



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Team Harmony Walk for UnityDate(s) of Event: May 10, 2023Location Address: Start: 100 E 2nd Street
End: 311 N Greenwood AveCouncil District(s): 1

Event Description: The Walk for Unity will begin at the Hyatt Regency Tulsa Downton Hotel at 3:45 PM. The Walk will be led by the KIPP Marching Band. The Walk is a celebration of the students who have just completed the Team Harmony Action Institute, a program developed to educate young people about how to become advocates in their communities. We expect up to 400 students/adults to participate in the Walk.

Team Harmony, a program of Empower Peace, a 501c3 non-profit organization from Boston, MA will be organizing the Walk for Unity on Wednesday, May 10. We expect up to 400 students/adults to participate. The walk will be led by the KIPP Marching Bank. The Walk will begin at the Hyatt Regency Tulsa Downtown and end at the Vernon AME Church. This Walk is part of the educational leadership program taking place from May 8-11 in Tulsa, OK.

Event Category: Procession/MarchEvent Includes: Public Right of Way, Street Closure, Police EscortAnticipated Attendance: Total: 400Per Day: 400Anticipated Participants: Total: 400Per Day: 400Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Empower PeaceWebsite: <https://www.empowerpeace.org/contact.html>Chief Officer of Host Organization: Tricia RaynardEmail and Phone: traynard@empowerpeace.org 617-314-0518Applicant Name: Tricia RaynardEmail and Phone: traynard@empowerpeace.org 617-314-0518

Professional Event Organizer:

Email and Phone:

On-site Contact: Tricia RaynardMobile: 978-836-9548Billing Contact: Empower PeacePhone: 617-314-0518Billing Address: 183 State ST 4A
Boston, MA 02109

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/10/2023 Time: 3:30 PM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Staging on east plaza of Hyatt Regency Tulsa Downtown

Event Start: Date: 05/10/2023 Time: 3:45 PM
Street Closure for Event Start: Date: 05/10/2023 Time: 3:45 PM
Street(s) to be Closed for Event Start: 3rd Street (east) from the Hyatt Regency Tulsa Downtown to Cincinnati Ave.
Cincinnati Ave. (north) to 2nd Street
2nd Street (east) to Greenwood Ave.
Greenwood Ave. (north) to the Vernon AME Church

Run, Walk, Parade Start Time: 3:45 PM
Daily Event Hours: 3:45 PM - 5:00 PM

Event End: Date: 05/10/2023 Time: 5:00 PM
Street Reopens after Event End: Date: 05/10/2023 Time: 4:15 PM

Event Teardown: Date: 05/10/2023 Time: 5:00 PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Empower Peace and The Rendon Group

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 40

Performer/Band name and music type: KIPP Marching Band

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Students will be holding signs. There will be a banner with the name of the walk at the front.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: NA

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Coalition Partners

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/17/2023 Date routed: 05/01/2023 Date for review: 05/08/2023

Special Events Committee Recommendation: _____ Yes No _____

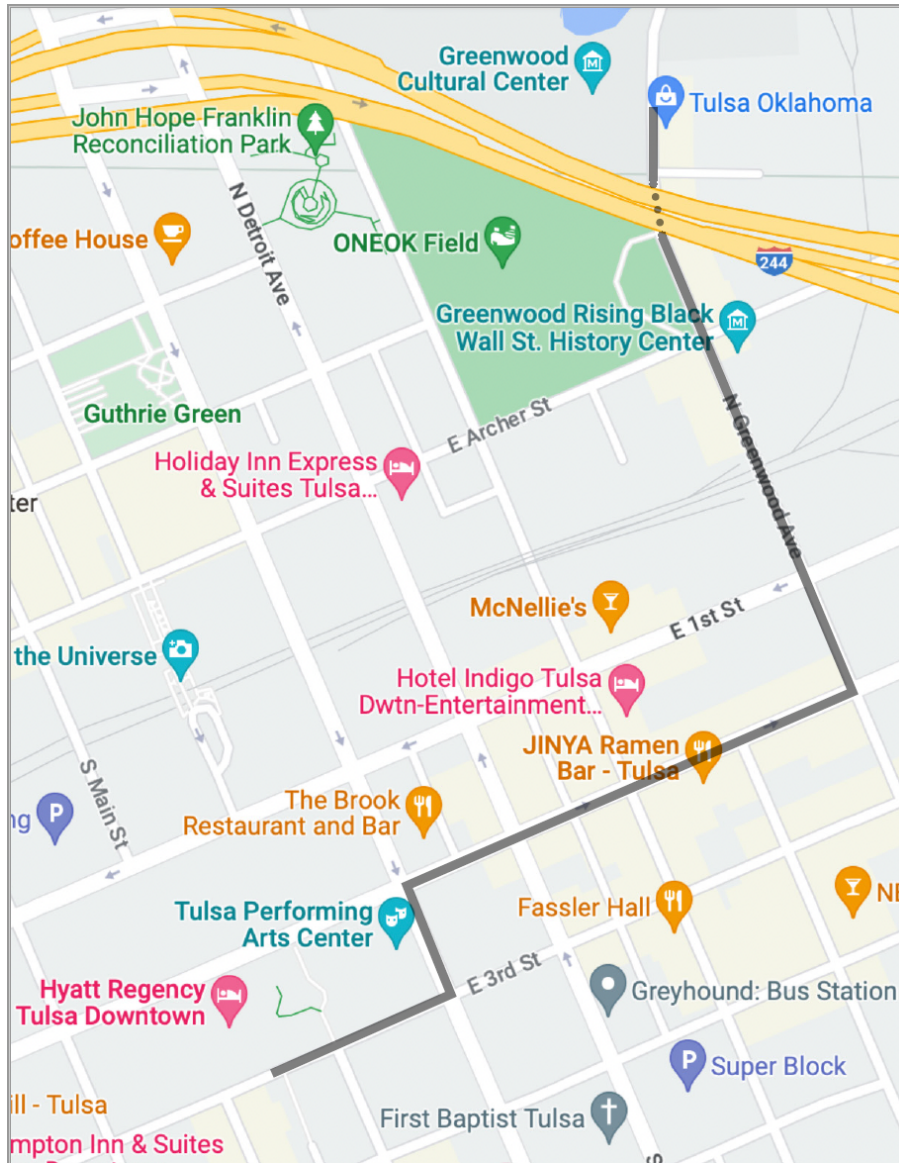
Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 05/03/2023. Map received 05/01/23.

Police Escort - Does not Adversely Affect Traffic Movement or Require the use of an Alternate Route.

Team Harmony Walk For Unity
Wednesday, May 10, 2023
Contact: Rick Rendon at 617-314-0518
Contact: Tricia Raynard at 978-836-9548



- 1-Assemble in Park outside of the Hyatt Regency (100 E 2nd Street, Tulsa)
- 2-Go down E 3rd street
- 3-Take left on Cincinnati
- 4-Take right on E 2nd street
- 5-Run left on N Greenwood Ave.
- 6-Walk down N Greenwood to Vernon AME Church