



City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Juneteenth Festival Date(s) of Event: June 15, 16, 17, 2023

Location Address: Start: 100 N Greenwood Ave Council District(s): 1
End: 700 N Greenwood Ave

Event Description: The Tulsa Juneteenth Festival is an event celebrating the end of slavery in the United States known as Juneteenth. This annual event celebrates the culture, arts, and talents of Black people. It is a time for the Tulsa community to join together and experience Black culture at a fun, family friendly event.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 25000 Per Day: 6000

Anticipated Participants: Total: 25000 Per Day: 6000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Juneteenth Inc Website: https://www.tulsajuneteenth.org/

Chief Officer of Host Organization: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-856-1214

Applicant Name: Lauren Corbitt

Email and Phone: info@tulsajuneteenth.org 918-856-1214

Professional Event Organizer:

Email and Phone:

On-site Contact: Lauren Corbitt Mobile: 918-856-1214

Billing Contact: Tulsa Juneteenth Inc Phone: 918-764-8833

Billing Address: 700 North Greenwood Avenue
Tulsa, OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/14/2023 Time: 8:00 AM
Street Closure for Event Setup: Date: 06/15/2023 Time: 7:00 AM
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and John Hope Franklin Blvd. Greenwood Ave between Archer St and I-244 will remain open on June 15 and June 16 from 8 a.m. to 5 p.m. and June 17 from 8 a.m. to 3 p.m. for business access. See other information.

Event Start: Date: 06/15/2023 Time: 5:00 PM
Street Closure for Event Start: Date: 06/15/2023 Time: 7:00 AM
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and John Hope Franklin Blvd. Greenwood Ave between Archer St and I-244 will remain open on June 15 and June 16 from 8 a.m. to 5 p.m. and June 17 from 8 a.m. to 3 p.m. for business access. See other information.

Run, Walk, Parade Start Time: NA
Daily Event Hours: 06/15: 5:00 - 10:00 PM
06/16: 5:00 - 11:00 PM
06/17: 5:00 - 11:00 PM

Event End: Date: 06/17/2023 Time: 11:00 PM
Street Reopens after Event End: Date: 06/19/2023 Time: 8:00 AM

Event Teardown: Date: 06/19/2023 Time: 8:00 AM
Street Reopens after Event Teardown: Date: 06/19/2023 Time: 8:00 AM

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales, Low point Beer Sales
Number of Food Vendors: 20
Number of Food Trucks: 20
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas, Wood
Number of Item Vendors: 40 Number of Service Vendors: 20
Number & Sizes of Tents: 20x40 (2), Provider and Phone: Party Pros Rents (918) 622-8102
20x20 (4),
10x20 (2),
10x10 (55)

Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: DNA Security - Donnie Johnson (918) 810-1538, contact@dnasecurity.net

Medical and/or First Aid Services: Yes Contact, Email and Phone: Tulsa Fire Department (918) TBD

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 06/15/2023 Time: 7:00 AM Equipment Pickup: Date: 06/19/2023 Time: 8:00 AM

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Black Wall Street Chamber of Commerce and other community sponsors to be secured prior to the event start date.

Park: Yes Name of Park and Location: B.S. Roberts Park, 500 E King St

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service Rentals (918) 272-0568

Total Number of Portable Toilets: 22 Number of ADA Accessible Portable Toilets: 3

Equipment Setup: Date: 06/15/2023 Time: 8:00 AM

Equipment Pickup: Date: 06/19/2023 Time: 8:00 AM

Other Event Information: Event organizer will provide an off-duty TPD officer to provide traffic control at Archer St and Greenwood Ave during the duration of Juneteenth. Also, will provide a security officer or T-shirt staff personnel to monitor the available parking spaces on Greenwood Ave. from 8 a.m. to 5 p.m. each day of the event.

The off-duty officer will close Greenwood Ave at Archer St when the parking spaces are full and will allow back fill once vehicles leave from 8 a.m. to 5 p.m. each day.

Once Greenwood Ave is closed at Archer St after 5 p.m., the off-duty TPD officer will continue to watch the barricades for unauthorized entry.

