



# City of Tulsa SPECIAL EVENT PERMIT APPLICATION

## Summary of Event

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Name of Event: Tulsa Football Game Date(s) of Event: September 16, 2023

Location Address: Start: 800 S Harvard Ave Council District(s): 4  
End: 800 S Delaware Ave

Event Description: Closing off 8th Street on TU campus for tailgating and game day activities for the University of Tulsa Football game vs Oklahoma.

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 35000 Per Day: 35000

Anticipated Participants: Total: 35000 Per Day: 35000

Number of Events for Monthly Event: No

## Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: UNIVERSITY OF TULSA Website: https://utulsa.edu/

Chief Officer of Host Organization: Hadley Wade

Email and Phone: hrw8908@utulsa.edu 918-693-0763

Applicant Name: Hadley Wade

Email and Phone: hrw8908@utulsa.edu 918-693-0763

Professional Event Organizer:

Email and Phone:

On-site Contact: Hadley Wade Mobile: 918-693-0763

Billing Contact: The University of Tulsa Phone: 918-693-0763

Billing Address: 3105 E 8TH ST S  
Tulsa, OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/15/2023 Time: 5:00pm  
Street Closure for Event Setup: Date: 09/16/2023 Time: 6:00am  
Street(s) to be Closed for Event Setup: 8th Street between Harvard Ave and Delaware Ave

**Event Start:** Date: 09/16/2023 Time: 2:30pm  
Street Closure for Event Start: Date: 09/16/2023 Time: 6:00am  
Street(s) to be Closed for Event Start: 8th Street between Harvard Ave and Delaware Ave  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: NA

**Event End:** Date: 09/16/2023 Time: 7:00pm  
Street Reopens after Event End: Date: 09/16/2023 Time: 11:00pm

**Event Teardown:** Date: 09/16/2023 Time: 6:30pm  
Street Reopens after Event Teardown: Date: 09/16/2023 Time: 11:00pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Beer, Free Wine, Wine Sales, Beer Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: Yes Fuel(s) to be used: Electric  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: TBD Provider and Phone: Party Perfect Event Rental (918) 258-7368  
Number of Inflatables: Yes 8 Provider and Phone: Jumpin Jiminy (918) 291-5867  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes  
Provider and Phone: Imperial Fireworks (918) 237-0537

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: Richard Lawson (918) 812-7584, rlawson@cityoftulsa.org  
Campus Security (918) 631-5555

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA - Jessica Suszczynski (918) 596-3027,  
jessica.suszczynski@emsa.net

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 09/15/2023 Time: 3:00pm Equipment Pickup: Date: 09/17/2023 Time: 8:00am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: 918 Shuttles, Patrick Box (918) 231-3639,  
patrick@918shuttle.com  
Fine Airport Parking Shuttles, Quentin Hope (713) 641-1438,  
quentin@fineairportparking.com

## **Sponsor and Other Event Information**

Event Sponsor(s): The University of Tulsa

Park: No Name of Park and Location: NA

Drone: Yes

Portable Toilets: Yes Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 50 Number of ADA Accessible Portable Toilets: 5

Equipment Setup: Date: 09/15/2023 Time: 5:00pm

Equipment Pickup: Date: 09/18/2023 Time: 8:00am

Other Event Information: TPD Special Events Unit (918) 586-6054:  
TPD will escort football teams on gameday from hotels to campus & from campus to Tulsa  
International Airport.  
TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including  
notifying WIN (918) 596-7090 if residents are selling parking spots on yards/driveways.  
TPD will also provide 4 crosswalk officers/police units. 1 on north side of 8th St & Harvard  
Ave, 1 on south side of 8th St & Harvard Ave, 1 on between 11th St & Gary Ave/S  
Florence Pl, & 1 on 11th St & S College Ave  
TPD will regulate traffic at 11th St and Delaware Ave to give priority left turns to the busses  
traveling west on 11th St and turning south on Delaware Ave.

OU Activation: Jumpin Jiminy (918) 291-5867

DragonFly - 36 ft Diameter

Tubs of Fun - 30x34x12

Extreme Air Euro Bungee - 30x15

Rockwall - 24 ft Tall

Toxic Run - 95x11x16

Triple Lane Slide - 15x80x25

Olympic Challenge - 50x14x17

Axe Throw Double - 11x22x22

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Sean Kingston

Sound Amplification: Yes

Start Time: 9:00am

Finish Time: 6:30pm

Please describe the sound equipment that will be used for your event:

Standard stage equipment and athletic game sound.

