



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Guthrie Green October Events Date(s) of Event: October 1 - 29, 2023

Location Address: Start: 200 N MLK Jr Blvd (111 E. Reconciliation Way) Council District(s): 1  
End: 200 N Boston Ave.

Event Description: See Schedule

**Event Category:** Concert/Performance

**Event Includes:** Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure, Please see schedule attached

Anticipated Attendance: Total: 2700 Per Day: 450

Anticipated Participants: Total: 60 Per Day: 10

Number of Events for Monthly Event: Yes 16

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Guthrie Green Website: https://guthriegreen.com/

Chief Officer of Host Organization: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Applicant Name: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Professional Event Organizer:

Email and Phone:

On-site Contact: Derek Combs Mobile: 918-671-9317

Billing Contact: Guthrie Green Phone: 918-671-9317

Billing Address: 111 E Reconciliation Way  
Tulsa, OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/01/2023 Time: 2pm  
Street Closure for Event Setup: Date: 10/06/2023 Time: 5am  
Street(s) to be Closed for Event Setup: Reconciliation Way between Boston Ave and MLK Jr Blvd (See Schedule)

**Event Start:** Date: 10/01/2023 Time: 2pm  
Street Closure for Event Start: Date: 10/06/2023 Time: 5am  
Street(s) to be Closed for Event Start: Reconciliation Way between Boston Ave and MLK Jr Blvd (See Schedule)

Run, Walk, Parade Start Time: NA  
Daily Event Hours: See Schedule

**Event End:** Date: 10/29/2023 Time: 5pm  
Street Reopens after Event End: Date: 10/29/2023 Time: 11pm

**Event Teardown:** Date: 10/29/2023 Time: 11pm  
Street Reopens after Event Teardown: Date: 10/29/2023 Time: 11pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 15  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 30 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security (918) 794-7003

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: Yes Provider and Phone: AYS (918) 272-0568

Total Number of Portable Toilets:                      Number of ADA Accessible Portable Toilets:

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: See attachments.

Event Dates: October 1, 3, 4, 6, 7, 8, 11, 13, 14, 15, 18, 21, 22, 25, and 29, 2023

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial on site/Dumpster on site

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers (620) 278-6005

Presented Event Concept to:

Business Assn

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/20/2023      Date routed: 09/21/2023      Date for review: 09/27/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 10/04/2023. Mayor agenda  
09/27/2023. City Council agenda 09/27/2023. Schedule revision 09/21/2023.

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W Easton St

N Boulder Ave

N Main St

N Boston Ave

**Date:** Varies 2023 **Project:** Reconciliation Way Closure

**Comments:**  
 Road Closure | 7 a.m. to 10 p.m. (Subject to Change)  
 Event Hours | Varies each event (See Schedule)  
 Parking/Bike Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity



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**Event Field**

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**Cain's**  
SINCE 1974  
BALLROOM  
TULSA

Entrance

Exit

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Oklahoma's Own™  
**GRIFFIN COMMUNICATIONS**

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M L King Jr Blvd



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**Public Parking @ the  
Parking Garage located @  
1st Street & Main Street.**

**GYPSY**

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N Detroit Ave

W Cameron St

CLUB 209  
-THE ARTS BAR-

Alley

**HUNT CLUB**  
SINCE 1906  
FIELD & GRADE

**VANGUARD**  
Tulsa Union Shop

**CHIMERA**

**THE TAVERN**

Alley

**CAZ'S**

SPECIAL EVENT AHEAD

**Guthrie Green**  
THE BENCH LAWN

ROAD CLOSED

SPECIAL EVENT AHEAD

E Cameron St

WPX Energy Headquarters

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

Julio Tomasco's  
**Mexicali**  
BORDER CAFE

A Tulsa Tradition

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**Bench Park**

SPECIAL EVENT AHEAD

**FAIRFIELD INN & SUITES**  
Marriott

ROAD CLOSED AHEAD

ENTER

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

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SPECIAL EVENT AHEAD

M L King Jr Blvd

E Reconciliation Way

P

SPECIAL EVENT AHEAD

N Detroit Ave

E Archer St

E Archer St

Guthrie Green Events - October 2023							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
10/1/2023	2p-5p	Sunday Concert	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/3/2023	12p-1p	TRAM Summit	200+	N/A	N/A	5 parking spots on North side of Reconciliation Way.	Amplified sound
10/4/2023	11p-2p	Food Truck Wednesday	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/6/2023	6p-10p	First Friday Art Crawl/Ballet on the Green	500+	5am	11pm	Closing Reconciliation Way. All parking on West side of MLK Jr. Blvd.	Food trucks and amplified sound
10/7/2023	5p-7p	Garba on the Green	500+	N/A	N/A	3 parking spots on West side of MLK Jr. Blvd. 8 parking spots on East side of Boston Ave.	food trucks, possible vendors, and amplified sound.
10/8/2023	2p-5p	Sunday Concert	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/11/2023	11p-2p	Food Truck Wednesday	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound

10/13/2023		Leukemia & Lymphoma Society: Light the Night	500+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. All parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/14/2023	7p-10p	Off the Cuff: Tank and the Bangas	500+	7am	11p	Closing Reconciliation Way. All parking on West side of MLK Jr. Blvd.	Food trucks and amplified sound
10/15/2023	2p-5p	Sunday Concert	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/18/2023	11p-2p	Food Truck Wednesday	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/21/2023	7p-10p	Horton Records: RAWK	500+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/22/2023	2p-5p	Sunday Concert	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/25/2023	11p-2p	Food Truck Wednesday	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
10/25/2023	7p-10p	Movie Night: The Lost Boys	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound



10/29/2023	2p-5p	Sunday Concert	300+	N/A	N/A	All parking spots on West side of MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound