



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Dodgeball 2023

Date(s) of Event: April 26, 2023

Location Address: Start: 300 S Wheeling Ave
End: 200 S Wheeling Ave

Council District(s): 1

Event Description: Dodgeball tournament for our student ministry. We are expecting 400+ students from high schools all across Tulsa to compete in an annual dodgeball tournament

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Street Closure

Anticipated Attendance: Total: 400

Per Day: 400

Anticipated Participants: Total: 400

Per Day: 400

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Battlecreek Church

Website: <https://battlecreekchurch.com/>

Chief Officer of Host Organization: Montaega Harrison

Email and Phone: mharrison@battlecreekchurch.com 770-540-4581

Applicant Name: Montaega Harrison

Email and Phone: mharrison@battlecreekchurch.com 770-540-4581

Professional Event Organizer:

Email and Phone:

On-site Contact: Montaega Harrison

Mobile: 770-540-4581

Billing Contact: Montaega Harrison

Phone: 770-540-4581

Billing Address: 1915 E 3RD ST S
Tulsa, OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/26/2023 Time: 3:00pm
Street Closure for Event Setup: Date: 04/26/2023 Time: 3:00pm
Street(s) to be Closed for Event Setup: S Wheeling Ave between 2nd St and 3rd St
Event Start: Date: 04/26/2023 Time: 6:00pm
Street Closure for Event Start: Date: 04/26/2023 Time: 6:00pm
Street(s) to be Closed for Event Start: S Wheeling Ave between 2nd St and 3rd St
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:00 - 9:00pm
Event End: Date: 04/26/2023 Time: 9:00pm
Street Reopens after Event End: Date: 04/26/2023 Time: 9:00pm
Event Teardown: Date: 04/26/2023 Time: 9:00pm
Street Reopens after Event Teardown: Date: 04/26/2023 Time: 9:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 1
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 04/25/2023 Time: 10:00am Equipment Pickup: Date: 04/27/2023 Time: 10:00am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): No Sponsors

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:00pm

Finish Time: 9:00pm

Please describe the sound equipment that will be used for your event:

2 speakers with a mixer and microphone to play music

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have several trash cans available to use outside.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to:

Schools, We are inviting close to 10 different schools to participate in this tournament. Students from various middle and high schools to come and join.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/03/2023 Date routed: 04/18/2023 Date for review: 04/26/2023
Special Events Committee Recommendation: Meeting Review Yes No 04/19/2023
Date routed to Mayor: 04/20/2023 Mayor's Recommendation: Yes No _____
Date routed to Council: 04/20/2023 City Council Approval: Yes No _____
Date Permit Issued: _____ Comments: Fees paid 04/17/2023.
SEC meeting 04/19/2023. Mayor and CC agenda 04/26/2023.