Entertainment and Related Activities

Number of Stages: 2

Number of Performers/Bands: 20

Performer/Band name and music type: Bands may vary. Genre is R&B, soul, and jazz

Sound Amplification: Yes

Start Time: 5:00 PM

Finish Time: 11:00 PM

Please describe the sound equipment that will be used for your event:

Amplified sound

Sound checks conducted prior to the event: Yes

Start Time: 11:00 AM

Finish Time: 4:00 PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage, light towers, stage lighting

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Berry Brothers Janitorial Services and American Waste Control

Number of Trash Receptacles: 40

Number of Dumpsters: 4

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers (620) 278-6005

Presented Event Concept to:

Business Assn, Businesses

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

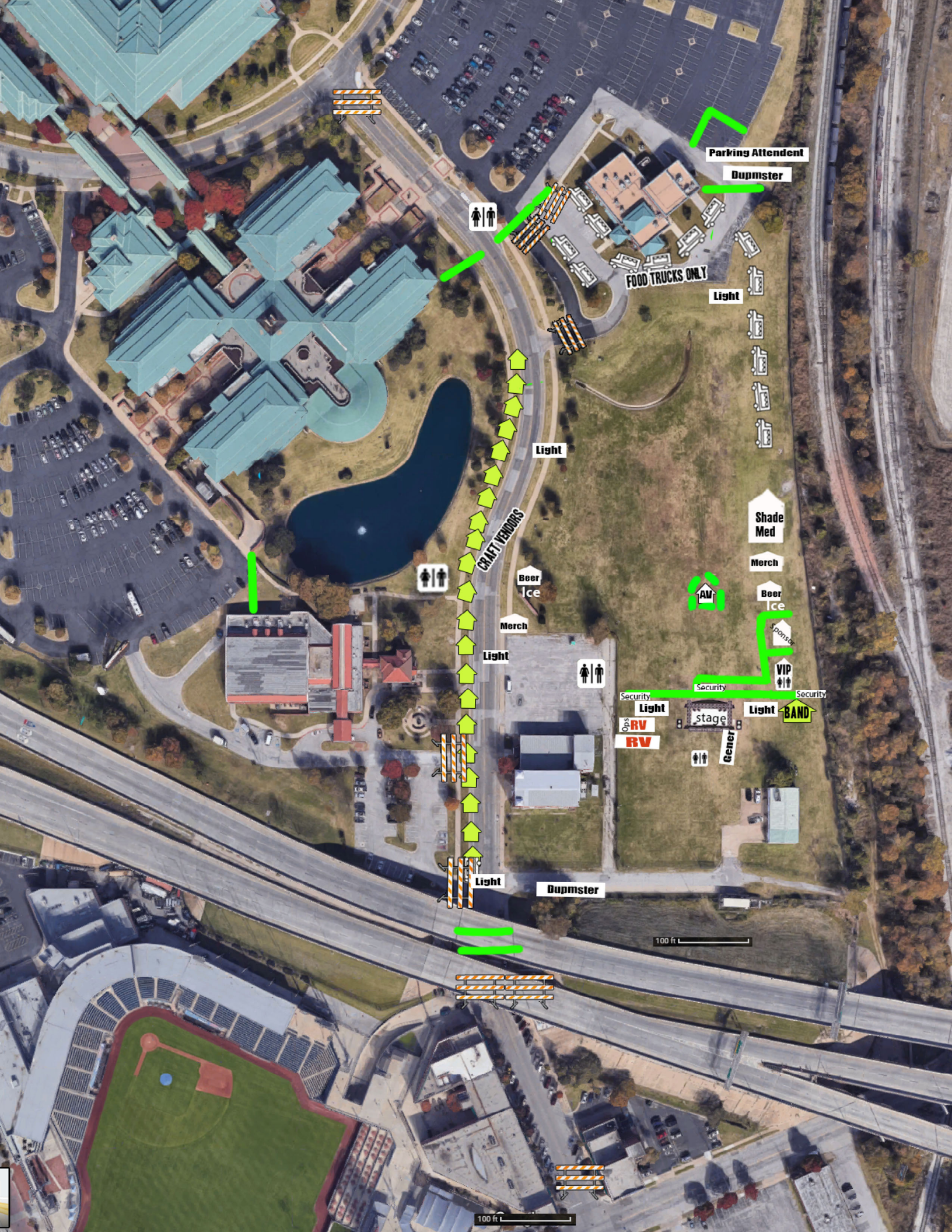
Date received: 06/20/2022 Date routed: 06/06/2023 Date for review: 06/14/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 06/07/2023. Mayor and
City Council agendas 06/14/2023. Change in timeline and road closure 05/30/2023. Site map and TCP
maps uploaded 05/31/2023. Final timeline and TCP maps 06/06/2023.



