



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: 918 Food Festival Date(s) of Event: September 2, 2023

Location Address: Start: 1600 S Boston Ave Council District(s): 4  
End: 1800 S Boston Ave

Event Description: A full day of food vendors, merchandise vendors, live music, and activities including a family fun zone of bounce houses.

**Event Category:** Festival/Celebration

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 5000 Per Day: 5000

Anticipated Participants: Total: 60 Per Day: 60

Number of Events for Monthly Event: No

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: Sobo District Website: <https://www.visittulsa.com/plan-your-visit/districts/downtown-tulsa/18th-and-boston/>

Chief Officer of Host Organization: Alexander Tyler

Email and Phone: director@918foodfestival.com 918-442-8747

Applicant Name: Alexander Tyler

Email and Phone: director@918foodfestival.com 918-442-8747

Professional Event Organizer:

Email and Phone:

On-site Contact: Alexander Tyler Mobile: 918-442-8747

Billing Contact: 918 Food Festival Phone: 918-442-8747

Billing Address: 2928 W 41ST ST S  
Tulsa, OK 74107

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 09/01/2023 Time: 12pm  
Street Closure for Event Setup: Date: 09/01/2023 Time: 6pm  
Street(s) to be Closed for Event Setup: South Boston Ave between 18th St and 16th St (1631 - Hideaway Pizza)  
East 17th St between Baltimore Ave (east of alley) and Cincinnati Ave (west of alley)

**Event Start:** Date: 09/02/2023 Time: 11am  
Street Closure for Event Start: Date: 09/01/2023 Time: 6pm  
Street(s) to be Closed for Event Start: South Boston Ave between 18th St and 16th St (1631 - Hideaway Pizza)  
East 17th St between Baltimore Ave (east of alley) and Cincinnati Ave (west of alley)

Run, Walk, Parade Start Time: NA  
Daily Event Hours: 11 am to 10 pm

**Event End:** Date: 09/02/2023 Time: 10 pm  
Street Reopens after Event End: Date: 09/03/2023 Time: 12 pm

**Event Teardown:** Date: 09/02/2023 Time: 11pm  
Street Reopens after Event Teardown: Date: 09/03/2023 Time: 12 pm

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Beer Sales  
Number of Food Vendors: 30  
Number of Food Trucks: 20  
Food Cooked on-site: Yes Fuel(s) to be used: Electric  
Number of Item Vendors: 25 Number of Service Vendors: 10  
Number & Sizes of Tents: 2 - 10X20, 10 - 10X10 Provider and Phone: Cox Family Inflatables (918) 845-8499  
Number of Inflatables: Yes 5 Provider and Phone: Cox Family Inflatables (918) 845-8499  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: First Strike Security (918) 402-1000, Tracy Flemons, Flemonsatc@gmail.com

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: Direct Traffic Control (918) 836-0666, psimmerman@directtrafficcontrol.com

Equipment Setup: Date: 09/01/2023 Time: 10am Equipment Pickup: Date: 09/04/2023 Time: 12pm

Crowd Management Fencing Company: Yes Contact, Email and Phone: Cox Inflatables (918) 845-8499

Equipment Setup: Date: 09/01/2023 Time: 12 pm Equipment Pickup: Date: 09/03/2023 Time: 9 am

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Save More Grocery Store  
Gateway Classic Car Sales  
Enthusiast Auto Sales

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: When Ya Gotta Go! (918) 371-2797

Total Number of Portable Toilets: 7 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/01/2023 Time: 10 am

Equipment Pickup: Date: 09/04/2023 Time: 12 pm

Other Event Information: NA

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 5

Performer/Band name and music type: Myracle Holloway - Contemporary  
Charlie Redd and the Full Flava Kings - R & B Cover  
Ausha Lacoie - R & B Cover  
A Slade - Contemporary

Sound Amplification: Yes

Start Time: 11am

Finish Time: 10pm

Please describe the sound equipment that will be used for your event:

Concert Level speaker system with lighting equipment

Sound checks conducted prior to the event: Yes

Start Time: 9am

Finish Time: 10am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Flag banners are placed throughout the festival and the main banners are at each entrance

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash cans throughout the festival and a large dumpster. Volunteer clean up during the event and after the event

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Businesses

If not presented, please explain:

NA

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/17/2023      Date routed: 08/21/2023      Date for review: 08/30/2023  
Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_  
Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_  
Date routed to Council: \_\_\_\_\_      City Council Approval:      Yes  No  \_\_\_\_\_  
Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 08/16/2023. Mayor agenda  
08/30/2023. City Council agenda 08/30/2023. Application information and TCP map finalized 08/21/2023.

