



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bike MS: Oklahoma Date(s) of Event: September 15-17, 2023

Location Address: Start: 700 N Greenwood Ave Council District(s): 1
End: 700 N Greenwood Ave

Event Description: 2-day bike ride fundraiser benefitting the National MS Society. Starts in Tulsa on Saturday and travels to Bartlesville. Returns to Tulsa on Sunday.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Lane Closure, Police Escort and Traffic Control

Anticipated Attendance: Total: 250 Per Day: 250

Anticipated Participants: Total: 160 Per Day: 160

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: National MS Society Website: https://events.nationalmssociety.org/index.cfm?fuseaction=donorDrive.event&eventD=1607

Chief Officer of Host Organization: Lyndee Klein

Email and Phone: lyndee.klein@nmss.org 940-636-9855

Applicant Name: Kristen Flores

Email and Phone: kristen.flores@nmss.org 918-770-7270

Professional Event Organizer:

Email and Phone:

On-site Contact: Kristen Flores Mobile: 918-770-7270

Billing Contact: National MS Society Phone: 918-770-7270

Billing Address: 2526 E 71st Street A
Tulsa, OK 74146

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/15/2023 Time: 9am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 09/16/2023 Time: 6:00am
Street Closure for Event Start: Date: 09/16/2023 Time: Varies
Street(s) to be Closed for Event Start: Police Escort - Traffic Control
Run, Walk, Parade Start Time: 7:15am
Daily Event Hours: 7:30am - 10:00 am Saturday 9/16
8:00am - 5:00pm Sunday 9/17

Event End: Date: 09/17/2023 Time: 8am
Street Reopens after Event End: Date: 09/17/2023 Time: Varies

Event Teardown: Date: 09/18/2023 Time: 10am
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Beer
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 10x20 - 4, Provider and Phone: ABCO Rentals (918) 583-6557
10x10 - 4
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security (918) 794-7003
TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3100

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Yes Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Conoco Phillips, Sam's Club,

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/15/2023 Time: TBD

Equipment Pickup: Date: 09/18/2023 Time: TBD

Other Event Information: SATURDAY September 16

7:00 am – 8:00am

Ride starts at 7:15am

1. John Hope Franklin Blvd – right turn onto N Detroit/MLK
2. MLK and Pine
3. MLK and Apache
4. MLK and 36th
5. MLK and 46th (low priority)
6. 46th and Peoria (Highest Priority) making a left onto Peoria

SUNDAY September 17

10:30am – 1:30pm

1. Peoria and 46th (low priority)
2. Peoria and 36th (low priority)
3. Peoria and Apache
4. Peoria and Virgin
5. Peoria and Pine
6. Pine and Bike Trail Entrance (Highest Priority) making a left onto the bike trail

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 6:30am

Finish Time: 8:30am

Please describe the sound equipment that will be used for your event:

Speakers

6:30am Saturday / 9am Sunday

8:30am Saturday / 4pm Sunday

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

3ft banners attached to barricades or tents, and coroplast signs on a frames

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and staff will ensure site is cleaned during and post event

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Schools, Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/26/2023 Date routed: 09/13/2023 Date for review: *Email Review

