



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa OktoberfestDate(s) of Event: October 17 - 22, 2023Location Address: Start: 2000 S Jackson Ave  
End: 2300 S Jackson AveCouncil District(s): 2Event Description: Celebration of German Culture**Event Category:** Festival/Celebration**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, No Parking Signage, Street Closure, 5K Run on River Parks TrailAnticipated Attendance: Total: 40000Per Day: 8000Anticipated Participants: Total: 3000Per Day: 500Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Tulsa Oktoberfest, Inc.Website: www.tulsaoktoberfest.orgChief Officer of Host Organization: Tonja CarriggEmail and Phone: tcarrigg@riverparks.org 918-645-7424Applicant Name: John DownieEmail and Phone: jdownie@riverparks.org 513-615-1474Professional Event Organizer: John Downie, Tulsa Oktoberfest, Inc.Email and Phone: jdownie@riverparks.org 513-615-1474On-site Contact: John DownieMobile: 513-615-1474Billing Contact: Tulsa Oktoberfest, Inc.Phone: 513-615-1474Billing Address: 2424 East 21st Street 300  
Tulsa, OK 74114

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 09/06/2023 Time: 0600  
Street Closure for Event Setup: Date: 10/16/2023 Time: 0600  
Street(s) to be Closed for Event Setup: Jackson Ave between 20th St and 23rd St  
21st St between Jackson Ave and Maybelle Ave  
Restricted Access to Neighborhood

**Event Start:** Date: 10/16/2023 Time: 1800  
Street Closure for Event Start: Date: 10/17/2023 Time: 0600  
Street(s) to be Closed for Event Start: Jackson Ave between 20th St and 23rd St  
21st St between Jackson Ave and Maybelle Ave  
Restricted Access to Neighborhood

Run, Walk, Parade Start Time: 5K Run Thursday, Oct. 19, at 1920 on the River Parks Trail  
Daily Event Hours: Event Hours: Tuesday, 1800-2300; Wednesday, 1500-2300;  
Thursday, 1600-2300; Friday and Saturday: 1100-0100;  
Sunday: 1100-1830.

**Event End:** Date: 10/21/2023 Time: 1830  
Street Reopens after Event End: Date: 10/22/2023 Time: 0600

**Event Teardown:** Date: 10/22/2023 Time: 0600  
Street Reopens after Event Teardown: Date: 10/22/2023 Time: 0600

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales  
Number of Food Vendors: 24  
Number of Food Trucks: 4  
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas  
Number of Item Vendors: 65 Number of Service Vendors: 14  
Number & Sizes of Tents: 50, 10x10, Provider and Phone: Marquee Event Rentals (785) 979-9284  
20x30, Party Pro Rentals (918) 519-5551  
100x240,  
64x82, 40x80,  
etc.

Number of Inflatables: Yes 1 Provider and Phone: Boston Beer Company (617) 462-5573  
Number of Amusement Rides: Yes 20 Provider and Phone: Evans Carnival (816) 309-5968  
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes  
Provider and Phone: Hance Fireworks (918) 431-5876

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Mark Shelton (918) 671-5781 (Off Duty Police). Terra Shelton (918) 688-2169 (Private Security). John Hoehner (918) 586-6054 (TPD Special Events Unit).

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department, Jeremy Miller (918) 697-1771

Traffic Control Barricade Company: Yes Contact, Email and Phone: Action Safety Supply (918) 234-8222, mailto:ben@actionsafetysupply.com,

Equipment Setup: Date: 10/14/2023 Time: 0600 Equipment Pickup: Date: 10/21/2023 Time: 2000

Crowd Management Fencing Company: Yes Contact, Email and Phone: Owasso Fencing (918) 272-5555, sales@owassofence.com, Zoom Fencing (813) 785-9938, Brad Diggans, brad@zoomfence.com.

Equipment Setup: Date: 09/06/2023 Time: 0600 Equipment Pickup: Date: 11/02/2023 Time: 0600

Parking Type: Unpaved Lot, ADA parking not available, ADA parking available, Parking not available

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: TranSolPro (918) 830-0315 , Kevin Sparks, kevin transolpro.com, kevin@transolpro.com.