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S. Boulder Ave.

S. Main St.

S. Baltimore Ave

S. Boston Ave

E. 18th St

E. 17th St

E. 16th St

E. 15th St



Event Staff Parking

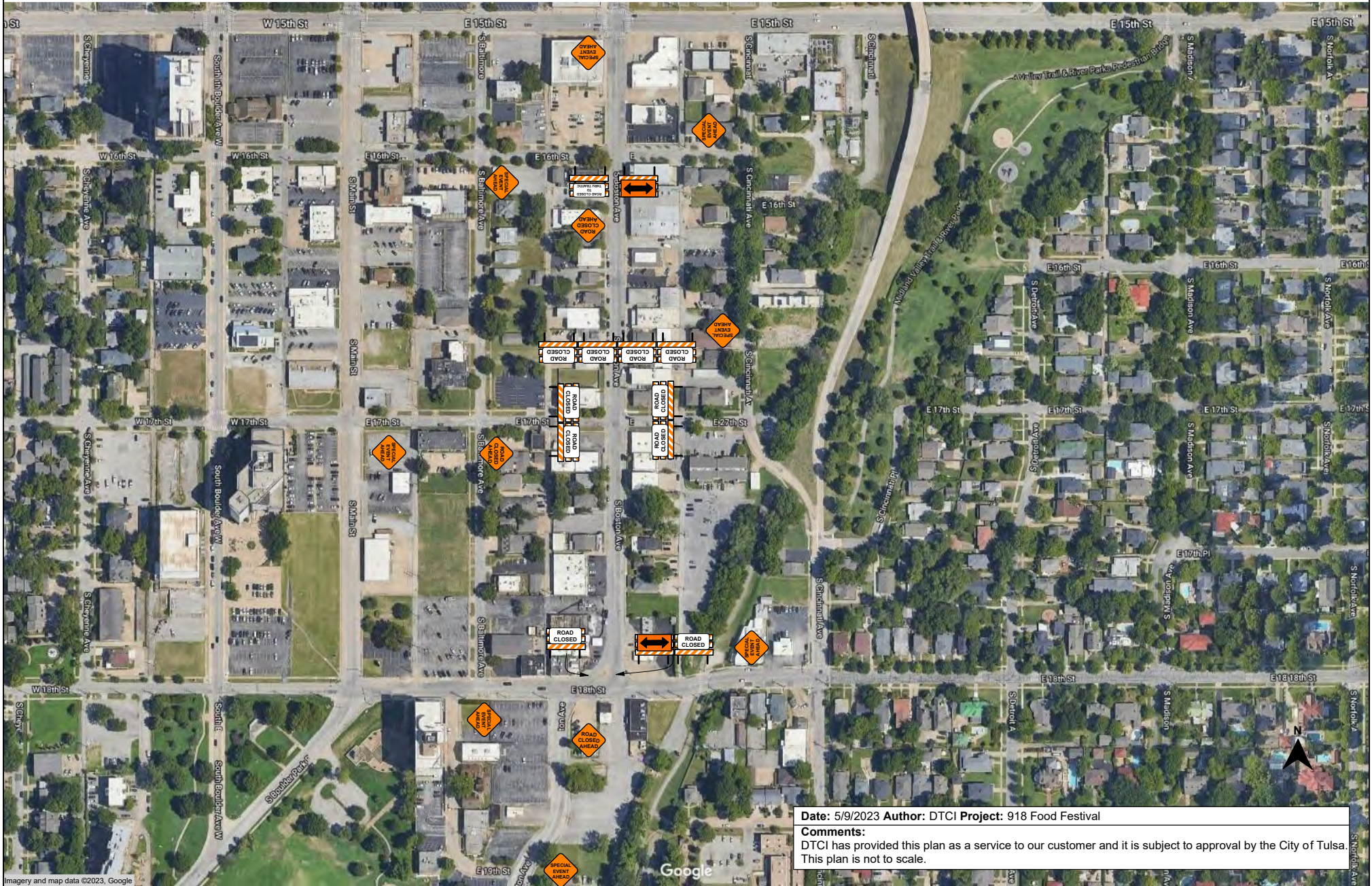


Free Event Parking



Vendor Parking





**Date:** 5/9/2023 **Author:** DTCl **Project:** 918 Food Festival  
**Comments:**  
DTCl has provided this plan as a service to our customer and it is subject to approval by the City of Tulsa. This plan is not to scale.