



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Shania Twain Street Party

Date(s) of Event: June 3, 2023

Location Address: Start: 300 S Denver Ave
End: 300 S Frisco Ave

Council District(s): 1, 4

Event Description: Block party for Shania Twain Concert

Event Category: Street/Block Party

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Street Closure

Anticipated Attendance: Total: 3000

Per Day: 3000

Anticipated Participants: Total: 3000

Per Day: 3000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center - ASM-Tulsa

Website: www.bokcenter.com

Chief Officer of Host Organization: Bryan Crowe

Email and Phone: bcrowe@asmtulsa.com 918-894-4210

Applicant Name: Victoria Henshaw

Email and Phone: vhenshaw@asmtulsa.com 918-894-4289

Professional Event Organizer:

Email and Phone:

On-site Contact: Victoria Henshaw

Mobile: 918-404-0104

Billing Contact: BOK Center - ASM-Tulsa

Phone: 918-894-4289

Billing Address: 200 S DENVER AVE W
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/02/2023 Time: 8AM
Street Closure for Event Setup: Date: 06/01/2023 Time: 5PM
Street(s) to be Closed for Event Setup: 3rd St between Denver Ave and Frisco Ave

Event Start: Date: 06/03/2023 Time: 4PM
Street Closure for Event Start: Date: 06/01/2023 Time: 5PM
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: Pre-Party: 4 - 7:30 p.m.
Post-Party: 10:30 p.m. - 1:30 a.m.

Event End: Date: 06/04/2023 Time: 1:30AM
Street Reopens after Event End: Date: 06/06/2023 Time: 5PM

Event Teardown: Date: 06/05/2023 Time: 8AM
Street Reopens after Event Teardown: Date: 06/06/2023 Time: 5PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 0
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 2 20x20 Provider and Phone: Party Pro Rentals (918) 637-7155
Number of Inflatables: Yes 1 Provider and Phone: Jumpin Jiminy, Inc. (918) 291-JUMP
Janie Young, Owner
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: ASM Tulsa chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055 will be inside the BOK Center for events

Traffic Control Barricade Company: Yes Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricades and signage

Equipment Setup: Date: 06/01/2023 Time: 5PM Equipment Pickup: Date: 06/06/2023 Time: 5PM

Crowd Management Fencing Company: No Contact, Email and Phone:

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: Hotels

Sponsor and Other Event Information

Event Sponsor(s): BOK Center sponsored event

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 06/02/2023 Time: 8AM

Equipment Pickup: Date: 06/05/2023 Time: 8AM

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 4

Performer/Band name and music type: Live bands and DJs

Sound Amplification: Yes

Start Time: 2PM

Finish Time: 1:30AM

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: Yes

Start Time: 2PM

Finish Time: 4PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage and standard lights

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center's janitorial staff will clean the site and remove trash

Number of Trash Receptacles: 6

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service: Yes Provider and Phone: BOK Environmental Services (918) 894-4268

Presented Event Concept to:

BOK website

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/01/2023 Date routed: 05/18/2023 Date for review: 05/24/2023
Special Events Committee Recommendation: Meeting Review Yes No 05/17/2023
Date routed to Mayor: 05/19/2023 Mayor's Recommendation: Yes No _____
Date routed to Council: 05/19/2023 City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: SEC meeting 05/17/2023. Mayor and
City Council agendas 05/24/2023.