Sound checks conducted prior to the event: Yes

Start Time: 9:00am

Finish Time: 10:00am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Feather signs to show where parking lots and shuttle stops are. All are on TU private property.

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: 50 poly carts distributed across chapman stadium  
30 brute 50 gallon trash

Number of Trash Receptacles: 80

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service: Yes Provider and Phone: Roark Landscape

Presented Event Concept to:

TU Website

If not presented, please explain:

All activities are occurring on private property

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/28/2023      Date routed: 08/29/2023      Date for review: 09/13/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

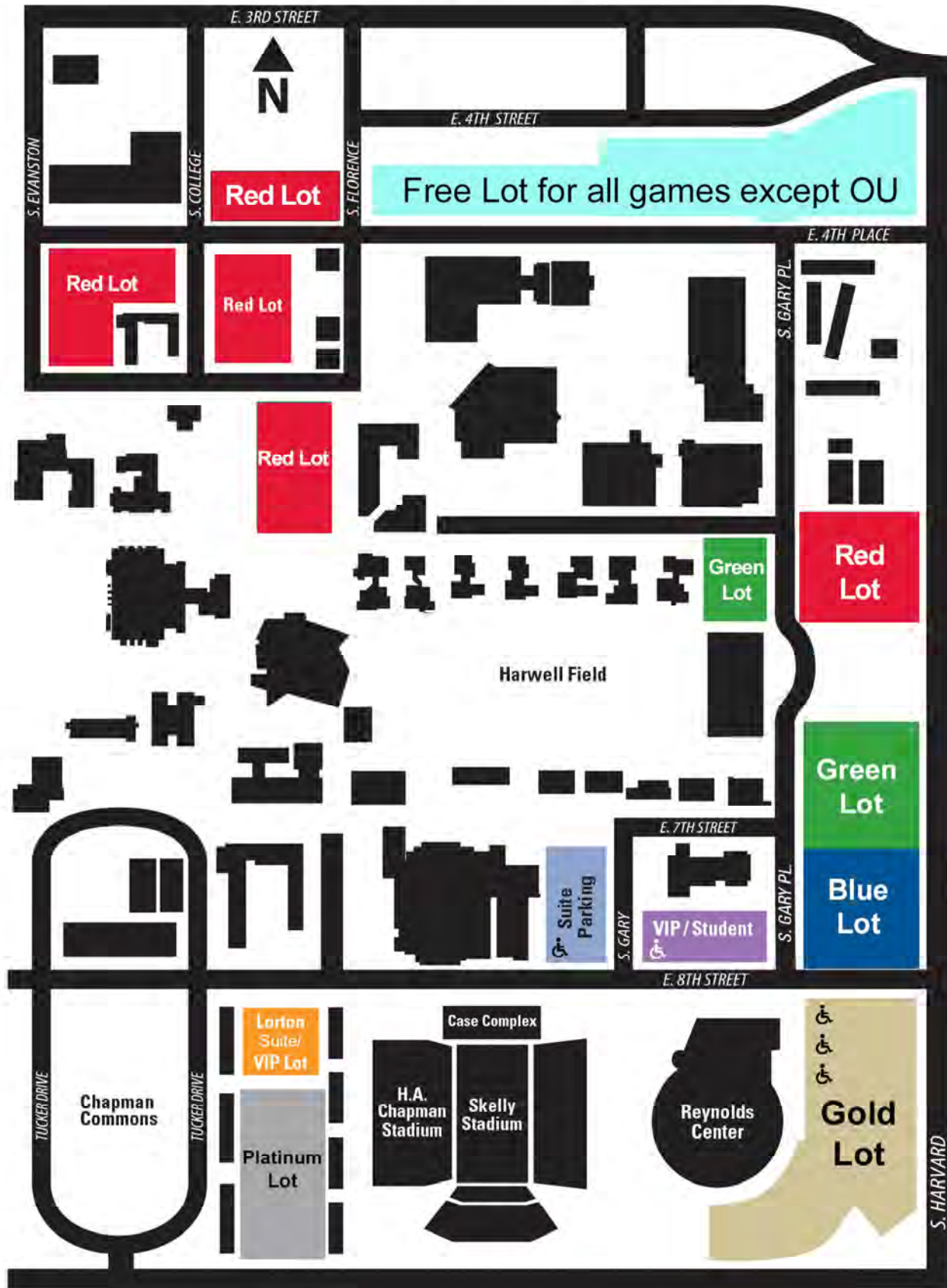
Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 08/30/2023. Mayor agenda 09/06/2023. City Council agenda 09/13/2023. Fees paid 08/29/2023.