Parking Attendant

Dumster

FOOD TRUCKS ONLY

Light

Light



Shade Med

Merch

Beer Ice

Sponsor

VIP

Security

Light

stage

Light

BAND

RV

Gender

Merch

Beer Ice

Light

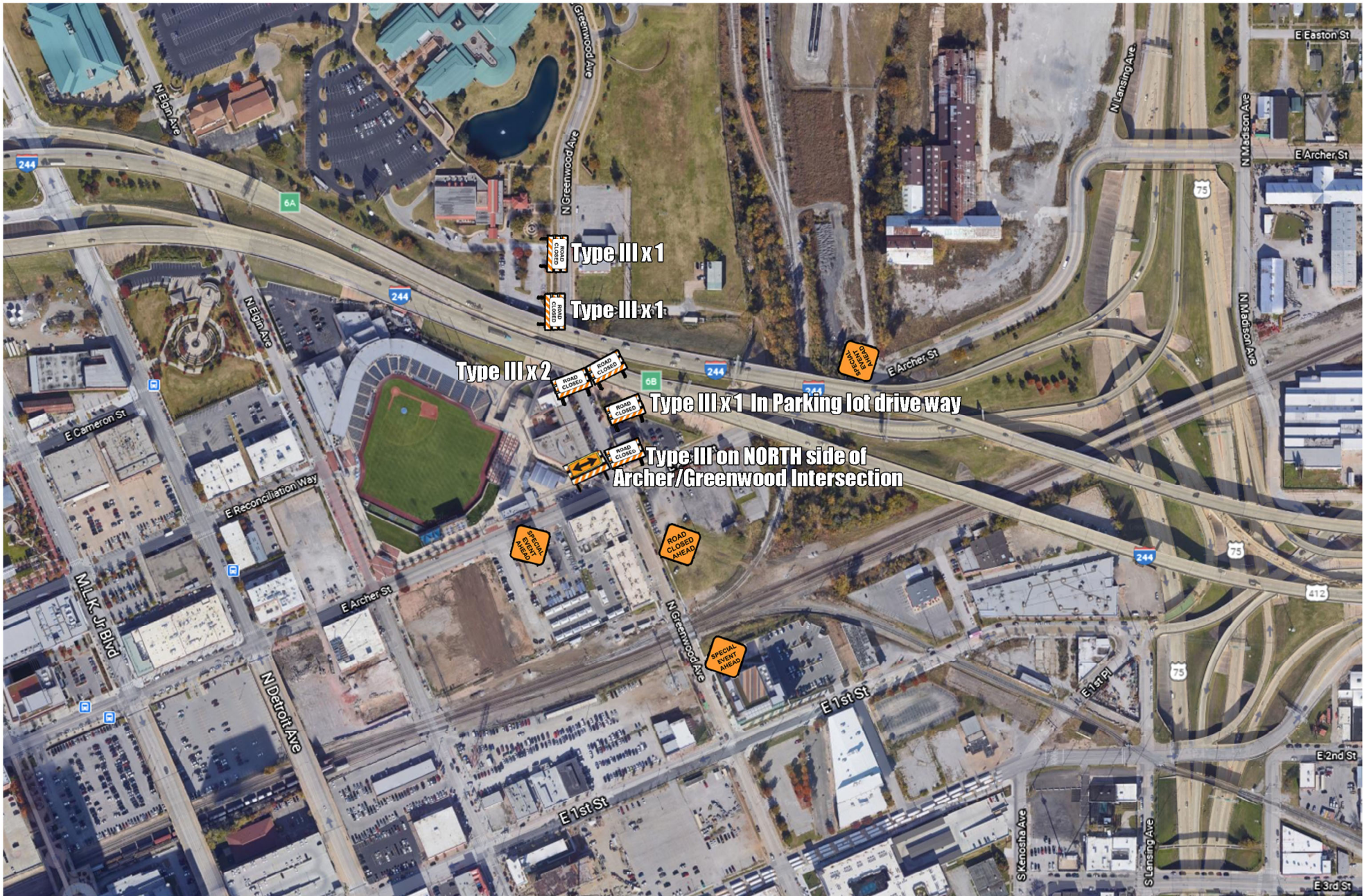
Dumster

100 ft

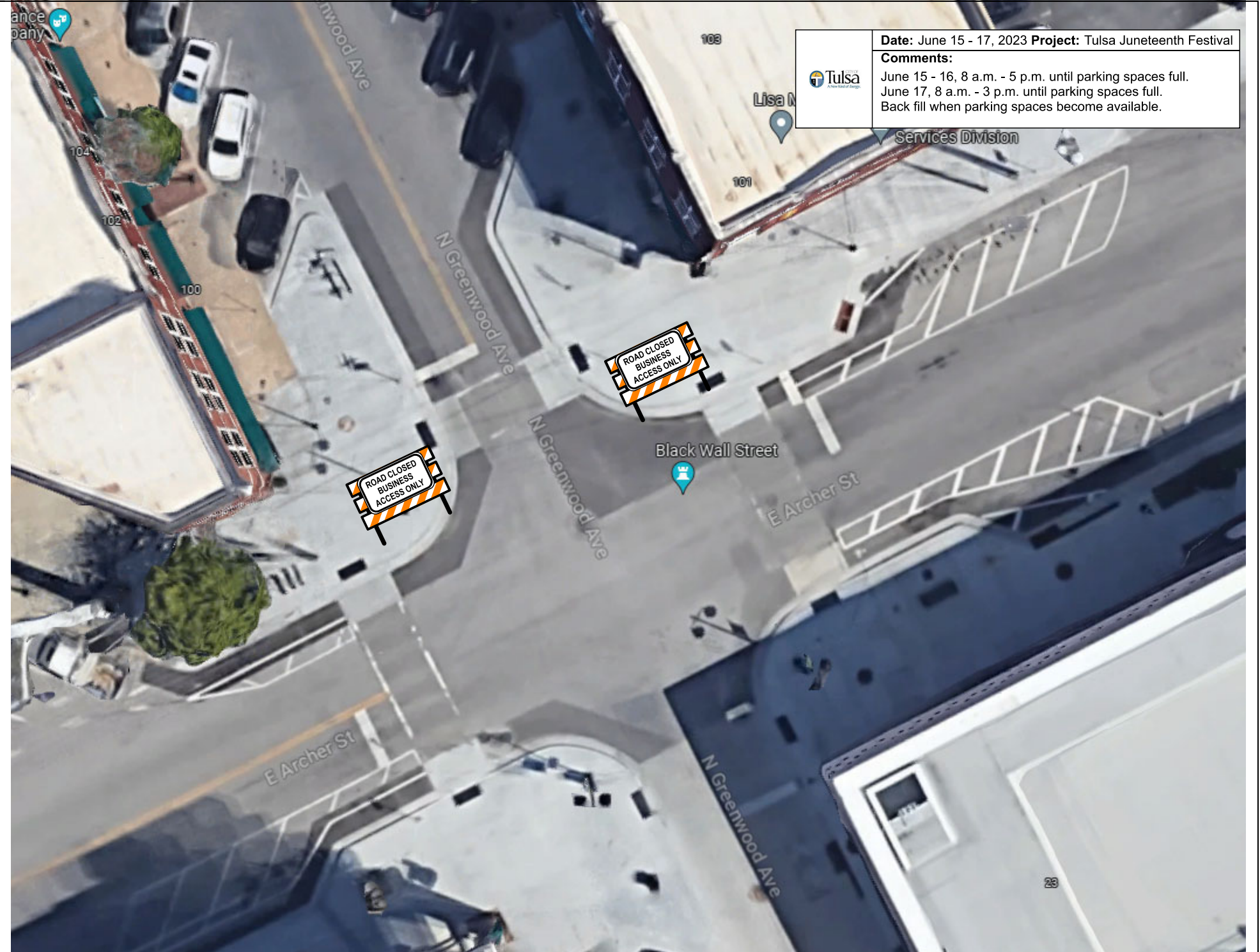
100 ft