South Frisco Avenue

FIRE LANE
KEEP OPEN

FIRE LANE
KEEP OPEN

FIRE LANE
KEEP OPEN

Backstage

Stage

Bike Rack

AV

Dance Floor

Tent

Lounge Seating & Hightops

360 Bar

Tent

Lounge Seating & Hightops

Food Truck Alley

Toilets
ADA

Bike Rack

Entrance

Welcome Truss

FIRE LANE
KEEP OPEN

Power

SIGNAGE:
NO ALCOHOL
BEYOND
THIS POINT

SIGNAGE:
NO ALCOHOL
BEYOND
THIS POINT

Shania Twain
Street Party
Post Party
June 3, 2023

SIGNAGE:
NO ALCOHOL
BEYOND
THIS POINT

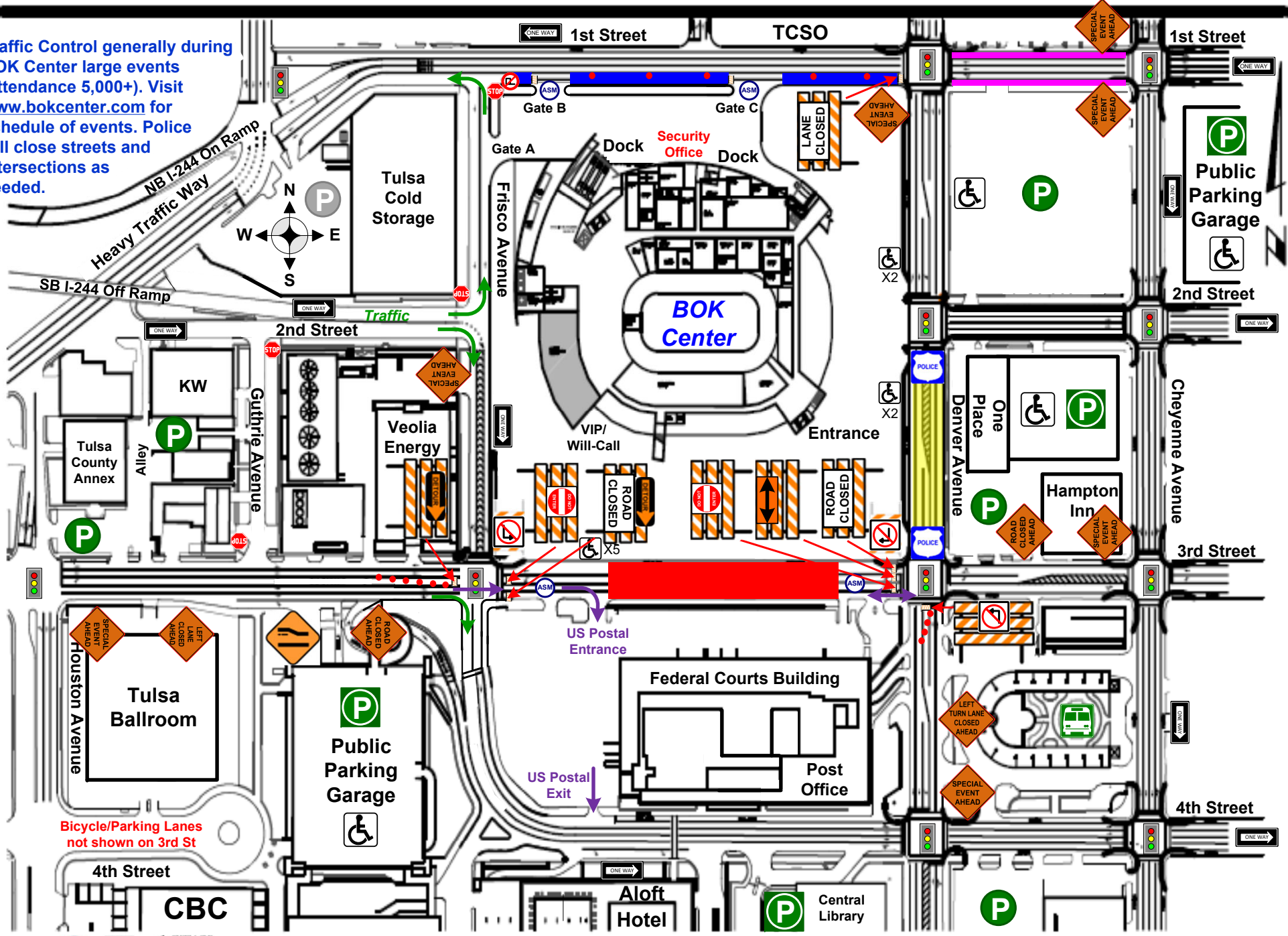
SIGNAGE:
NO ALCOHOL
BEYOND
THIS POINT

ABLE PERMIT
AREA

BOK CENTER
MAIN ENTRANCE







South Denver Avenue

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.

