



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: The Oklahoma Smokeshow Street PartyDate(s) of Event: August 11-12, 2023Location Address: Start: 300 S Denver Ave  
End: 300 S Frisco AveCouncil District(s): 1, 4Event Description: Pre-party for the Zach Bryan concert at the BOK Center**Event Category:** Street/Block Party**Event Includes:** Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Street ClosureAnticipated Attendance: Total: 3000Per Day: 3000Anticipated Participants: Total: 3000Per Day: 3000

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: BOK Center - ASM TulsaWebsite: www.bokcenter.comChief Officer of Host Organization: Bryan CroweEmail and Phone: bcrowe@asmtulsa.com 918-894-4210Applicant Name: Victoria HenshawEmail and Phone: vhenshaw@asmtulsa.com 918-894-4289

Professional Event Organizer:

Email and Phone:

On-site Contact: Victoria HenshawMobile: 918-404-0104Billing Contact: BOK Center - ASM-TulsaPhone: 918-894-4289Billing Address: 200 S DENVER AVE W  
Tulsa, OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 08/09/2023 Time: 8AM  
Street Closure for Event Setup: Date: 08/08/2023 Time: 5PM  
Street(s) to be Closed for Event Setup: 3rd St between Denver Ave and Frisco Ave

**Event Start:** Date: 08/11/2023 Time: 4PM  
Street Closure for Event Start: Date: 08/08/2023 Time: 5PM  
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 4 - 8PM

**Event End:** Date: 08/12/2023 Time: 8PM  
Street Reopens after Event End: Date: 08/15/2023 Time: 5PM

**Event Teardown:** Date: 08/12/2023 Time: 8PM  
Street Reopens after Event Teardown: Date: 08/15/2023 Time: 5PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales  
Number of Food Vendors: 4  
Number of Food Trucks: 4  
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 1 40x50 tent Provider and Phone: BOK Center will be providing the tent  
Number of Inflatables: Yes 1 Provider and Phone: Jumpin Jiminy, Inc. (918) 291-JUMP  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: ASM Tulsa chief of Security (918) 894- 4395, Michael Tremblay

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055 will be inside the BOK Center for events

Traffic Control Barricade Company: Yes Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricades and signage

Equipment Setup: Date:08/08/2023 Time: 5PM Equipment Pickup: Date: 08/15/2023 Time: 5PM

Crowd Management Fencing Company: No Contact, Email and Phone: BOK Center owns bike racks for crowd management

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: Downtown Hotels

## **Sponsor and Other Event Information**

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Event Sponsor(s): BOK Center

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 08/10/2023 Time: 8AM

Equipment Pickup: Date: 08/14/2023 Time: 8AM

Other Event Information: TPD may close adjacent streets and intersections as needed for traffic control and pedestrian safety. See map.  
During events with more than 5000 ticket sales while an outdoor event occupies 3rd St, Denver Ave between 3rd St and 2nd St, starting 1 hour before doors open until 1 ½ hours past the end of the event. Tulsa Police will utilize police vehicles to close street.

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 8

Performer/Band name and music type: Live bands

Sound Amplification: Yes

Start Time: 4PM

Finish Time: 8PM

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: Yes

Start Time: 12PM

Finish Time: 4PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

BOK Center will place banners on bike racks

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center will cleanup street

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 3

Cleanup Service: Yes Provider and Phone: BOK Environmental Services (918) 894-4268

Presented Event Concept to:

BOK Center Website and Kiosk

If not presented, please explain:

BOK Center Website and Kiosk

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 07/06/2023      Date routed: 07/12/2023      Date for review: 07/26/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_      Comments: SEC meeting 07/12/2023. Mayor agenda 07/19/2023. City Council agenda 07/26/2023.

