



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BooHaHa

Date(s) of Event: October 21, 2023

Location Address: Start: 4500 S Peoria Ave.
End: 3300 S Peoria Ave.

Council District(s): 9

Event Description: BooHaHa is the largest Halloween event in Oklahoma. We will host a parade, face painting, free food, giveaways, vendor booths, games, bouncy houses, music, costume contests, tons of free candy, and much more.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Private Park, Public Right of Way, Private Property, Street Closure

Anticipated Attendance: Total: 10000

Per Day: 10000

Anticipated Participants: Total: 100

Per Day: 100

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Brookside Business Association Website: https://brooksidetheplacetobe.com/

Chief Officer of Host Organization: Tim Clark

Email and Phone: 918-742-8622

Applicant Name: Matt Morgan

Email and Phone: brooksidebusinessstulsa@gmail.com 918-409-0266

Professional Event Organizer:

Email and Phone:

On-site Contact: Tim Clark

Mobile: 918-742-8622

Billing Contact: Brookside Business Association

Phone: 918-409-0266

Billing Address: 1307 E 38TH ST S
Tulsa, OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/21/2023 Time: 7:30am
Street Closure for Event Setup: Date: 10/21/2023 Time: 7:30am
Street(s) to be Closed for Event Setup: 45th PI between Madison PI and Peoria Ave
Event Start: Date: 10/21/2023 Time: 9:00am
Street Closure for Event Start: Date: 10/21/2023 Time: 10:30am
Street(s) to be Closed for Event Start: See Map
Run, Walk, Parade Start Time: 11:00am
Daily Event Hours: 9:00am-12:00pm
Event End: Date: 10/21/2023 Time: 12:00pm
Street Reopens after Event End: Date: 10/21/2023 Time: 12:30pm
Event Teardown: Date: 10/21/2023 Time: 12:15pm
Street Reopens after Event Teardown: Date: 10/21/2023 Time: 11:45pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 20
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: Yes 5 Provider and Phone: Sunshine Party Jumps (918) 269-8163
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Equipment Setup: Date: 10/21/2023 Time: 9:30am Equipment Pickup: Date: 10/21/2023 Time: 1:00pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): KJRH @ News Oklahoma
Community Brookside
Brookside Business Association
TulsaGo

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: AIMRIGHT Services (918) 584-8444

Total Number of Portable Toilets: 11 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 10/20/2023 Time: 3:00pm

Equipment Pickup: Date: 10/23/2023 Time: 5:00pm

Other Event Information: See Map

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: TBD

Performer/Band name and music type: List of Floats, etc. pending.

Sound Amplification: Yes

Start Time: 9:00am

Finish Time: 12:00pm

Please describe the sound equipment that will be used for your event:

PA systems throughout the parade route

Sound checks conducted prior to the event: Yes

Start Time: 8:30am

Finish Time: 9:00am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have receptacles along the parade route and dispersed within private properties throughout the area.

Number of Trash Receptacles: 25

Number of Dumpsters: 6

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Neighborhood Assn, Business Assn, Businesses, Places of Worship

