



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Blocktober Fall Festival

Date(s) of Event: October 28, 2023

Location Address: Start: 100 N Greenwood Ave (Archer St)
End: 311 North Greenwood Ave (I-244)

Council District(s): 1

Event Description: Children's fall festival

Event Category: Street/Block Party

Event Includes: Public Right of Way, Street Closure

Anticipated Attendance: Total: 200

Per Day: 200

Anticipated Participants: Total: 25

Per Day: 25

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Black Flower Society

Website: <https://www.facebook.com/TheBlackFlowerSociety/>

Chief Officer of Host Organization: Carol Ainsworth

Email and Phone: caainsworth@cox.net 918-779-2702

Applicant Name: Carol Ainsworth

Email and Phone: caainsworth@cox.net 918-779-2702

Professional Event Organizer:

Email and Phone:

On-site Contact: Viviane Patton

Mobile: 918-851-2309

Billing Contact: Carol Ainsworth

Phone:

Billing Address: 1723 W LATIMER ST N
Tulsa, OK 74127

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/28/2023 Time: Noon
Street Closure for Event Setup: Date: 10/28/2023 Time: 10am
Street(s) to be Closed for Event Setup: Greenwood Ave from Archer St to 311 N (I-244) - Leaving access to ONEOK Field back gate, if necessary.

Event Start: Date: 10/28/2023 Time: Noon
Street Closure for Event Start: Date: 10/28/2023 Time: 10am
Street(s) to be Closed for Event Start: Greenwood Ave from Archer St to 311 N (I-244) - Leaving access to ONEOK Field back gate, if necessary.

Run, Walk, Parade Start Time: NA
Daily Event Hours: Noon- 4pm

Event End: Date: 10/28/2023 Time: 4pm
Street Reopens after Event End: Date: 10/28/2023 Time: 6:00pm

Event Teardown: Date: 10/28/2023 Time: 4:00pm
Street Reopens after Event Teardown: Date: 10/28/2023 Time: 6:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: Yes 2 Provider and Phone: Jumping Jimmy (918) 291-5887
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: D&A Security (918) ?

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) ?

Traffic Control Barricade Company: Yes Contact, Email and Phone: Roadside Traffic Systems (918) 425-4550

Equipment Setup: Date: 10/28/2023 Time: 11:00am Equipment Pickup: Date: 10/28/2023 Time: 6:00pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Black Flower Society

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/28/2023 Time: 11:00AM

Equipment Pickup: Date: 10/28/2023 Time: 5:00PM

Other Event Information: See TCP Map

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: Noon

Finish Time: 4:00pm

Please describe the sound equipment that will be used for your event:

DJ Set

Sound checks conducted prior to the event: Yes

Start Time: 11:00am

Finish Time: Noon

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Members of Black Flower Society will clean up

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Business Assn, Black Flower Society