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LANE CLOSED

LANE CLOSED

LANE CLOSED

South Frisco Avenue

DUMPSTER

Artists Parking

FIRE LANE  
KEEP OPEN

FIRE LANE  
KEEP OPEN

FIRE LANE  
KEEP OPEN

Artists Parking

Power

Backstage  
10x10 tent  
10x10 tent

Stage

Bike Rack

AV

the bull radio

mechanical bull

Lounge Seating & Hightops  
360 Bar  
Green Turf

Warming Tent 40x50

hair tinsel

bracelets

Non-Alcoholic Beverage Hocker (yellow)

Food Truck Alley

MKT Activation

Entrance

Welcome Truss

FIRE LANE  
KEEP OPEN

### Oklahoma Smoke Show Street Party August 11-12, 2023

SIGNAGE: NO ALCOHOL BEYOND THIS POINT

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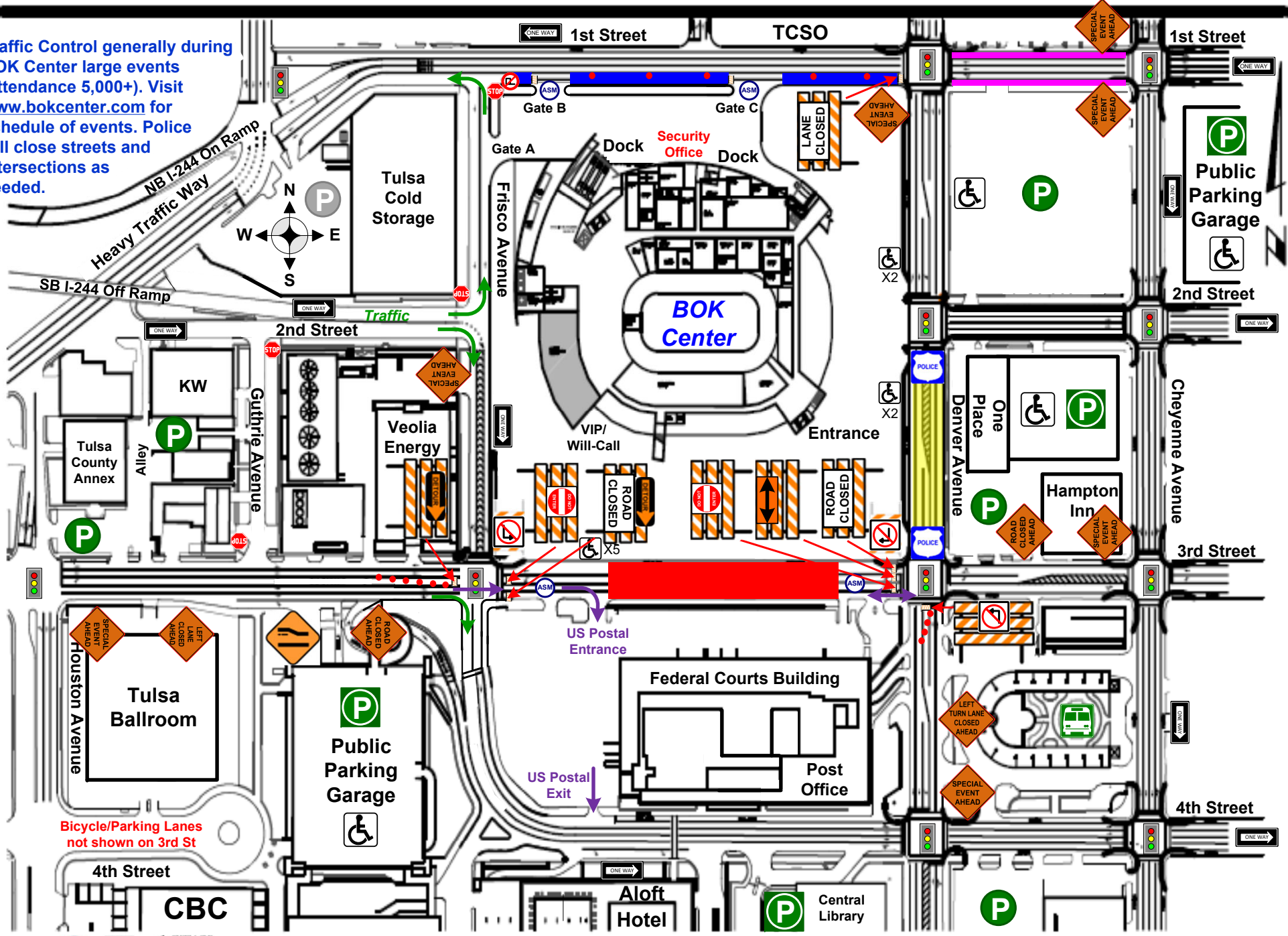
SIGNAGE: NO ALCOHOL BEYOND THIS POINT

