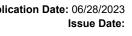
Permit #: SPEV-153517-2023 Application Date: 06/28/2023





City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Jazz On The Green Date(s) of Event: August 19, 2023

Location Address: Start: 200 N Boston Ave Council District(s): 1

End: 300 N Boston Ave

Event Description: 4th Annual Jazz Concert at Guthrie Green. Live Music.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Tent/Canopy, Private Park, Public Right of Way, Live Entertainment, Food

Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 1000 Per Day: 1000 Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Website:https://guthriegreen.com/ Guthrie Green

Chief Officer of Host Organization: Michael Fields

Email and Phone: michael@wftrproductions.org 918-471-2920

Applicant Name: Michael Fields

Email and Phone: michael@wftrproductions.org 918-471-2920

Professional Event Organizer:

Email and Phone:

On-site Contact: **Derek Combs** Mobile: <u>918-671-9317</u> Billing Contact: Water From The Rock Phone: <u>918-471-2920</u>

Productions LLC

Billing Address: 7122 S SHERIDAN RD E 1

Tulsa, OK 74136

Event Timeline and Lane/Street Closure Information

 Event Setup:
 Date:
 08/19/2023
 Time:
 10am

 Street Closure for Event Setup:
 Date:
 08/19/2023
 Time:
 11am

Street(s) to be Closed for Event Setup: <u>Boston Ave between Reconciliation Way and Cameron St</u>

 Event Start:
 Date:
 08/19/2023
 Time:
 5pm

 Street Closure for Event Start:
 Date:
 08/19/2023
 Time:
 11am

Street(s) to be Closed for Event Start: Boston Ave between Reconciliation Way and Cameron St.

Run, Walk, Parade Start Time: NA

Daily Event Hours: <u>5 - 10pm</u>

 Event End:
 Date:
 08/19/2023
 Time:
 10pm

 Street Reopens after Event End:
 Date:
 08/19/2023
 Time:
 11pm

 Event Teardown:
 Date:
 08/19/2023
 Time:
 10pm

 Street Reopens after Event Teardown:
 Date:
 08/19/2023
 Time:
 11 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0
Number of Food Trucks: 5

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: $\underline{0}$ Number of Service Vendors: $\underline{0}$

Number & Sizes of Tents: 11 - TBD Provider and Phone: TBD

Number of Inflatables: No 0 Provider and Phone: NA

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Night Security (918) 794-7003

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: Guthrie Green will provide traffic equipment

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: <u>Parking Garage</u>
Transportation Service: <u>No service</u>

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Bill Knight Lincoln, Visit Tulsa, Francis Energy

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: Restrooms at Guthrie Green

Entertainment and Related Activities

Number of Stages: 1	Number of Performers/Bands: 5				
Performer/Band name and music type:	Michael Fields Jr. Fred Smith Kim Scott Grady Nichols Funk Factory				
Sound Amplification: Yes		Start Time:	<u>5pm</u>	Finish Time:	<u>10pm</u>
Please describe the sound equipment the Guthrie Green Sound System	nat will be used for yo	ur event:			
Sound checks conducted prior to the ev	ent: <u>Yes</u>	Start Time:	<u>3 pm</u>	Finish Time:	<u>4:30pm</u>
Hot air balloons, fire lanterns or similar o					
Use of any signs, banners, decorations, NA	or special lighting us	ed at event: <u>N</u>	<u>lo</u> Describe	:	
Mitigation of Impact					
Please describe your plan for cleanup a event: Guthrie Green handles clean up.	and removal of recycl	able goods, v	/aste and g	arbage during a	and after you
Number of Trash Receptacles: 20	Number of Dumpste	ers: <u>20</u> N	Number of R	Recycling Contain	iners: <u>20</u>
Cleanup Service: No Provider and Pho	ne: <u>NA</u>				
Presented Event Concept to:					
Businesses					
If not presented, please explain:					
<u>NA</u>					
Affidavit of Applicant					
I certify that the information contained in That I have read, understand, and agree with all requirements of the City, County pay and be financially responsible for an further agree to indemnify and hold har representatives, from any claims (includ related to the Event. I understand that a personnel, firefighters, City Event person of third parties that are based upon injure.	to abide by the rules and State, and any y costs and fees that mless the City of Tuling cost of defending Permit does not excunnel, or emergency wo	and regulatior other regulato may be incurred and all C such claims) of seemy failure forkers, and do	ns governing ory entity reled by the City of Tulsa or damages to comply when not proving the contractions.	this Event. I ag ated to this Eve ty of Tulsa due t officers, employ that may arise t ith orders of law ide immunity fro	ree to complent. I agree to the Event. I agree to the Event. yees, agents from activities or enforcement.
Initials: On File					

Pate received: 06/28/2023 | Date routed: 07/24/2023 | Date for review: 08/09/2023 | Special Events Committee Recommendation: | Yes | No | | Date routed to Mayor: | Mayor's Recommendation: Yes | No | | Date routed to Council: | City Council Approval: Yes | No | | Date Permit Issued: | Comments: SEC meeting 07/26/2023. Mayor agenda 08/02/2023. City Council 08/09/2023. Application (incomplete) revised 07/24/2023. Tents still pending. Road closure (Boston instead of MLK) and TCP map revised 07/24/2023.

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