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

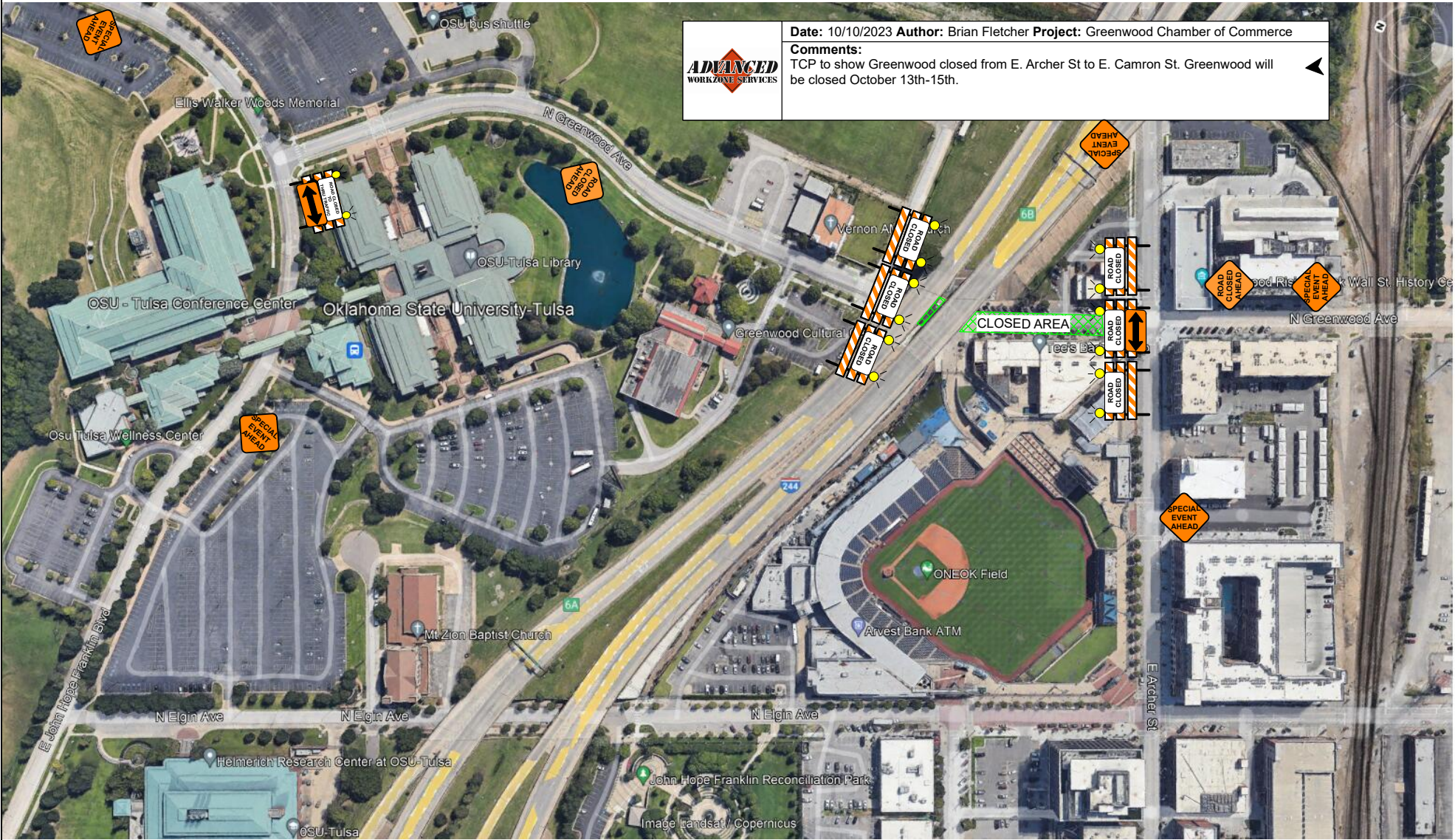
Date received: 09/01/2023 Date routed: 10/12/2023 Date for review: 10/25/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 10/18/2023. Mayor agenda
10/18/2023. City Council agenda 10/25/2023. Application still has pending information 10/12/2023.
TCP map 10/12/2023.



Date: 10/10/2023 **Author:** Brian Fletcher **Project:** Greenwood Chamber of Commerce
Comments:
 TCP to show Greenwood closed from E. Archer St to E. Camron St. Greenwood will be closed October 13th-15th.



CLOSED AREA

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

SPECIAL EVENT AHEAD

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Ellis Walker Woods Memorial

OSU bus shuttle

N Greenwood Ave

OSU-Tulsa Library

Oklahoma State University-Tulsa

OSU - Tulsa Conference Center

Greenwood Cultural

Vernon Al

6B

N Greenwood Ave

OSU Tulsa Wellness Center

ONEOK Field

Arvest Bank ATM

E Archer St

N Elgin Ave

N Elgin Ave

N Elgin Ave

Helmerich Research Center at OSU-Tulsa

OSU-Tulsa

John Hope Franklin Reconciliation Park

Image Landsat / Copernicus

E John Hope Franklin Bldg

244

6A

2