



City of Tulsa

FILM PERMIT APPLICATION

Summary of Production

Production Title: BBIT Date(s) of Project: August 9-10, 2023

Location: Starting Address: Guthrie Green, 111 Reconciliation Way

Ending Address: Guthrie Green, 111 Reconciliation Way

Film Description: Filming a local restaurant showcase for a docu-follow food series. Planning a small staged area for this showcase, with the ideal location being Guthrie Green. We will have a small group of local restaurants involved, and an ideal local audience of about 75 individuals. 3 small camera teams will be covering this event, along with some drone coverage as needed/approved. Aside from standard vehicles for production fleet (Parking to take place in approved public parking)- we will have an art vehicle with a trailer that will need to access the load in spot. Also needing to request b-roll coverage of the City of Tulsa, including city views, welcome signs, unique sights to Tulsa. Base cast and crew is 45 individuals, audience is an additional 75 individuals.

Production Category: Reality Television

Production Includes: Private Park, Public Right-of-Way, Camera Vehicles, Drone, Tent/Canopy

Number of Crew/Cast: 120 Number of Crew/Cast Vehicles: 14 Number of Equipment Vehicles: 1

Production Manager, Applicant and Location Manager Information

Production Company: Citizen Pictures

Website: NA

Production Manager: Debra Gutjahr

Email: ashly@citizenpictures.com

Phone: 832-205-1413

Applicant Name: Debra Gutjahr

Email: ashly@citizenpictures.com

Phone: 832-205-1413

Location Manager: Debra Gutjahr

Email: ashly@citizenpictures.com

Phone: 832-205-1413

On-site Contact: Debra Gutjahr

Mobile: 832-205-1413

Billing Contact: Citizen Pictures

Phone: 832-205-1413

Billing Address: 2530 Frontier AVE, Boulder, CO 80301

Event Timeline and Lane/Street Closure Information

Production Starts: Date: 08/09/2023 Time: 7:00AM

Street Closure for Production Start: Date: Time:

Street(s) to be Closed for Production Start: NA

Intermittent Traffic Control Only: Date: Time:

Street(s) to be Used for Intermittent Traffic Control Only: NA

Production Ends: Date: 08/10/2023 Time: 7:00PM

Street Reopens after Production Ends: Date: Time:

Using Traffic Control Barricade Company? No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Secondary Permits Required

Tent/Canopy: Tent or groupings Less than 400 sf Provider and Phone: Production owned.

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Drone: Yes Drone Operator: Commercial Operator

If no Drone Operator License, please explain:

Use of any signs, banners, decorations, or special lighting: Yes Covered stage included in our set-up with static decor. Stage is 16 in H, 12 ft L, 8 ft W.

Crew/Cast Parking Type: Parking Garage, Paved Lot

If no parking, please explain:

City, County, River or Private Park: Yes Name of Park and Location: Guthrie Green, 111 Reconciliation Way

Portable Toilets: No Provider and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Security/Police: Yes Contact and Phone: TBD, will need overnight security detail for our set up.

Medical/First Aid Services: No Contact and Phone: NA

Fire Department: No Contact and Phone: NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event:

Planning to consolidate trash and recyclables to their respective bins (as approved.) Open to learn more about standard trash/recycling procedures of the area to align our plan accordingly. Not anticipating a lot of large trash, mostly water bottles to recycle and light trash from crafty items during the day. Temporary bins may be used to spread out availability of receptacles - to be consolidated upon clean up/wrap out.

Number of Trash Receptacles: 3 Number of Dumpsters: 1 Number of Recycling Containers: 1

Presented Event Concept to: Other Entities

If not present, please explain:

If Other Entities, Please Explain: Tulsa Film Office

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: DG

For City of Tulsa Special Events Committee Use Only

Date received: 07/30/2023 Date routed: 08/07/2023 Date for review: *Email Review

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: *SEC meeting 08/16/2023. Fees paid 08/02/2023.



Tulsa Office of Film, Music, Arts & Culture
A division of Tulsa Regional Tourism
One West Third Street
Tulsa, Oklahoma 74103

July 26, 2023

RE: Best Bite in Town, Letter of Support

To Whom It May Concern:

Please accept this letter of support for Citizen Pictures as they film in Tulsa for the Documentary Style TV Series, *Best Bite in Town*. The production has been in contact with the Tulsa Office of Film, Music, Arts & Culture (Tulsa FMAC), the film commission for the Tulsa region. The production has submitted all necessary information to our office regarding this project.

Project Name will film in Tulsa on August 9-10, at the following locations (Locations secured by production):

- Gutherie Green, 111 Reconciliation Way, Tulsa, OK 74103
Andrea Leitch, 918.947.6208

Please let Tulsa FMAC know if there are any questions or concerns. Many thanks for supporting filming in Tulsa!

Sincerely,

Meg Gould, Executive Director
Tulsa Office of Film, Music, Arts & Culture Team
TulsaFMAC.com | VisitTulsa.com | meggould@visittulsa.com

