



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Undercard Presents: Womps at WOMPA!

Date(s) of Event: 08/12/2023

Location Address: Start: 3306 Charles Page Blvd
End: 3306 Charles Page Blvd

Council District(s): 4

Event Description: Our event is a 1-day festival celebrating the music and arts community. We plan to have live performances, art vendors, food and drink vendors, face painting and interactive art. There will be food, alcohol (21+), art for sale on premise.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, n/a

Anticipated Attendance: Total: 1500

Per Day: 1500

Anticipated Participants: Total: 100

Per Day: 100

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Undercard Productions, LLC

Website: www.undercardproductions.com

Chief Officer of Host Organization: MICHAEL HEATLEY

Email and Phone: undercardproductionsllc@gmail.com 918-977-0861

Applicant Name: MICHAEL HEATLEY

Email and Phone: undercardproductionsllc@gmail.com 918-977-0861

Professional Event Organizer:

Email and Phone:

On-site Contact: MICHAEL HEATLEY

Mobile: 918-977-0861

Billing Contact: MICHAEL HEATLEY

Phone: 918-977-0861

Billing Address: 16415 N 36th West Ave
Skiatook, OK 74070

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/12/2023 Time: 6am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Street wont need closed but may cause slight congestion

Event Start: Date: 08/12/2023 Time: 1pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Street wont need closed but may cause congestion
Run, Walk, Parade Start Time: NA
Daily Event Hours: 1pm - Midnight

Event End: Date: 08/13/2023 Time: 12am
Street Reopens after Event End: Date: Time: NA

Event Teardown: Date: 08/13/2023 Time: 12am
Street Reopens after Event Teardown: Date: Time: NA

Secondary Permits Required

Beer Sales, Alcohol Sales: Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 5
Number of Food Trucks: 5
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas, Wood
Number of Item Vendors: 30 Number of Service Vendors: 5
Number & Sizes of Tents: 20 - 10X10 Provider and Phone: Vendor Owned
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Diamond Security & Investigative Services, LLC (918) 591-2599

Medical and/or First Aid Services: Yes Contact, Email and Phone: TBD

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Yes Contact, Email and Phone: TBD
Only for fencing around the stage and at the main entrance.

Equipment Setup: Date: 08/12/2023 Time: 8am Equipment Pickup: Date: 08/13/2023 Time: 8am

Parking Type: Street, Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: On Call Service (918) 397-7787

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 08/11/2023 Time: 4pm

Equipment Pickup: Date: 08/14/2023 Time: 8am

Other Event Information: There is a parking lot that we will be using owned by the facility that we will use for parking, located near the venue. ADA restrooms indoors. This is a music & arts festival with no sponsors. All is done by self funding by Undercard Productions.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 10

Performer/Band name and music type: Heritage, Luzcid, Hostage Situation, KVN, Manic Muse, ELIXA, Dubbellazr, Johnny Starseed, XTZ, Marz

Sound Amplification: Yes

Start Time: 1pm

Finish Time: 12am

Please describe the sound equipment that will be used for your event:

****Audio-Operated Service:****

- Production 1 FOH/16ch-P-Rack System
- Production 1 MainsPack6OmegaV48ArrayModule
- Production 8 Omega Corps U218 Dual 18" Subwoofers
- Production 4 Pioneer CDJ 3000s
- Production 1 DJM 900 NXS2 mixer
- Labor 1 Audio Operator/Technician

Sound checks conducted prior to the event: No

Start Time: 11AM

Finish Time: 1PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

****Lighting-Operated Service:****

- Production 1 Elation SDC12
- Production 1 Truss & Base Pack/8' Vertical 12x12
- Truss with Steel Base plate/4 Bolts
- Production 12 Elation SixPar 100ip or equiv
- Controller/ or equiv operated by video and or audio tech

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We plan to have over 15 trash buckets across the open area of private property. We will have crew teams working throughout the day to clean up any trash on the ground.