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

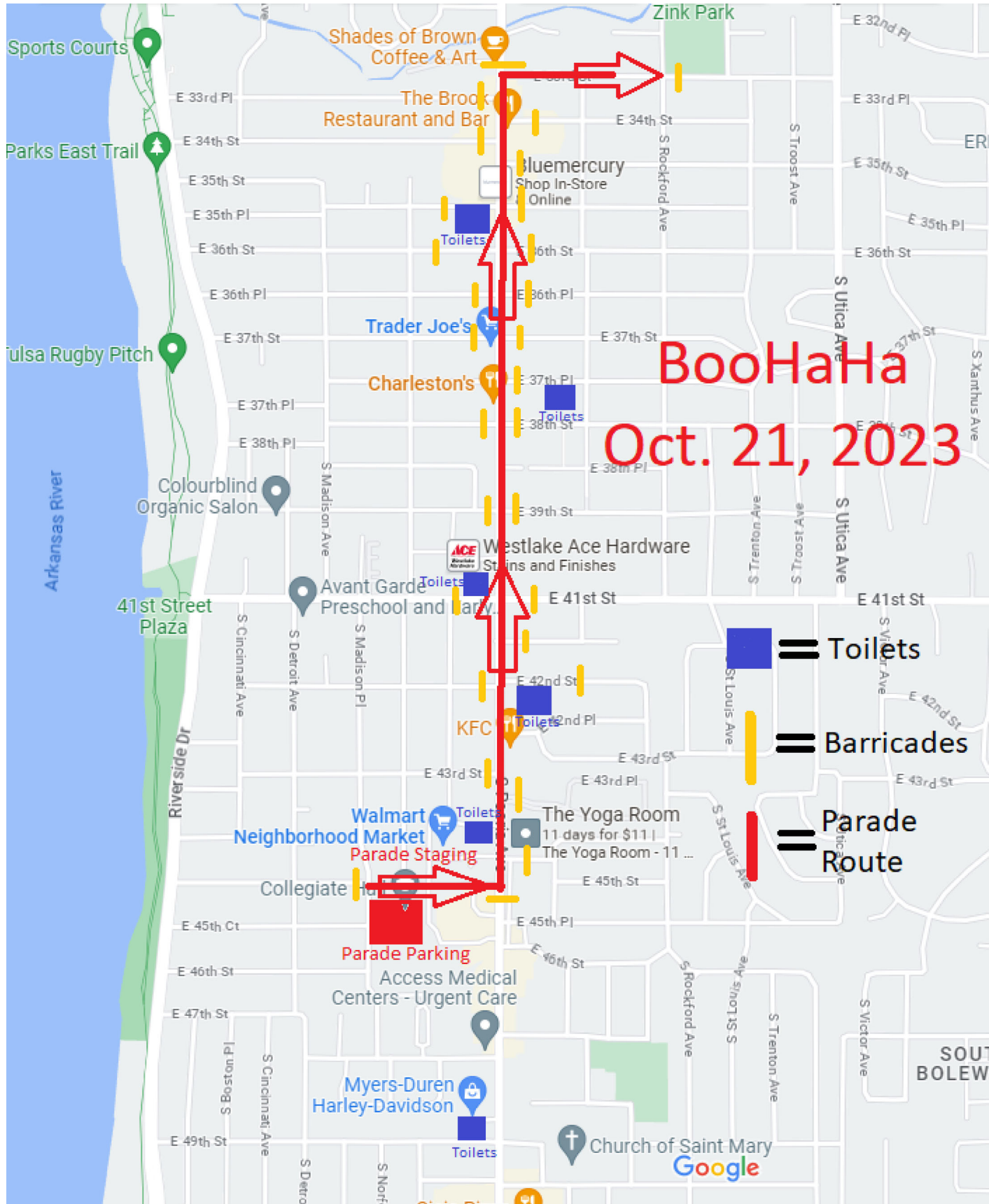
Date received: 08/16/2023 Date routed: 09/29/2023 Date for review: 10/25/2023

Special Events Committee Recommendation: _____ Yes No _____




Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 10/04/2023. Mayor agenda 10/11/2023. City Council agenda 10/25/2023. Application revised 09/29/2023.



BooHaHa Oct. 21, 2023

-  = Toilets
-  = Barricades
-  = Parade Route

Shades of Brown
Coffee & Art

The Brock
Restaurant and Bar

Bluemercury
Shop In-Store
Online

Trader Joe's

Charleston's

Westlake Ace Hardware
Stains and Finishes

ACE
Hardware

KFC

Walmart
Neighborhood Market

Parade Staging

Parade Parking

Access Medical
Centers - Urgent Care

Myers-Duren
Harley-Davidson

Church of Saint Mary

Google