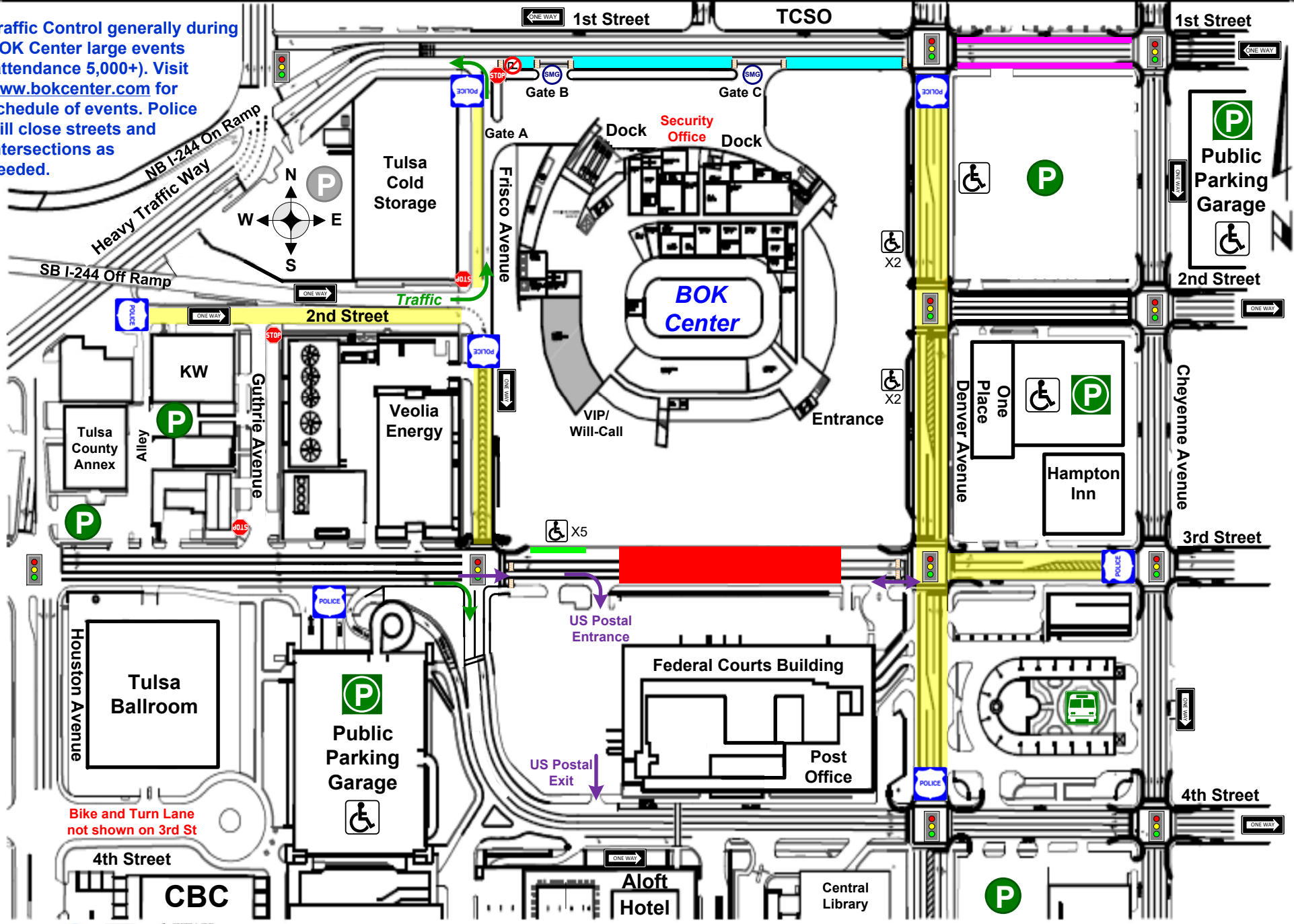


Bicycle/Parking Lanes not shown on 3rd St



-  BOK Center Security
-  Support Parking
-  Road Closure before the Event Starts and after the Event Ends when 3rd Street is Closed for venue.
-  Rideshare Lane Closure by Police
-  Outdoor Venue Road Closure
- 

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.



Bike and Turn Lane not shown on 3rd St



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Outdoor Venue Road Closure
- Rideshare Lane Closure by Police