



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green May EventsDate(s) of Event: May 3, 5, 6, 7, 10, 12, 13, 14, 17, 18, 19, 21, 24, 26, 28, 31, 2023Location Address: Start: Reconciliation Way and Boston Ave
End: Reconciliation Way and MLK Jr BlvdCouncil District(s): 1Event Description: See schedule**Event Category:** Concert/Performance**Event Includes:** Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure, See schedule attachedAnticipated Attendance: Total: 2700Per Day: 450Anticipated Participants: Total: 60Per Day: 10

Number of Events for Monthly Event: Yes 13

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie GreenWebsite: <https://guthriegreen.com/>Chief Officer of Host Organization: Derek CombsEmail and Phone: derek@guthriegreen.com 918-671-9317Applicant Name: Derek CombsEmail and Phone: derek@guthriegreen.com 918-671-9317

Professional Event Organizer:

Email and Phone:

On-site Contact: Derek CombsMobile: 918-671-9317Billing Contact: Guthrie GreenPhone: 918-671-9317Billing Address: 111 E Reconciliation Way
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/03/2023 Time: 11am
Street Closure for Event Setup: Date: 05/06/2023 Time: 7am
Street(s) to be Closed for Event Setup: See schedule and map
Event Start: Date: 05/03/2023 Time: 11am
Street Closure for Event Start: Date: 05/06/2023 Time: 7am
Street(s) to be Closed for Event Start: See schedule and map
Run, Walk, Parade Start Time: NA
Daily Event Hours: See schedule
Event End: Date: 05/31/2023 Time: 2pm
Street Reopens after Event End: Date: 05/31/2023 Time: 2pm
Event Teardown: Date: 05/31/2023 Time: 2pm
Street Reopens after Event Teardown: Date: 05/31/2023 Time: 2pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 15
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 30 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Owl Night Security (918) 793-7003

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: Yes Provider and Phone: AYS (918) 272-0568

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/26/2023 Time: 7am

Equipment Pickup: Date: 05/26/2023 Time: 11pm

Other Event Information: Tulsa Mayfest on a separate permit

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial service, and dumpsters on site.

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: Yes Provider and Phone: Berry Brothers Janitorial (620) 278-6005

Presented Event Concept to:

Business Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/13/2023 Date routed: 05/02/2023 Date for review: 05/03/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: SEC meeting 05/03/2023. Monthly permit.

Mayfest a separate permit. Closing one block of Reconciliation Way only 2 times (May 6 & 26)

Guthrie Green Events - May 2023							
Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
5/3/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
5/5/2023	6p-9p	First Friday Art Market	500+	7am	12am	Parking on MLK Jr. Blvd. Parking on Reconciliation Way	Possible vendors, food trucks and amplified sound
5/6/2023	10a-6p	Woody Guthrie 10 Year	500+	7am	12am	Closing Reconciliation Way. Parking on MLK Jr. Blvd.	Food trucks and amplified sound
5/7/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
5/10/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
5/12/2023-5/14/2023		May Fest				Separate Permit	
5/17/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound

5/18/2023	7p-9p	Movie Night	300+	7am	10pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
5/19/2023	4p-7:30p	FC Tulsa Pre-Game	300+	7am	10pm	Parking on North side of Reconciliation Way. Parking on MLK Jr. Blvd.	Food trucks and amplified sound
5/21/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
5/24/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound
5/26/2023	7p-10p	Off The Cuff Concert Series	500+	7am	12am	Closing Reconciliation Way. Parking on MLK Jr. Blvd. 4 spots on Boston Ave.	Food trucks and amplified sound
5/28/2023	2p-5p	Sunday Concert	500+	7am	7pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way.	Food trucks and amplified sound
5/31/2023	11a-2p	Food Truck Wednesday	300+	7am	2pm	Parking on MLK Jr. Blvd. 4 parking spots on North side of Reconciliation Way. 3 parking spots on East side of Boston Ave.	Food trucks and amplified sound

W Easton St

N Boulder Ave

N Main St


N Boston Ave

N Detroit Ave

P

Event Field

P



Date: Varies 2023 **Project:** Reconciliation Way Closure
Comments:
 Road Closure | 7 a.m. to 10 p.m. (Subject to Change)
 Event Hours | Varies each event (See Schedule)
 Parking/Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



Entrance

Exit

P

Oklahoma's Own™
GRIFFIN COMMUNICATIONS

P

M L King Jr Blvd



P

**Public Parking @ the
 Parking Garage located @
 1st Street & Main Street.**



P


W Cameron St

CLUB 209
 -THE ARTS BAR-


Alley



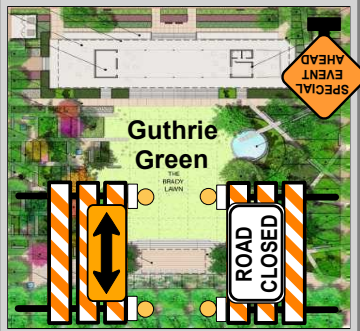
VANGUARD
Antique Vintage Shop

Alley



SPECIAL EVENT AHEAD



Guthrie Green
 THE BENCH LAWN

ROAD CLOSED

SPECIAL EVENT AHEAD

E Cameron St

WPX Energy Headquarters

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD


W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

N Detroit Ave



P



46

Bench Park

SPECIAL EVENT AHEAD



ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

P

SPECIAL EVENT AHEAD

M L King Jr Blvd

E Reconciliation Way

P

SPECIAL EVENT AHEAD

E Archer St

E Archer St