) 260-1625

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: Road Safe Traffic Systems (918) 425-4550

Equipment Setup: Date: 10/29/2023 Time: 2pm Equipment Pickup: Date: 10/29/2023 Time: 6pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### Sponsor and Other Event Information

Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Other Event Information: See TCP Map

# Entertainment and Related Activities

Number of Stages	: <u>0</u>	Number of Performers/Bands: 0				
Performer/Band n	ame and music type:	<u>NA</u>				
Sound Amplification	on: <u>Yes</u>		Start Time:	<u>3pm</u>	Finish Time:	<u>5pm</u>
Please describe th	ne sound equipment th	nat will be used for	your event:			
<u>Speaker</u>						
Sound checks cor	nducted prior to the ev	ent: <u>No</u>	Start Time:		Finish Time:	
Hot air balloons, fi	re lanterns or similar	devices used at ev	ent: <u>No</u> Describe	e:		
<u>NA</u>						
Use of any signs, banners, decorations, or special lighting used at event: No Describe:						
<u>NA</u>						
Mitigation of I	mpact					
	our plan for cleanup a unteers will clean up c				rbage during a	and after you
Number of Trash I	Receptacles: <u>3</u>	Number of Dump	osters: <u>1</u>	Number of Re	ecycling Conta	iners: <u>0</u>
Cleanup Service:	No Provider and Pho	one: <u>NA</u>				
Presented Event (	Concept to:					
<u>Residents</u>						
If not presented, p	lease explain:					
<u>NA</u>						
Affidavit of Ap	plicant					
with all requireme pay and be financi further agree to in representatives, frelated to the Ever	formation contained ir understand, and agree nts of the City, County ally responsible for an idemnify and hold hal om any claims (includ nt. I understand that a ters, City Event person t are based upon injur	to abide by the rule, and State, and any costs and fees the mless the City of ing cost of defending Permit does not expense.	es and regulation by other regulate at may be incurre Tulsa, and all Ci ng such claims) o cuse my failure t	ns governing ory entity related by the Cit ity of Tulsa or damages to comply with the complex with	this Event. I ag ated to this Eve y of Tulsa due to officers, employ that may arise to th orders of law	ree to comply ent. I agree to to the Event. yees, agents from activities y enforcemen
Initials:	On File					

For City of Tulsa Special Events Committee Use Only							
Date received: 10/03/2023 Date routed	10/10/2023	Date for review: 10/25/2023					
Special Events Committee Recommendation:	Yes						
Date routed to Mayor:	Mayor's Recommendation:	Yes					
Date routed to Council:	City Council Approval:	Yes					
Date Permit Issued:	Comments: SEC meeting	g 10/18/2023. Mayor agenda					
10/18/2023. City Council agenda 10/25/2023. Fees paid 10/09/2023.							
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