



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Parish Picnic Date(s) of Event: October 8, 2023

Location Address: Start: 1500 S Quincy Ave Council District(s): 4
End: 1600 S Quincy Ave

Event Description: Parish Picnic at the Parish of Christ the King Church

Event Category: Street/Block Party

Event Includes: Public Right of Way, Street Closure

Anticipated Attendance: Total: 100 Per Day: 100

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Christ the King Church Website: https://christthekingcatholic.church/

Chief Officer of Host Organization: Maria Barnes

Email and Phone: m.veliz@sbcglobal.net 918-584-4788

Applicant Name: Maria Barnes

Email and Phone: m.veliz@sbcglobal.net 918-584-4788

Professional Event Organizer:

Email and Phone:

On-site Contact: Maria Barnes Mobile: 918-706-2252

Billing Contact: Christ the King Church Phone: 918-584-4788

Billing Address: 1520 South Rockford Avenue
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/08/2023 Time: Noon
Street Closure for Event Setup: Date: 10/08/2023 Time: Noon
Street(s) to be Closed for Event Setup: 16th St between Quincy Ave and Rockford Ave
Event Start: Date: 10/08/2023 Time: 4 pm
Street Closure for Event Start: Date: 10/08/2023 Time: Noon
Street(s) to be Closed for Event Start: See TCP Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 4 pm - 7 pm
Event End: Date: 10/08/2023 Time: 7 pm
Street Reopens after Event End: Date: 10/08/2023 Time: 7 pm
Event Teardown: Date: 10/08/2023 Time: 7 pm
Street Reopens after Event Teardown: Date: 10/08/2023 Time: 7 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: Yes 1 Provider and Phone: Jumping Jiminy (918) 291-5867
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918)425-4550, kgarland@roadsafetraffic.com

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Parish of Christ the King Church

Park: Yes Name of Park and Location: Marquette Catholic School Playground

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: See 1 Attachment

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The church has its own dumpster; trash cans will be on site. People know how to throw away their trash.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Places of Worship

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/13/2023 Date routed: 09/22/2023 Date for review: 09/27/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 10/04/2023. Mayor agenda
09/27/2023. City Council agenda 09/27/2023. Application revised 09/21/2023.



 **Tulsa**
A New Kind of Energy.

[Annual Parish Picnic](#)

Activities: 4 to 7 p.m.

Road Closed: Noon to 7 p.m.

[DCE Special Events](#)

Picnic

Playground

Handicap Parking

Marquette School

Church

16th St

17th St

ROAD CLOSED

ROAD CLOSED AHEAD

ROAD CLOSED

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

ROAD CLOSED

Parking Lane

Finnell J Bracken

Te-Ke's Chinese-Asian Kitchen

UPS Store

1600 Shopping Center

Qdoba Mexican Grill

Lucky's

La Donna's Fancy Foods

Game A-GoGo

Tulsa Health Group

Mary's Italian Trattoria

Killebrew's Irish Pub Eatery

Full Moon Coffee

Funeral Home

Butterfly

S Quaker Ave

S Quincy Ave

S Rockford Ave

S St Louis Ave

S Trenton Ave

S Utica Ave

64

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51

64 51

Broken

675

827

915

1087

1179

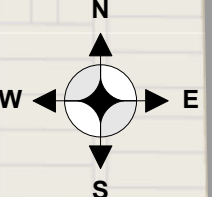
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Funeral Home

Butterfly

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