



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Greek Festival Date(s) of Event: Sept 21-23, 2023
Location Address: Start: 1222 S Guthrie Ave Council District(s): 4
End: 1222 S Guthrie Ave
Event Description: Tulsa Greek Festival, Greek cultural event with food, dancing, merchandise and cultural education.
Event Category: Festival/Celebration
Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Open Flame, Live Entertainment, Food Sales, Merchandise Sales, Private Property
Anticipated Attendance: Total: 4000 Per Day: 1333
Anticipated Participants: Total: 100 Per Day: 60
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Holy Trinity Website: <https://holytrinity.ok.goarch.org/>
Chief Officer of Host Organization: Tonya BOONE
Email and Phone: tboone@ekkoranch.com 918-607-0182
Applicant Name: Tonya BOONE
Email and Phone: tboone@ekkoranch.com 918-607-0182
Professional Event Organizer:
Email and Phone:
On-site Contact: Tonya BOONE Mobile: 918-607-0182
Billing Contact: Holy Trinity Phone: 918-607-0182
Billing Address: 1222 S Guthrie AVE
TULSA, OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/20/2023 Time: 9:00 AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA
Event Start: Date: 09/21/2023 Time: 11:00 AM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA
Run, Walk, Parade Start Time: NA
Daily Event Hours: 11 AM - 10 PM
Event End: Date: 09/23/2023 Time: 10:00PM
Street Reopens after Event End: Date: Time:
Event Teardown: Date: 09/24/2023 Time: 11:00AM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas
Number of Item Vendors: 3 Number of Service Vendors: 0
Number & Sizes of Tents: 1 - 40'x 100' Provider and Phone: Marianne's Rentals (405) 751-3100
225 W Britton Rd
Oklahoma City, OK 73114
Contact: Jennifer Rodriguez
Number of Inflatables: Yes 1 Provider and Phone: Bounces Kingdom (918) 813-7498
bouncerskingdom@gmail.com
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Nick Cory (918) 527-0036
tpdnickcory@gmail.com

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department Station #4 (918)
596-9444
Jason Gilkinson
JasonGilkinson@cityoftulsa.org

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Holy Trinity Greek Orthodox Church

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: Contractors Portables (918) 606-9160

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/20/2023 Time: 12:00PM

Equipment Pickup: Date: 07/24/2023 Time: 12:00PM

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: Greek Dancing Music

Sound Amplification: Yes

Start Time: 11:00AM

Finish Time: 10:00PM

Please describe the sound equipment that will be used for your event:

Speakers With Amplifier Playing Recorded Music

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Small signs to educate pedestrian traffic as to where food is and what menu items are. Mounted on or around building.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Site will cleaned nightly, there will be cans and recycling receptacles on site for attendants to use. A large dumpster will be onsite for disposal of trash.

Number of Trash Receptacles: 10

Number of Dumpsters: 3

Number of Recycling Containers: 6

Cleanup Service: No Provider and Phone: Holy Trinity (918) 583-2082

Presented Event Concept to:

Residents, Neighborhood Assn, Riverview Neighborhood Association

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/17/2023 Date routed: 08/28/2023 Date for review: 09/13/2023

Special Events Committee Recommendation: _____ Yes No _____

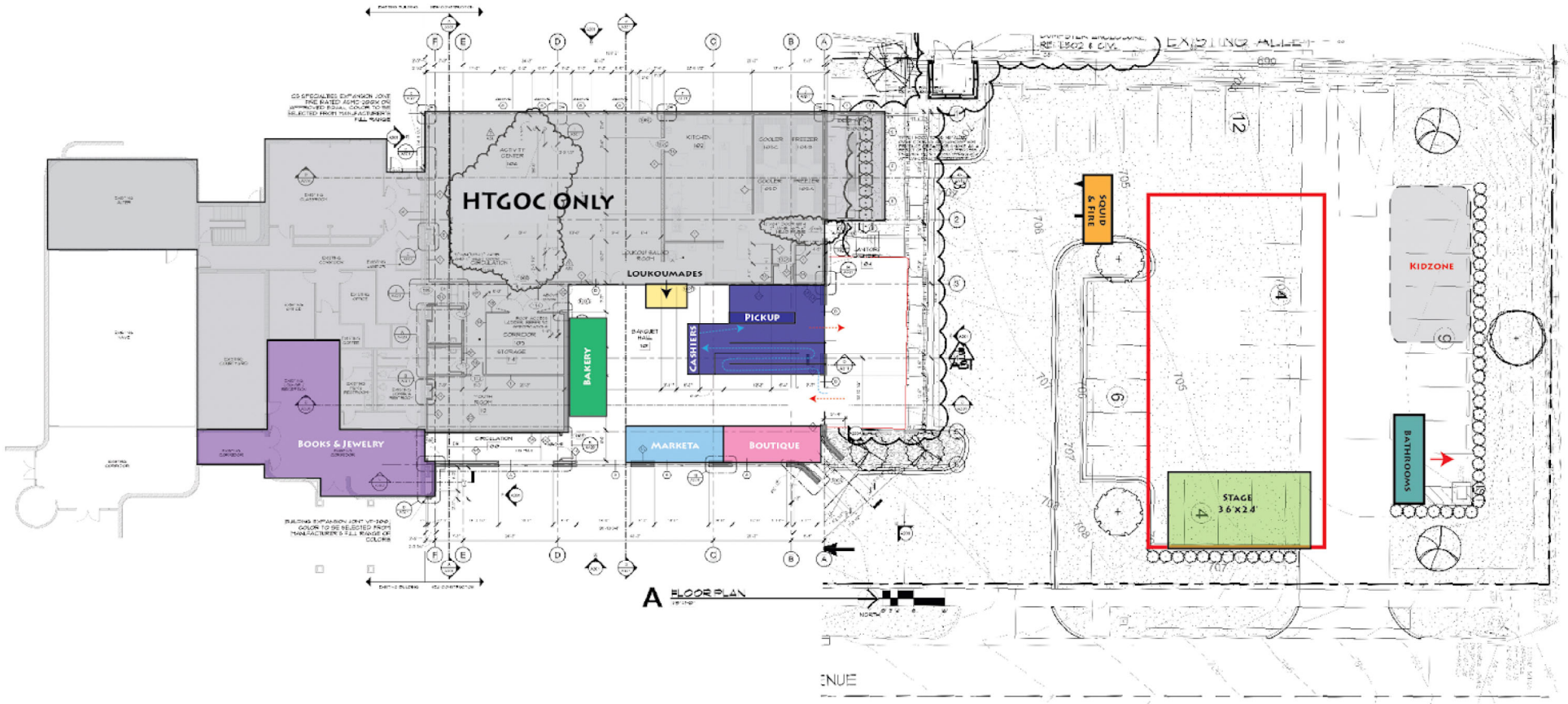
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 08/30/2023. Still waiting on parking plan map and COI 08/28/2023. ABLE License expires 09/17/2023.

FLOOR PLAN LEGEND

[Solid Grey Box]	EXISTING
[Hatched Box]	EXISTENTIAL
[Dotted Box]	PROPOSED



A FLOOR PLAN
18.11.19