ABLE PERMIT AREA

BOK CENTER  
MAIN ENTRANCE







South Denver Avenue

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



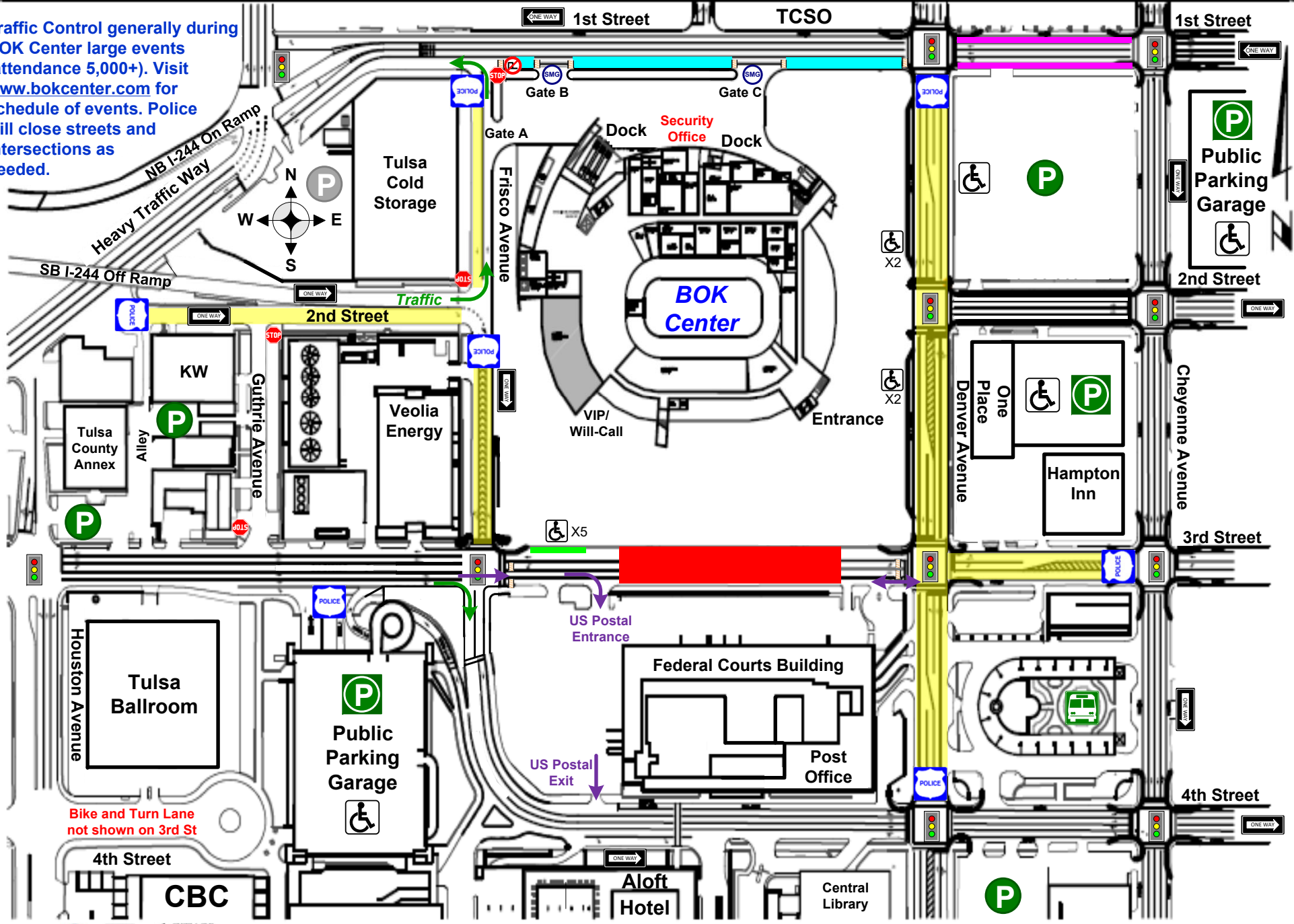
Bicycle/Parking Lanes not shown on 3rd St



-  BOK Center Security
-  Support Parking
-  Road Closure before the Event Starts and after the Event Ends when 3<sup>rd</sup> Street is Closed for venue.
-  Rideshare Lane Closure by Police
-  Outdoor Venue Road Closure
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Bike and Turn Lane not shown on 3rd St



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Outdoor Venue Road Closure
- Rideshare Lane Closure by Police