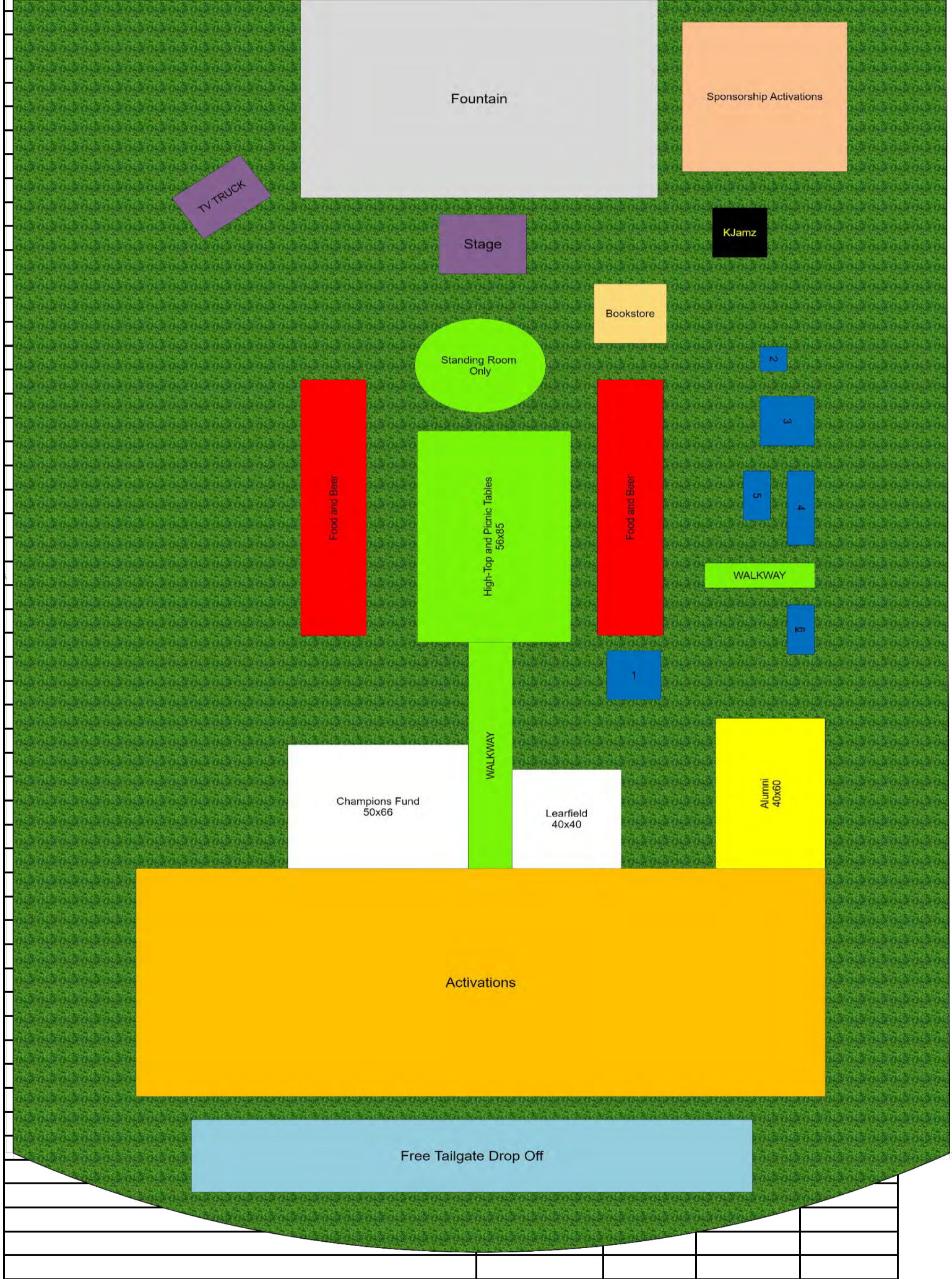
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# PARKING MAP

