



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Harley-Davidson Demo Truck Date(s) of Event: September 7-9, 2023

Location Address: Start: 4848 South Peoria Avenue Council District(s): 9
End: 4848 South Peoria Avenue

Event Description: H-D Corporate Demo Truck Test Rides

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, Private Property

Anticipated Attendance: Total: 500 Per Day: 100

Anticipated Participants: Total: 300 Per Day: 100

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Myers-Duren Harley-Davidson Website: https://www.tulsaharley.com/

Chief Officer of Host Organization: James McClanahan

Email and Phone: james@tulsaharley.com 918-743-4440

Applicant Name: James McClanahan

Email and Phone: james@tulsaharley.com 918-743-4440

Professional Event Organizer:

Email and Phone:

On-site Contact: James McClanahan Mobile: 918-743-4440

Billing Contact: Myers-Duren Harley-Davidson Phone: 918-743-4440

Billing Address: 4848 S Peoria
Tulsa, OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/07/2023 Time: 9:00 AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 09/07/2023 Time: 10:00 AM
Street Closure for Event Start: Date: 09/07/2023 Time: Varies
Street(s) to be Closed for Event Start: Intermittent lane closure on Peoria Ave to allow test riders easy access to Peoria Ave that will be handled by an off-duty police officer each day.

Run, Walk, Parade Start Time: N/A
Daily Event Hours: 10:00 AM - 5:00 PM

Event End: Date: 09/09/2023 Time: 5:00 PM
Street Reopens after Event End: Date: 09/09/2023 Time: Varies

Event Teardown: Date: 09/09/2023 Time: 5:00 PM
Street Reopens after Event Teardown: Date: 09/09/2023 Time: Varies

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: (1) 20 x 10 Provider and Phone: N/A
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Ten Eighty-Nine Security (918) 808-6078, Tom Martin, gmartin@cityoftulsa.org

Medical and/or First Aid Services: No Contact, Email and Phone: N/A

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Myers-Duren Harley-Davidson

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: _____

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: N/A

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 10:00 AM

Finish Time: 5:00 PM

Please describe the sound equipment that will be used for your event:

Bluetooth Speaker System

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup Crew On-Site

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

If not presented, please explain:

No road closure

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/10/2023 Date routed: *09/03/2023 Date for review: 09/05/2023

Special Events Committee Recommendation: Meeting Review Yes No 08/30/2023

Date routed to Mayor: 09/05/2023 Mayor's Recommendation: Yes No _____

Date routed to Council: 09/05/2023 City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: *Website. SEC meeting 08/30/2023.