Number of Trash Receptacles: 15

Number of Dumpsters: 2

Number of Recycling Containers: 5

Cleanup Service: No Provider and Phone: On Call Service (918) 397-7787

Presented Event Concept to:

Businesses

If not presented, please explain:

NA

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/28/2023 Date routed: 07/20/2023 Date for review: 08/02/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

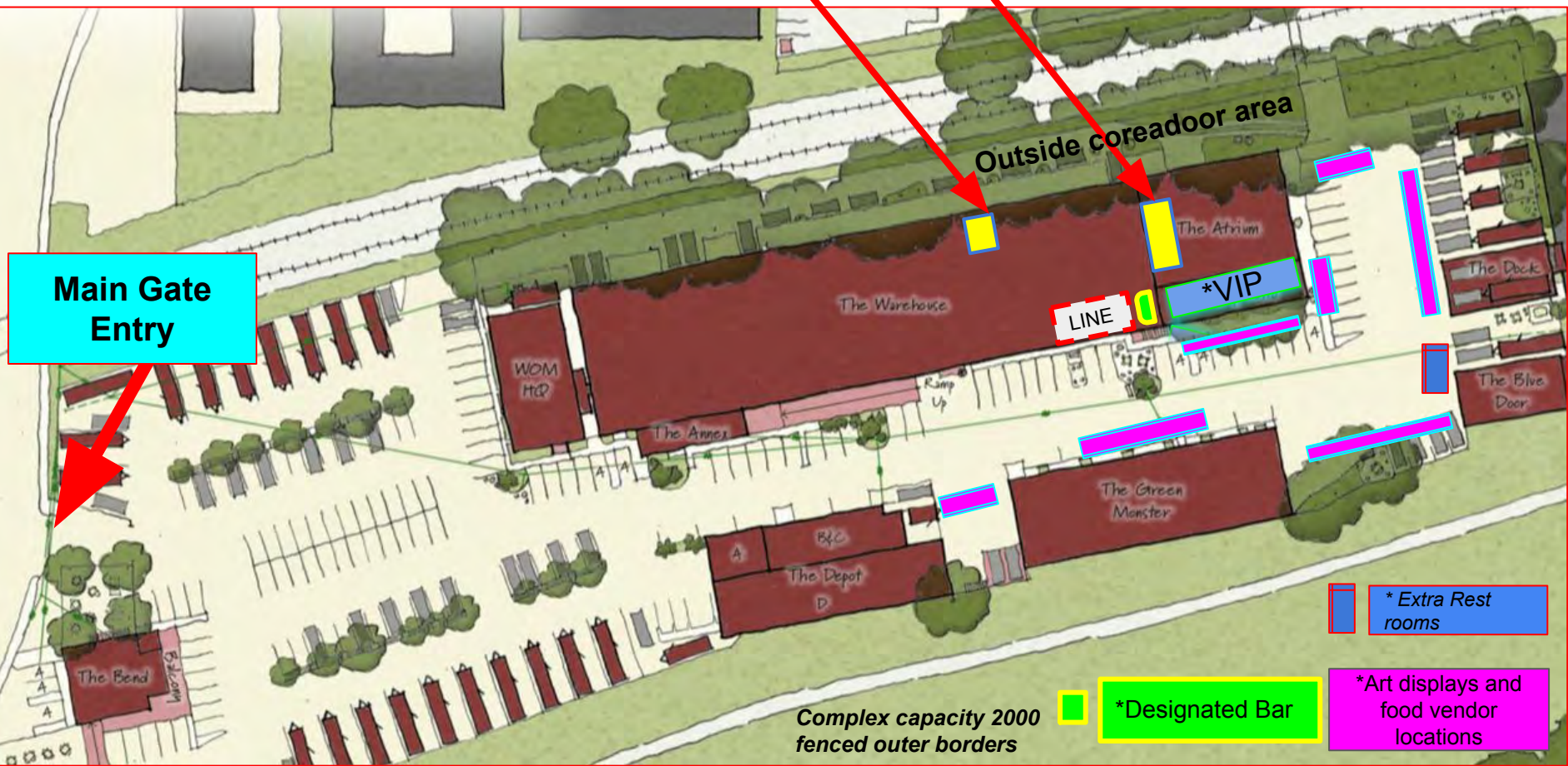
Date Permit Issued: _____ Comments: SEC meeting 07/26/2023 - 08/02/2023

5 Acre Complete Complex Drawing

Indoor Stage

Outdoor Stage

*VIP AREA
(balcony +70)



Main Gate Entry

Outside core door area

LINE

*VIP

* Extra Rest rooms

* Designated Bar

* Art displays and food vendor locations

Complex capacity 2000
fenced outer borders



Stage will be placed against this wall, with large speakers lighting, guard rail. The door seen goes to the inner tube room. (*Green room in building*)



**View from
mid-room
outdoor
stage area**