



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: SOIREE EN NOIRDate(s) of Event: SEPTEMBER 24, 2023Location Address: Start: 111 N GREENWOOD AVE  
End: HIGHWAY 244 UNDERPASS (SOUTHSIDE)Council District(s): 1Event Description: PRIVATE SIT DOWN DINNER FOR CREATIVES ON GREENWOOD AVENUE**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Amplified Sound, Public Right of Way, Lane Closure, Live Entertainment, No Parking Signage, Sidewalk Closure, Street ClosureAnticipated Attendance: Total: 100Per Day: 100Anticipated Participants: Total: 100Per Day: 100Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: JParle' Artist GroupWebsite: <https://www.jagtulsa.org/>Chief Officer of Host Organization: Jerica WorthamEmail and Phone: jericawortham@yahoo.com 918-619-2295Applicant Name: Jerica WorthamEmail and Phone: jericawortham@yahoo.com 918-619-2295

Professional Event Organizer:

Email and Phone:

On-site Contact: Jerica WorthamMobile: 918-619-2295Billing Contact: JParle' Artist GroupPhone: 918-619-2295Billing Address: 8552 E 33rd St  
Tulsa, OK 74145

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/24/2023 Time: 4:00PM  
Street Closure for Event Setup: Date: 09/24/2023 Time: 4:00PM  
Street(s) to be Closed for Event Setup: GREENWOOD AVENUE FROM ARCHER ST TO 244 UNDERPASS (SOUTHSIDE)

**Event Start:** Date: 09/24/2023 Time: 6:00PM  
Street Closure for Event Start: Date: 09/24/2023 Time: 4:00PM  
Street(s) to be Closed for Event Start: GREENWOOD AVENUE FROM ARCHER ST TO 244 UNDERPASS (SOUTHSIDE)

Run, Walk, Parade Start Time: NA  
Daily Event Hours: 6:00 -9:00PM

**Event End:** Date: 09/24/2023 Time: 9:00PM  
Street Reopens after Event End: Date: 09/24/2023 Time: 10:00PM

**Event Teardown:** Date: 09/24/2023 Time: 10:00PM  
Street Reopens after Event Teardown: Date: 09/24/2023 Time: 10:00PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Wine  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: KEVIN FERGUSON II (918) 845-0825

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: ADVANCED WORKZONE SERVICES (918) 682-9393

Equipment Setup: Date: 09/24/2023 Time: 4:00PM Equipment Pickup: Date: 09/25/2023 Time: 8:00AM

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): J'PARLE ARTIST GROUP INC

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: ABC RENTALS (918) 744-8353

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/24/2023 Time: 4:00PM

Equipment Pickup: Date: 09/25/2023 Time: 8:00AM

Other Event Information: NA

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: JAZZ

Sound Amplification: Yes

Start Time: 6:00PM

Finish Time: 9:00PM

Please describe the sound equipment that will be used for your event:

LIGHT MUSIC, SMOOTH JAZZ

Sound checks conducted prior to the event: Yes

Start Time: 5:00PM

Finish Time: 5:30PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: TEAM IN PLACE FOR CLEAN UP

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Businesses

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/12/2023      Date routed: 09/13/2023      Date for review: 09/20/2023

