



City of Tulsa SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Art in Bloom Date(s) of Event: April 7, 8, 9, 2023

Location Address: Start: 2727 S Rockford Rd Council District(s): 4
End: 2727 S Rockford Rd

Event Description: ART IN BLOOM
Enjoy a weekend of wonder. See Philbrook through the creative eyes of floral designers. Art in Bloom is a museum-renowned experience that features stunning structures made by local floral designers, inspired by the architecture and art of Philbrook.
<https://philbrook.org/visit/bloom/>

Event Category: Festival/Celebration

Event Includes: Beer/Alcohol Sales, Public Right of Way, Food Sales, Merchandise Sales, No Parking Signage, Private Property

Anticipated Attendance: Total: 2250 Per Day: 750

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Philbrook Museum of Art Website: <http://www.philbrook.org/>

Chief Officer of Host Organization: Megan Nesbit

Email and Phone: mnesbit@philbrook.org 918-748-5332

Applicant Name: Cristen Burdell

Email and Phone: cburdell@philbrook.org 918-770-1250

Professional Event Organizer:

Email and Phone:

On-site Contact: Cristen Burdell Mobile: 918-770-1250

Billing Contact: Revenue Projects Producer Phone: 918-770-1250

Billing Address: 2727 S ROCKFORD RD E
Tulsa, OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/06/2023 Time: 9:00am
Street Closure for Event Setup: Date: 04/06/2023 Time: 6:00pm
Street(s) to be Closed for Event Setup: NA - No Parking Signage - See Map

Event Start: Date: 04/07/2023 Time: 9:00am
Street Closure for Event Start: Date: 04/06/2023 Time: 6:00pm
Street(s) to be Closed for Event Start: NA - No Parking Signage - See Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: April 7, 9am - 9pm
April 8, 9am - 5pm
April 9, 9am - 5pm

Event End: Date: 04/09/2023 Time: 5:00pm
Street Reopens after Event End: Date: 04/10/2023 Time: 9:00 am - 5:00pm

Event Teardown: Date: 04/10/2023 Time: 9:00am
Street Reopens after Event Teardown: Date: 04/10/2023 Time: 9:00am - 5:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 2
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 1 - 20x20 Provider and Phone: ABCO (918) 583-6557 (In case of rain plan)
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Philbrook Museum

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other Event Information: Philbrook supplies the "No Parking" signage

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Philbrook custodial and operations support

Number of Trash Receptacles: 30

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Residents, Neighborhood Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/01/2023 Date routed: 03/28/2023 Date for review: 04/05/2023
Special Events Committee Recommendation: Meeting Review Yes No 04/05/2023
Date routed to Mayor: 03/28/2023 Mayor's Recommendation: Yes No NA
Date routed to Council: 03/28/2023 City Council Approval: Yes No NA
Date Permit Issued: 04/06/2023 Comments: Application (incomplete) updated 03/03/2023.
Final "No Parking" sign approved 04/04/2023.

Parking Signage



Staff Parking