



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Fireworks and S'moresDate(s) of Event: August 25, 2023Location Address: Start: 500 S Delaware Ave  
End: 600 S Delaware AveCouncil District(s): 4Event Description: Street closure for a fireworks show. The street is not in the fallout zone. All other permits should already be taken care of. Closure of South Delaware Avenue from the East 6th Street intersection to the East 5th Street intersection; essentially any area that is adjacent to Dietler Commons.Event Category: Street, Lane, or Sidewalk ClosureEvent Includes: Amplified Sound, Public Right of Way, Open Flame, Fireworks/Pyrotechnics, Street Closure, Street closure for a fireworks show. The street isAnticipated Attendance: Total: 1000Per Day: 1000Anticipated Participants: Total: 1000Per Day: 1000Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: UNIVERSITY OF TULSAWebsite: https://utulsa.edu/Chief Officer of Host Organization: Eric FloresEmail and Phone: eric-flores@utulsa.edu 918-631-2500Applicant Name: Eric FloresEmail and Phone: eric-flores@utulsa.edu 918-631-2500

Professional Event Organizer:

Email and Phone:

On-site Contact: Eric FloresMobile: 209-988-8055Billing Contact: University of TulsaPhone: 918-631-2500Billing Address: 3135 E 5TH PL S  
Tulsa, OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/25/2023 Time: 5 pm  
Street Closure for Event Setup: Date: 08/25/2023 Time: 8 pm  
Street(s) to be Closed for Event Setup: S Delaware Ave from the intersection of E 6th Street to the intersection of East 5th PL S

**Event Start:** Date: 08/25/2023 Time: 7 pm  
Street Closure for Event Start: Date: 08/25/2023 Time: 8 pm  
Street(s) to be Closed for Event Start: S Delaware Ave from the intersection of E 6th Street to the intersection of East 5th PL S

Run, Walk, Parade Start Time: NA  
Daily Event Hours: NA

**Event End:** Date: 08/25/2023 Time: 11 pm  
Street Reopens after Event End: Date: 08/25/2023 Time: 10 pm

**Event Teardown:** Date: 08/25/2023 Time: 11 pm  
Street Reopens after Event Teardown: Date: 08/25/2023 Time: 10 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 2  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes  
Provider and Phone: Rainbow Fireworks (620) 663-7714

### **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: University of Tulsa Campus Police (918) 631-5555

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

### **Sponsor and Other Event Information**

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Event Sponsor(s): University of Tulsa

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: TU Campus Police and/or TPD Special Events Unit using police units with activated emergency lights to temporarily close street.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 9

Finish Time: 9:30

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: 6 pm

Finish Time: 6:30 pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: University staff

Number of Trash Receptacles: 10

Number of Dumpsters: 2

Number of Recycling Containers: 10

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

If not presented, please explain:

TU Property

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                      On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/12/2023      Date routed: 08/14/2023      Date for review: 08/23/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 08/16/2023. Mayor agenda 08/16/2023. City Council agenda 08/23/2023.

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