Juneteenth North TCP



Juneteenth Festival - South TCP



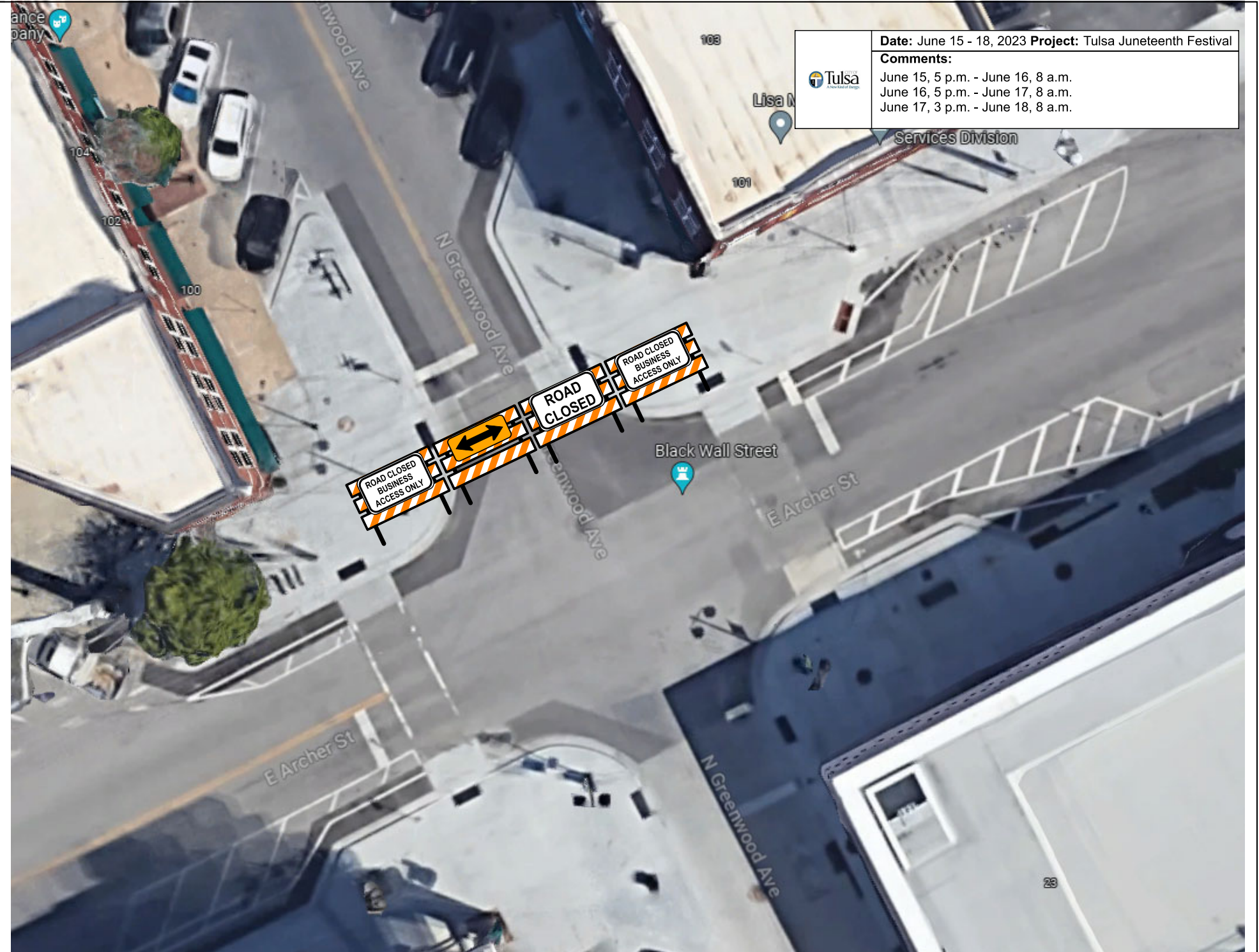
Date: June 15 - 17, 2023 **Project:** Tulsa Juneteenth Festival

Comments:
 June 15 - 16, 8 a.m. - 5 p.m. until parking spaces full.
 June 17, 8 a.m. - 3 p.m. until parking spaces full.
 Back fill when parking spaces become available.



Services Division

Black Wall Street



Date: June 15 - 18, 2023 **Project:** Tulsa Juneteenth Festival

Comments:
 June 15, 5 p.m. - June 16, 8 a.m.
 June 16, 5 p.m. - June 17, 8 a.m.
 June 17, 3 p.m. - June 18, 8 a.m.



Services Division



Black Wall Street