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

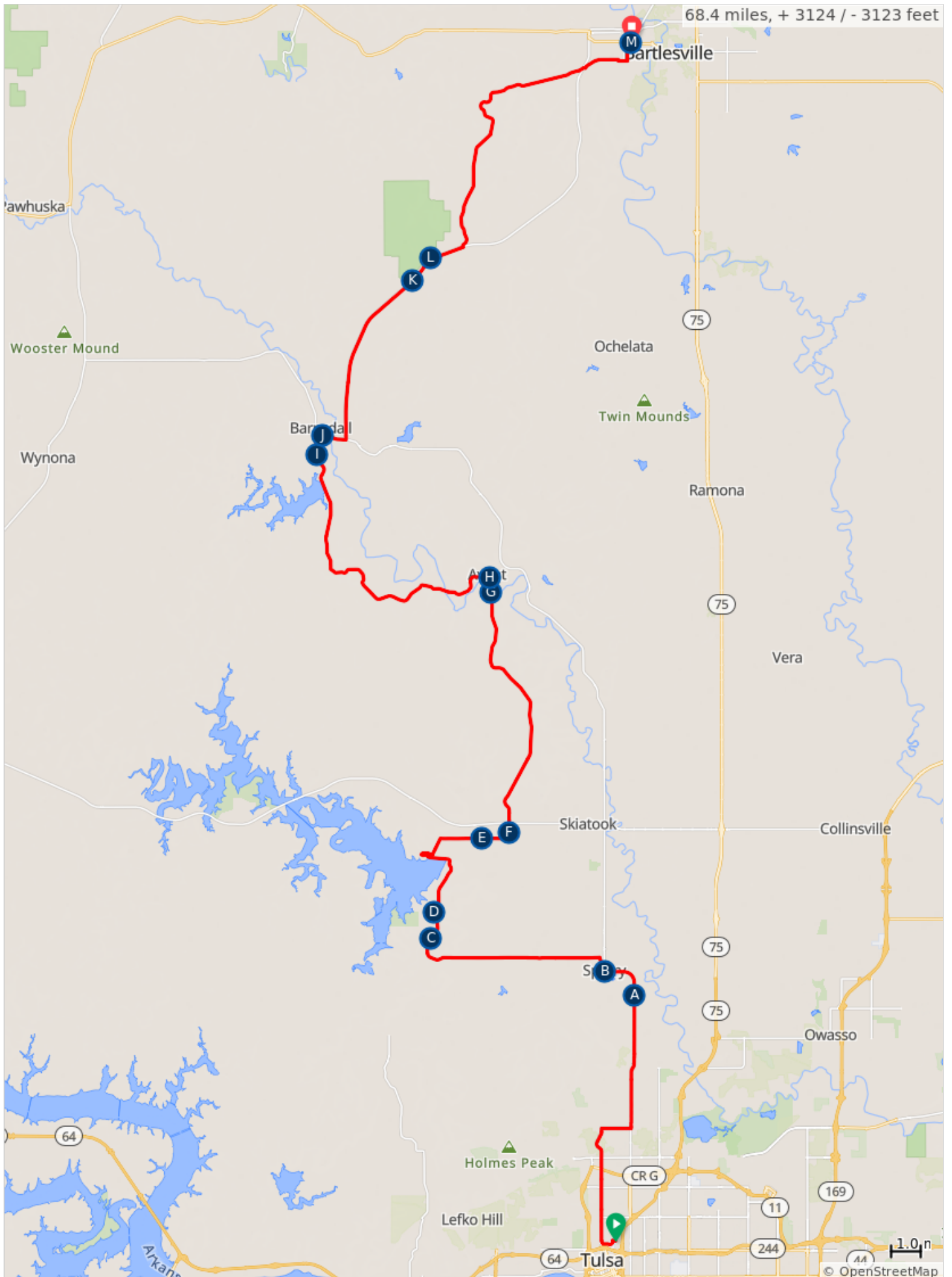
Date Permit Issued: _____ Comments: *SEC meeting 09/20/2023. Fees paid on 08/30/2023. Final application and maps (links) completed 09/07/2023.

68M - Day 1 2023 - Bike MS Oklahoma



A.	Rest Stop 1 Mile	H.	Rest Stop 4 and Lunch
B.	Rest Stop 1	I.	Rest Stop 1 Mile
C.	Rest Stop 1 Mile Ahead	J.	Rest Stop 5
D.	Rest Stop #2	K.	Rest Stop 1 Mile Ahead
E.	Rest Stop 1 Mile	L.	Rest Stop 6
F.	Rest Stop 3	M.	Finish
G.	Rest Stop 1 Mile		

[Route Map](#)

