



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Guthrie Green June Events

Date(s) of Event: June 2 -30, 2023

Location Address: Start: Reconciliation Way and Boston Ave  
End: Reconciliation Way and MLK Jr Blvd

Council District(s): 1

Event Description: Please see schedule attached.

**Event Category:** Concert/Performance

**Event Includes:** Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure, Please see schedule attached

Anticipated Attendance: Total: 9000

Per Day: 450

Anticipated Participants: Total: 200

Per Day: 10

Number of Events for Monthly Event: Yes 20

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Guthrie Green

Website: <https://guthriegreen.com/>

Chief Officer of Host Organization: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Applicant Name: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Professional Event Organizer:

Email and Phone:

On-site Contact: Derek Combs

Mobile: 918-671-9317

Billing Contact: Guthrie Green

Phone: 918-671-9317

Billing Address: 111 E Reconciliation Way  
Tulsa, OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/02/2023 Time: 6pm  
Street Closure for Event Setup: Date: 06/25/2023 Time: 7am  
Street(s) to be Closed for Event Setup: See schedule and map  
**Event Start:** Date: 06/02/2023 Time: 6pm  
Street Closure for Event Start: Date: 06/25/2023 Time: 7am  
Street(s) to be Closed for Event Start: See schedule and map  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: See schedule..  
**Event End:** Date: 06/29/2023 Time: 11pm  
Street Reopens after Event End: Date: 06/25/2023 Time: 7pm  
**Event Teardown:** Date: 06/25/2023 Time: 7pm  
Street Reopens after Event Teardown: Date: 06/25/2023 Time: 7pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 15  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 30 Number of Service Vendors: 0  
Number & Sizes of Tents: 0 Provider and Phone: NA  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Owl Nite Security (918)793-7003

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: Guthrie Green owns required barricades and signage.

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other Event Information: Event Dates: June 2, 3, 4, 6, 7, 9, 10, 11, 13, 14, 15, 16, 17, 18, 20, 21, 25, 27, 28, 29, 30, 2023

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 15

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial service. Dumpsters on-site

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers Janitorial (620) 278-6005

Presented Event Concept to:

Business Assn

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/19/2023    Date routed: 05/22/2023    Date for review: 06/01/2023

Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 06/01/2023. Mayor and  
City Council agendas 06/01/2023. Road closure 06/25/2023.

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Guthrie Green Events - June 2023							
Separate Permits						Blue	
Road Closure						Red	
Parking Spots Only						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
6/2/2023	6p-9p	International Jazz Fest	500+	7am	12am	Parking on MLK Jr. Blvd. Parking on North side of Reconciliation Way	Possible vendors, food trucks and amplified sound
6/3/2023	11a-1p	TSAS Graduation	500+	7am	2pm	Parking on MLK Jr. Blvd. Parking on North side of Reconciliation Way	Possible vendors, food trucks and amplified sound
6/4/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
6/6/2023	8p-10p	Starlight Concert Series	500+	7am	11pm	Parking on MLK Kr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
6/7/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
6/9/2023	5p-7p	Record Club	250+	7am	8pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
6/10/2023		Tulsa Tough				Separate Permit	
6/11/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound

6/13/2023	8p-10p	Starlight Concert Series	300+	7am	11pm	Parking on MLK Kr. Blvd. \$ parking spots on North side of Reconcilaiton Way.	Food trucks and amplified sound
6/14/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
6/15/2023	7p-9p	Movie Night	300+	7am	10pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
6/16/2023		Tulsa Remote Event					
6/17/2023		Juneteenth: Health and Wellness Event					
6/18/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
6/20/2023	8p-10p	Starlight Concert Series	500+	7am	11pm	Parking on MLK Kr. Blvd. 4 parking spots on North side of Reconcilaiton Way.	Food trucks and amplified sound
6/21/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
6/25/2023	2p-5p	PRIDE: Sunday Concert	500+	7am	7pm	Closing Reconciliation Way. Parking on MLK Jr. Blvd. 4 spots on East side of Boston Ave.	Food trucks and amplified sound

6/27/2023	8p-10p	Starlight Concert Series	500+	7am	11pm	Parking on MLK Kr. Blvd. 4 parking spots on North side of Reconcilaiton Way.	Food trucks and amplified sound
6/28/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
6/29/2023		Gaining Ground: Project Change	500+	7am	12am		Food trucks and amplified sound



W Easton St

N Boulder Ave

N Main St

N Boston Ave



**Date:** Varies 2023 **Project:** Reconciliation Way Closure  
**Comments:**  
 Road Closure | 7 a.m. to 10 p.m. (Subject to Change)  
 Event Hours | Varies each event (See Schedule)  
 Parking/Bike Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity



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**Event Field**

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**Cain's**  
SINCE 1974  
BALLROOM  
TULSA

Entrance Exit

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Oklahoma's Own™  
**GRIFFIN COMMUNICATIONS**

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M L King Jr Blvd



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**Public Parking @ the  
Parking Garage located @  
1st Street & Main Street.**

**GYPSY**

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N Detroit Ave

W Cameron St

**CLUB 209**  
-THE ARTS BAR-

Alley

**HUNT CLUB**  
SINCE 1892  
**VANGUARD**  
Tulsa Union Shop  
**CHIMERA**

**THE TAVERN**

Alley

**CAZ'S**

SPECIAL EVENT AHEAD

**Guthrie Green**  
THE BRUSH LAWN

ROAD CLOSED

SPECIAL EVENT AHEAD

E Cameron St

WPX Energy Headquarters

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

Julio Tamayo's  
**Mexicali**  
BORDER CAFE  
A Tulsa Tradition

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**Bench Park**

SPECIAL EVENT AHEAD

**FAIRFIELD INN & SUITES**  
Marriott

ROAD CLOSED AHEAD

ENTER

SPECIAL EVENT AHEAD

P

ROAD CLOSED

ROAD CLOSED

SPECIAL EVENT AHEAD

P

M L King Jr Blvd

E Reconciliation Way

P

SPECIAL EVENT AHEAD

N Detroit Ave

E Archer St

E Archer St