## **Sponsor and Other Event Information**

Event Sponsor(s): LDF Distributing, Zeeco, Anheuser Busch, RNDC, etc.

Park: Yes Name of Park and Location: River West Festival Park, 2100 S Jackson Ave

Drone: Yes

Portable Toilets: Yes Provider and Phone: At Your Service (918) 850-0568, brett@aysrentals.com

Total Number of Portable Toilets: 180 Number of ADA Accessible Portable Toilets: 30

Equipment Setup: Date: 10/11/2023 Time: 0600

Equipment Pickup: Date: 10/31/2023 Time: 0600

Other Event Information: Due to road construction on 21st St between SW Blvd and Nogales Ave, TCP map still pending.

**Entertainment and Related Activities**

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Number of Stages: 11

Number of Performers/Bands: 150

Performer/Band name and music type: Varies, including German and local music, national and international

Sound Amplification: Yes

Start Time: Festival Hrs Finish Time: Festival Hrs

Please describe the sound equipment that will be used for your event:

Professional grade sound equipment in various tents and outdoor stages

Sound checks conducted prior to the event: Yes

Start Time: 2 Hrs Before Finish Time: End of Festival

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Various banners throughout the venue highlighting sponsors and conforming to the authentic look of the festival

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Hawkeye Professional Services will be cleaning up using American Waste totes and compactors

Number of Trash Receptacles: 300

Number of Dumpsters: 3

Number of Recycling Containers: 3

Cleanup Service: Yes Provider and Phone: Hawkeye Professional Services (918)724-0544

Presented Event Concept to:

Neighborhood Assn

If not presented, please explain:

We will be scheduling times to meet with the residents of the apartments to the west and north

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/01/2023      Date routed: 10/03/2023      Date for review: 10/11/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_



Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 10/04/2023. Mayor agenda 10/11/2023. City Council agenda 10/11/2023. Application revised and TCP map pending 10/03/2023.

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# Tulsa Oktoberfest

## FREE Shuttle Route

Tulsa Oktoberfest is located at 2100 S. Jackson Ave.  
 Shuttle Hours: Wednesday - Sunday, runs continuously from one hour before until one hour after the festival opens & closes each day.

-  SHUTTLE STOP
-  SHUTTLE ROUTE

OSU NORTH CAMPUS  
GREENWOOD AVE

2ND & MAIN  
Near Hyatt  
Regency

BLUE DOME  
DISTRICT  
3rd & Elgin

DOUBLETREE BY HILTON  
TULSA DOWNTOWN  
616 W. 7th St.

17 WEST HOTEL  
7th & Boulder

DOWNTOWN  
TULSA

NORTH LOOP  
SHUTTLES EVERY  
30 MINUTES OR LESS  
(ROUTE NOT TO SCALE)

DOWNTOWN LOOP  
SHUTTLES EVERY 20 MINUTES OR LESS

UBER/LYFT AND  
FESTIVAL PATRON DROP-OFF  
S JACKSON AVE.  
ENTER SW BLVD and 17th ST ONLY

BOSTON AVE  
BUSSES STOP AT  
TCC PARKING LOT  
ONLY. Parking  
available at TCC and  
Boston Church



FAHRT DROP-OFF  
at Oktoberfest  
Front Gates

MIDTOWN LOOP  
SHUTTLES EVERY 30 MINUTES OR LESS  
(ROUTE NOT TO SCALE)

PROMENADE MALL  
43rd & Yale (garage)

SOUTH LOOP  
SHUTTLES EVERY 30 MINUTES OR LESS  
(ROUTE NOT TO SCALE)

MARRIOTT SOUTHERN HILLS  
(ENTER OFF LEWIS ST.) SOUTHERN  
HILLS AREA



21st Street

23rd Street

SW Blvd





# Tulsa Festival Site Plan

0 60' 120'  
SCALE: 1" = 60'

REV. - 07.16.2023  
07.31.2023  
08.06.2023  
09.08.2023  
09.18.2023  
09.26.2023