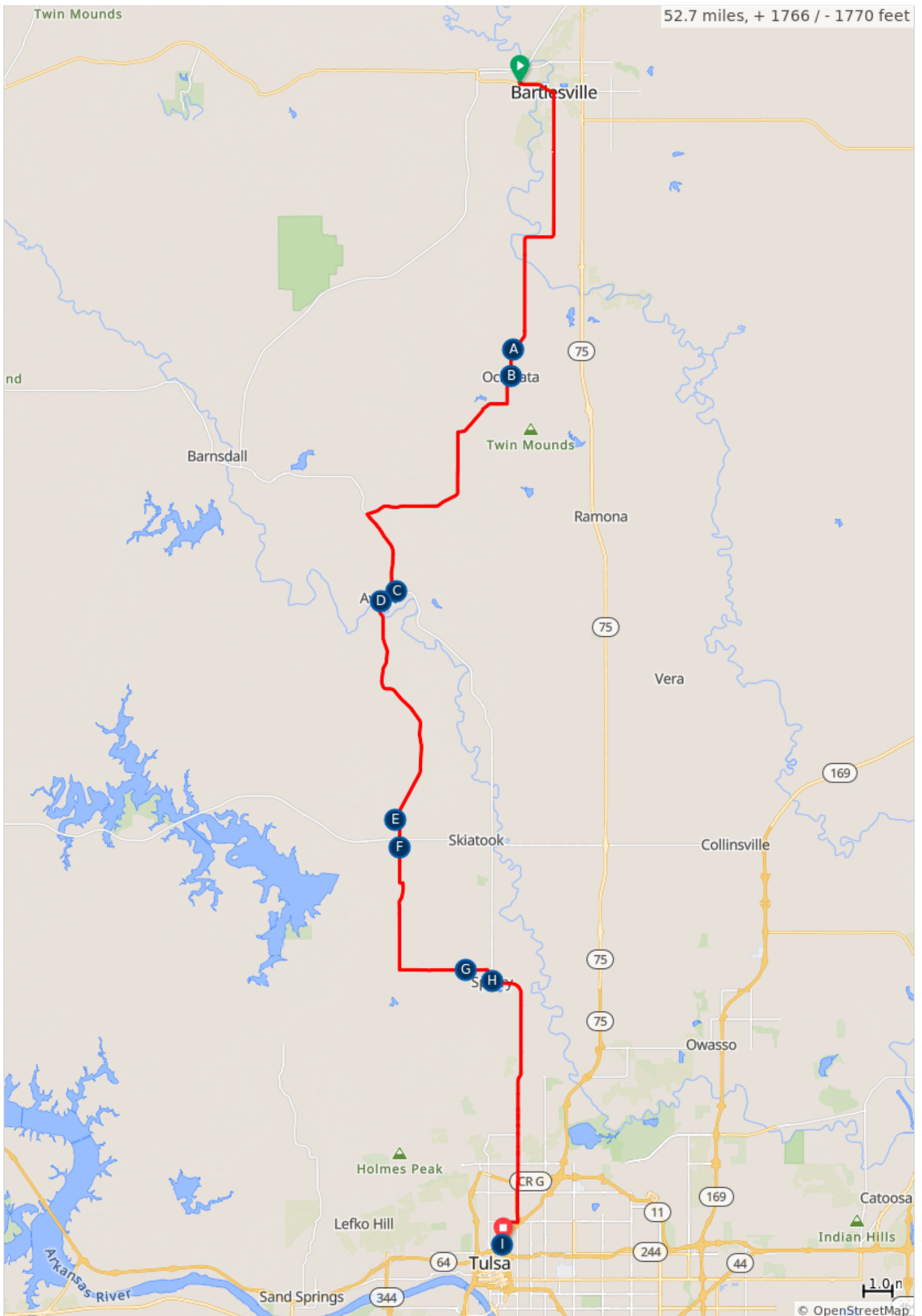


57M Day 2 2023 Bike MS Oklahoma



A.	Rest Stop 1 Mile	F.	Rest Stop 3
B.	Rest Stop 1	G.	Rest Stop 1 Mile
C.	Rest Stop 1 Mile	H.	Rest Stop 4
D.	Rest Stop 2	I.	Finish Line
E.	Rest Stop 1 Mile		

[Route Map](#)