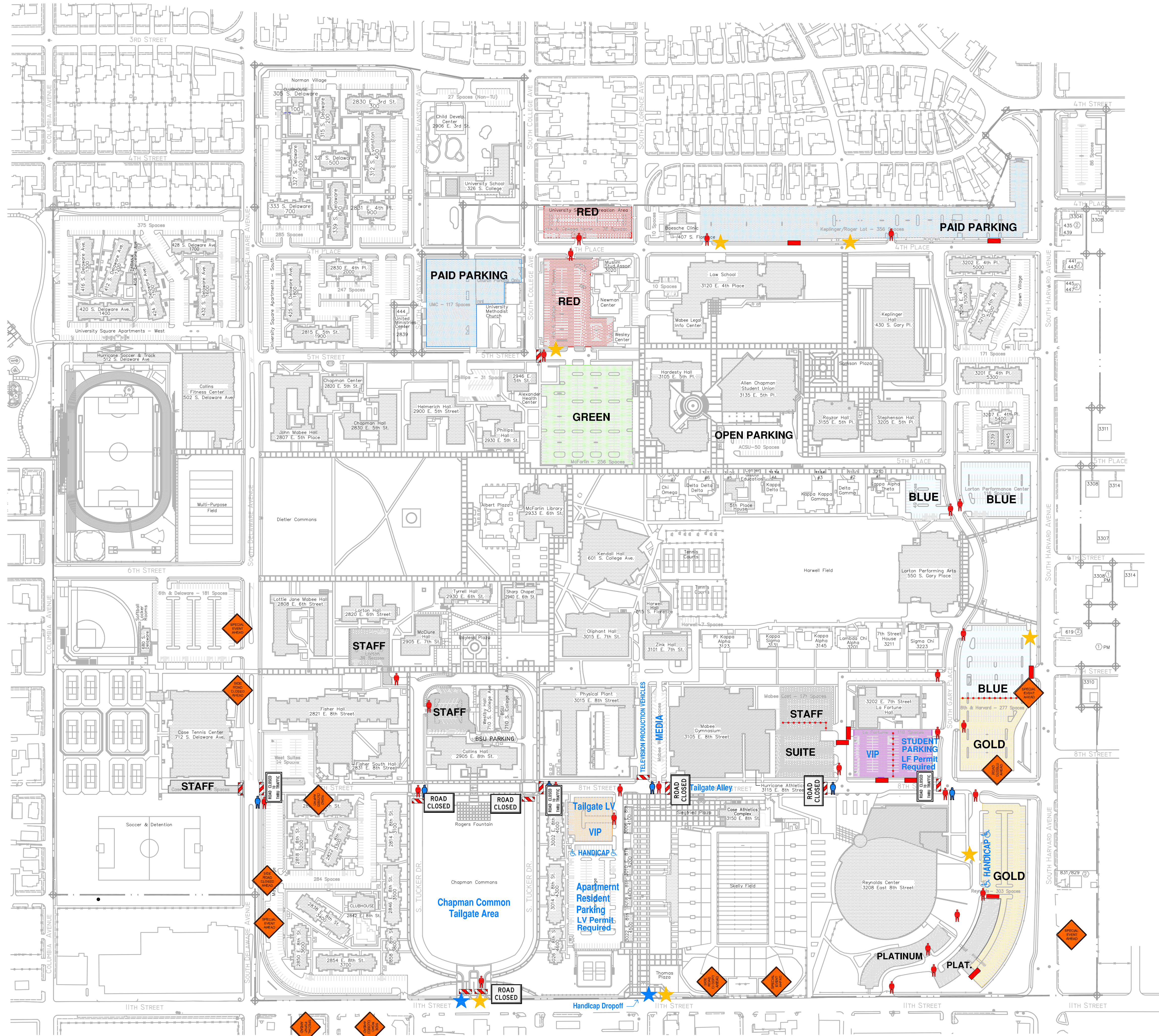




Name/Org	Tent location	# of Tents	# of Tables	# of Chairs
Lemonaide Project/Katie Murray	1	4	2	2
Kappa Kappa Gamma/Catherine Dooley	2	1	2	12
CFO Office/Eric Schick	3	4	6	36
Collins College of Business/Charity Barton,Kathy Taylor	4	3	3	18
Presidents Office/Jen Bennett	5	2	2	12
Admissions/ Heather Lyon,Jessica Wells	6	2	2	12







**LEGEND:**

-  BLOCKED ENTRY
-  BARRICADE(S)
-  CONE LINE
-  PARKING ATTENDANT
-  OFFICER
-  SHUTTLE PICK UP/DROP OFF
-  POST GAME PICK UP
-  SPECIAL EVENT AHEAD
-  SIDE ROAD CLOSED AHEAD
-  ROAD CLOSED AHEAD
-  ROAD CLOSED
-  ROAD CLOSED THRU TRAFFIC

