



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Festival Sunday Date(s) of Event: 09/10/2023
Location Address: Start: 700 South Boston Avenue Council District(s): 4
End: 800 South Boston Avenue
Event Description: Breakfast on Boston
Event Category: Festival/Celebration
Event Includes: Public Right of Way, No Parking Signage, Street Closure, Breakfast on Boston
Anticipated Attendance: Total: 200 Per Day: 200
Anticipated Participants: Total: 200 Per Day: 200
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: U S A THE FIRST Website: https://firstchurchtulsa.org/
PRESBYTERIAN CHURCH
Chief Officer of Host Organization: Lynn Fesperman
Email and Phone: 918-627-6600
Applicant Name: Tonye Briscoe
Email and Phone: tbriscoe@firstchurchtulsa.org 918-301-1035
Professional Event Organizer:
Email and Phone:
On-site Contact: Steven Mitchell Mobile: 918-857-5489
Billing Contact: First Presbyterian Church Phone: 918-301-1035
Billing Address: 709 South Boston Avenue
Tulsa, OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/10/2023 Time: 5:00 am
Street Closure for Event Setup: Date: 09/10/2023 Time: 5:00 am
Street(s) to be Closed for Event Setup: Boston Avenue between 7th Street and 8th Street
Event Start: Date: 09/10/2023 Time: 9:00 am
Street Closure for Event Start: Date: 09/10/2023 Time: 5:00 am
Street(s) to be Closed for Event Start: Boston Avenue between 7th Street and 8th Street
Run, Walk, Parade Start Time: NA
Daily Event Hours: 9:00 to 11:00 am
Event End: Date: 09/10/2023 Time: 11:00 am
Street Reopens after Event End: Date: 09/10/2023 Time: 2:00 pm
Event Teardown: Date: 09/10/2023 Time: 2:00 pm
Street Reopens after Event Teardown: Date: 09/10/2023 Time: 2:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: M&B Security LLC (918) 809-0375, mike@oksecurity.us

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 09/10/2023 Time: 5:00 am Equipment Pickup: Date: 09/10/2023 Time: 2:00 pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): First Presbyterian Church of Tulsa, Oklahoma

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Grady Nichols, Jazz

Sound Amplification: Yes

Start Time: 8:30 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Amplifier

Sound checks conducted prior to the event: Yes

Start Time: 8:30 am

Finish Time: 9:00 am

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Church members and staff

Number of Trash Receptacles: 8

Number of Dumpsters: 3

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Places of Worship

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/06/2023 Date routed: 07/26/2023 Date for review: 08/09/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 07/26/2023. Mayor agenda
08/02/2023. City Council agenda 08/09/2023. TCP map revised 07/26/2023.

Date: Sept. 10, 2023 **Project:** Festival Sunday

Comments:
 Road Closure | 5 a.m. to 2 p.m. Sunday
 Festival Hours | 9 to 11 a.m. Sunday
 Parking/Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



SW Corner of 5th St

Mid-Block

6th Street

6th Street

Main Street

TULSA PARK
 H.A. Chapman Greens

Mid-Block

Boston Avenue

Cincinnati Avenue

7th Street

7th Street



Bensen Community
 Life Center

First
 Presbyterian
 Church
 TULSA, OKLAHOMA



8th Street

8th Street

Main Street

Portable Sign Support
 in Parking or Hash line
 space or on sidewalk (ADA)

Channelizer

Boston Avenue

Cincinnati Avenue

9th Street

9th Street

Mid-Block

NE Corner of 10th St