



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Kendall Whittier Amps on AdmiralDate(s) of Event: June 3, 2023

Location Address: Start: E. Admiral Blvd. between Gillette Ave and Lewis Ave  
End: E. Admiral Blvd. between Gillette Ave and Lewis Ave

Council District(s): 1

Event Description: Second annual Amps on Admiral! Part of Ziegler Art & Frame's 50th anniversary celebration, free, outdoor community concert will feature some of Tulsa's favorite local musicians, food trucks, and a free Kids Zone.

Event Category: Miscellaneous

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 500Per Day: 500Anticipated Participants: Total: 10Per Day: 10Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Kendall Whittier Main StreetWebsite: <http://visitkendallwhittier.com/>Chief Officer of Host Organization: Jessica JacksonEmail and Phone: [jessica@visitkendallwhittier.com](mailto:jessica@visitkendallwhittier.com) 918-633-1934Applicant Name: Jessica JacksonEmail and Phone: [jessica@visitkendallwhittier.com](mailto:jessica@visitkendallwhittier.com) 918-633-1934

Professional Event Organizer:

Email and Phone:

On-site Contact: Jessica JacksonMobile: 918-633-1934Billing Contact: Kendall Whittier Main StreetPhone: 918-633-1934Billing Address: 2205 Admiral Blvd.  
Tulsa, OK 74110

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 06/03/2023 Time: 2pm  
Street Closure for Event Setup: Date: 06/03/2023 Time: 12pm  
Street(s) to be Closed for Event Setup: E. Admiral Blvd. between Gillette Ave and Lewis Ave  
**Event Start:** Date: 06/03/2023 Time: 4pm  
Street Closure for Event Start: Date: 06/03/2023 Time: 12pm  
Street(s) to be Closed for Event Start: E. Admiral Blvd. between Gillette Ave and Lewis Ave  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 4-9pm  
**Event End:** Date: 06/03/2023 Time: 9pm  
Street Reopens after Event End: Date: 06/03/2023 Time: 10pm  
**Event Teardown:** Date: 06/03/2023 Time: 9pm  
Street Reopens after Event Teardown: Date: 06/03/2023 Time: 10pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Beer Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 5 Number of Service Vendors: 0  
Number & Sizes of Tents: 1 20x10 and 2 10x10 Provider and Phone: Vendor owned  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Yes Contact, Email and Phone: Retired TPD - Tim O'Keefe (918) 697-8348

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 06/03/2023 Time: 12pm Equipment Pickup: Date: 06/03/2023 Time: 10pm

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Fowler Automotive and Ziegler Art & Frame

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service Rentals (918) 272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 06/03/2023 Time: 2pm

Equipment Pickup: Date: 06/03/2023 Time: 9pm

Other Event Information: NA

## **Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 4

Performer/Band name and music type: Township & Range (country)  
Free Association (rock, garage)  
Brujo Roots (Latin funk)  
Casii Stephan and the Midnight Sun (pop)

Sound Amplification: Yes

Start Time: 4pm

Finish Time: 9pm

Please describe the sound equipment that will be used for your event:

Speakers and mics - Limitless AVL

Sound checks conducted prior to the event: Yes

Start Time: 3pm

Finish Time: 4pm

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Stage lights and a banner

## **Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff and volunteers will clean as needed

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Businesses

## **Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 05/04/2023      Date routed: 05/18/2023      Date for review: 05/24/2023  
Special Events Committee Recommendation: Meeting Review      Yes  No  05/17/2023  
Date routed to Mayor: 05/19/2023      Mayor's Recommendation: Yes  No  \_\_\_\_\_  
Date routed to Council: 05/19/2023      City Council Approval: Yes  No  \_\_\_\_\_  
Date Permit Issued: \_\_\_\_\_      Comments: TCP and site map pending. SEC meeting  
05/17/2023. Mayor and City Council agenda 05/24/2023.

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