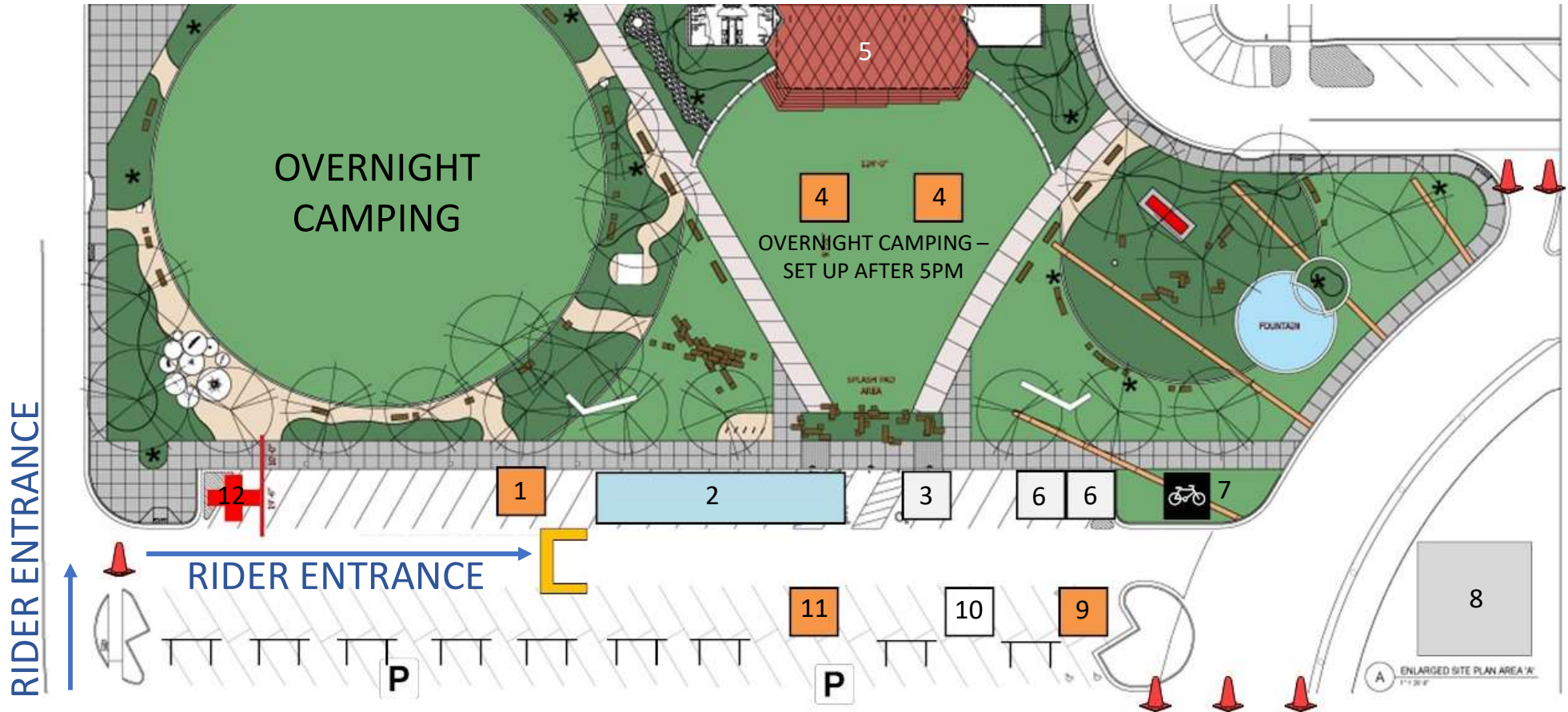




DAY 1 FINISH LINE

BARTLESVILLE COMMUNITY CENTER

300 SE ADAMS BLVD, BARTLESVILLE, OK 74003



- | | | |
|----------------------------------|---------------------------------|--------------------|
| 1. DJ/FINISH | 6. VIP | 10. LUGGAGE |
| 2. TEAM TENTS | 7. BIKE RACKS | 11. VOLUNTEER/INFO |
| 3. HYDRATION | 8. RESTROOMS/MASSAGES/FOOD/BEER | 12. AMBULANCE |
| 4. SEATING (& OVERNIGHT CAMPING) | /BIKE COMPOUND/SHOWERS | |
| 5. STAGE | 9. BIKE SHOPS | |



DAY 2 FINISH LINE

OSU TULSA CAMPUS

700 N GREENWOOD AVE, TULSA, OK 74106



1. ARCH/DJ
2. MEDALS/HYDRATION
3. TEAM TENTS
4. RESTROOMS
5. FOOD & BEVERAGE
6. SEATING
7. VOLUNTEER/INFO
8. BIKE RACKS
9. LUGGAGE
10. MEDICAL