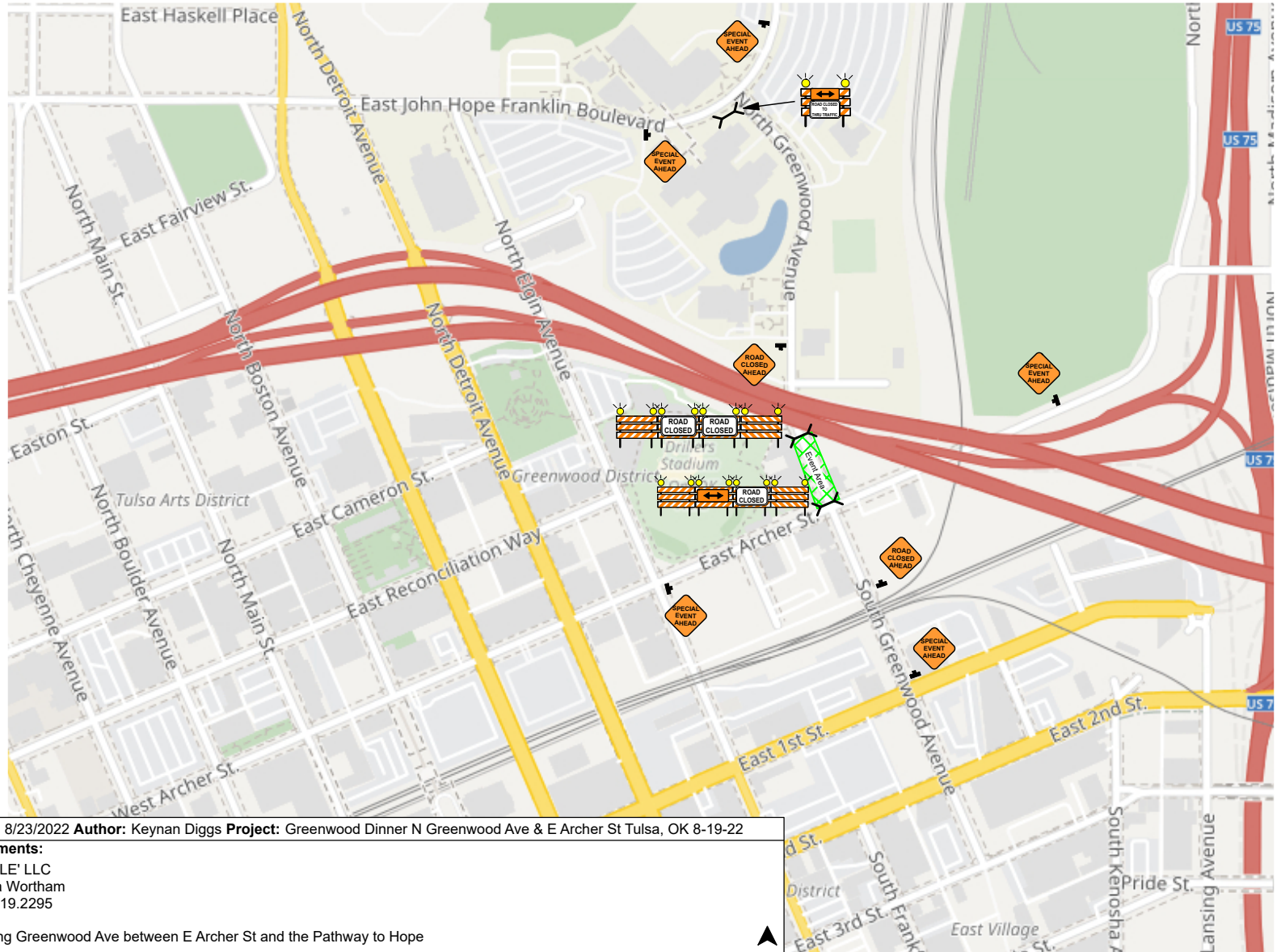
Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 09/20/2023. Mayor agenda 09/20/2023. City Council (CC) agenda 09/20/2023.

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**Date:** 8/23/2022 **Author:** Keynan Diggs **Project:** Greenwood Dinner N Greenwood Ave & E Archer St Tulsa, OK 8-19-22

**Comments:**

JPARLE' LLC  
Jerica Wortham  
918.619.2295

Closing Greenwood Ave between E Archer St and the Pathway to Hope

**Notes:**

- 1. Closure will be set at 4PM Sunday 9-18-22 and opened by 10PM the same day.
- 2. Sign spacing is 100' Minimum.
- 3. NOT TO SCALE

