



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: RunnersWorld Tulsa Urban Adventure Run Date(s) of Event: 09/30/2023-10/01/2023
Location Address: Start: 3920 S Peoria Ave Council District(s): 1, 4, 9
End: 3920 S Peoria Ave
Event Description: Running race on a 25-mile loop around Tulsa.
Event Category: Athletic/Recreation
Event Includes: Public Right of Way
Anticipated Attendance: Total: 100 Per Day: 100
Anticipated Participants: Total: 100 Per Day: 100
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RunnersWorld Racing Website: https://www.runnersworldtulsa.com/
Chief Officer of Host Organization: Kathy Bratton
Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557
Applicant Name: Kathy Bratton
Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557
Professional Event Organizer: Kathy Bratton, RunnersWorld Racing
Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557
On-site Contact: Kathy Bratton Mobile: 918-805-6905
Billing Contact: RunnersWorld Racing Phone: 918-749-7557
Billing Address: 3920 South Peoria Street
Tulsa, OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/30/2023 Time: 6:00AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA

Event Start: Date: 09/30/2023 Time: 7:00AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Using Sidewalks and Trails
Run, Walk, Parade Start Time: 7:00AM
Daily Event Hours: NA

Event End: Date: 10/01/2023 Time: 5:00PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 10/01/2023 Time: 5:00PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Tulsa

Park: Yes Name of Park and Location: River Parks along Riverside Dr

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash will be put in RunnersWorld dumpster

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

No Road Closures

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/21/2023 Date routed: 09/05/2023 Date for review: 09/13/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 09/13/2023.

Route Map

