



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Ascension St. John ZooRunDate(s) of Event: April 22, 2023Location Address: Start: 6421 E. 36th. ST N,
End: 6421 E 36TH ST NCouncil District(s): 1

Event Description: Tulsa Zoo is hosting the 53rd Annual Ascension St. John ZooRun presented by CommunityCare which includes a 5K, 10K and Ascension St. John 1-mile Fun Run. The 5K and 10K races begin in Mohawk Park and finish inside the zoo. The 1-mile Fun run takes place entirely on zoo grounds.

Event Category: Athletic/RecreationEvent Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Live Entertainment, N/AAnticipated Attendance: Total: 3000Per Day: 3000Anticipated Participants: Total: 2000Per Day: 2000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Zoo Management, Inc.Website: https://tulsazoo.org/Chief Officer of Host Organization: Lindsay HutchisonEmail and Phone: 918-669-6600Applicant Name: Leona BallEmail and Phone: lball@tulsazoo.org 918-669-6223Professional Event Organizer: Melissa Hodgson, EnMotiveEmail and Phone: 405-570-1996On-site Contact: Leona BallMobile: 303-332-9590Billing Contact: Tulsa ZooPhone: 918-669-6223Billing Address: 6421 E 36TH ST N
Tulsa, OK 74115

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/22/2023 Time: 5:00 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A

Event Start: Date: 04/22/2023 Time: 6:30 am
Street Closure for Event Start: Date: 04/22/2023 Time: 8:20 am
Street(s) to be Closed for Event Start: All roads and shelters inside Mohawk Park have been reserved from 5:00 am - 12:00 pm on Saturday, April 22, 2023 through the City of Tulsa Parks Dept.

Main gates to Mohawk Park close 8:20 am - 10:00 am for race safety on the 5K and 10K race course. If guests need to exit Mohawk Park before the main gate re-opens at 10:00 am, they may do so my using clearly marked alternate roads behind the Mohawk Golf Course.

Run, Walk, Parade Start Time: 1-mile Fun Run beings at 8:00 am
5K race begins at 8:30 am
10K race begins at 9:00 am

Daily Event Hours: 6:30 am - 11:00 am

Event End: Date: 04/22/2023 Time: 11:00 am
Street Reopens after Event End: Date: 04/22/2023 Time: 10:00 am

Event Teardown: Date: 04/22/2023 Time: 12:00 pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number & Sizes of Tents: 7 total - (2) 20x20 & (5) 10x10 Provider and Phone: 2 - 20x20 tents - City of Tulsa (918) 596-2527 or marcirose@cityoftulsa.org
5 - 10x10 canopy tents owned by Tulsa Zoo

Number of Inflatables: Yes 1 Provider and Phone: Finish Line Arch - racers will run underneath to end the race and electrical will be provided by the Zoo at a nearby hot box. EnMotive, Melissa Hodgson (405) 570-1966

Number of Amusement Rides: No 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: Tulsa Zoo Security team will be on-site to help assist with any escorts, emergencies and will be the point of contact for EMSA - Ashlee Harris, Director of Safety and Security (915) 596-6108 or aharris@tulsazoo.org

TPD Special Events Unit will lead our parking plan. Ron Neal (918) 586-6054 or rneal@cityoftulsa.org and Lt. Jack Horner (918) 527-0025 or jhoerhner@cityoftulsa.org

Medical and/or First Aid Services: Yes Contact, Email and Phone: Dedicated EMSA unit (918) 596-3100 on-site under the direction of Ashlee Harris, Director of Safety and Security (915) 596-6108 or aharris@tulsazoo.org

Ascension St. John providing nurses for our (3) first aid tents - Jodi Simmons, VP of Nursing Operations (918) 744-2846 or jodi.simmons@ascension.org

Traffic Control Barricade Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Title Sponsor - Ascension St. John
Presenting Sponsor - CommunityCare

Park: Yes Name of Park and Location: Mohawk Park, 5701 E. 36th St. N, Tulsa OK 74115

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service/Chelsea Pearson (918) 272-0568 or aysteam@aysrentals.com

Total Number of Portable Toilets: 18 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/21/2023 Time: 3:00 pm

Equipment Pickup: Date: 04/24/2023 Time: 8:00 am

Other Event Information: We rent the Tulsa Parks mobile stage which is installed at the base of the main zoo entry bridge. Deliver is scheduled for 8:00 am on Friday, April 21st - Marci Rose (918) 596-2527 or marcirose@cityoftulsa.org

Entertainment and Related Activities

Number of Stages: 2

Number of Performers/Bands: 1

Performer/Band name and music type: A DJ service will be on both stages to play recorded music, make general race announcements and to help conduct awards ceremonies post race. LionsRoad Studios, Hugo Gutierrez (918) 955-3490 or hugo@lionsroad.com

Sound Amplification: Yes

Start Time: 7:00 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

DJ equipment with sound board, microphone and speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage includes directional signage for runners, parking signs, alternate entrance signs, a step and repeat photo backdrop, start and finish line banners and sponsor thank you banners. All signage is designed, produced, installed and removed by Tulsa Zoo marketing and exhibits and attractions teams.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Tulsa Zoo staff, event staff, vendors and volunteers will be in charge of all trash and recycling clean-up and disposal.

Number of Trash Receptacles: 65

Number of Dumpsters: 5

Number of Recycling Containers: 40

Cleanup Service: No Provider and Phone: N/A - Internal operations provide by Tulsa Zoo

Presented Event Concept to: Tulsa ZooRun is now in its 53rd year and does not have an event footprint that does not impact neighborhoods or businesses, and Mohawk Park is closed off to the public for only 2 hours in the morning.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/21/2023 Date routed: 04/17/2023 Date for review: 04/19/2023
Special Events Committee Recommendation: Meeting Review Yes No 04/19/2023
Date routed to Mayor: 04/17/2023 Mayor's Recommendation: Yes No NA
Date routed to Council: 04/17/2023 City Council Approval: Yes No NA
Date Permit Issued: 04/20/2023 Comments: Application complete 04/03/2023.
SEC Meeting 04/19/2023.

ZOO RUN

PRESENTED BY  CommunityCare™



INFORMATION

MOHAWK PARK ENTRANCE CLOSED 8:20 – 10 A.M.

ASCENSION ST. JOHN FUN RUN




This 1-mile course will start and end inside the zoo.



5K AND 10K RACES



Starts in Mohawk Park and ends inside the zoo.



HOSPITALITY / AWARDS

Cool down post-race with refreshments, entertainment and activities inside the H.A. Chapman Event Lodge that includes award ceremonies for top finishers and school groups. Afterwards, enjoy a free day at the zoo to help celebrate Earth Day! (Price of admission required for guests who arrive after 10 a.m.)

-  First Aid
-  Restroom
-  Hospitality | Awards | Ascension St. John Fun Run Fun Zone

- FR** Ascension St. John Fun Run Start
-  Ascension St. John Fun Run Route
-  Ascension St. John Fun Run Finish

- 5K** 5K Race Start
-  5K Route
-  5K Finish

- 10K** 10K Race Start
-  10K Route
-  10K Finish

Tulsa Zoo 5K
Tulsa, OK

USATF Certification
OK15056KH

Effective
09-10-15 to 12-31-25

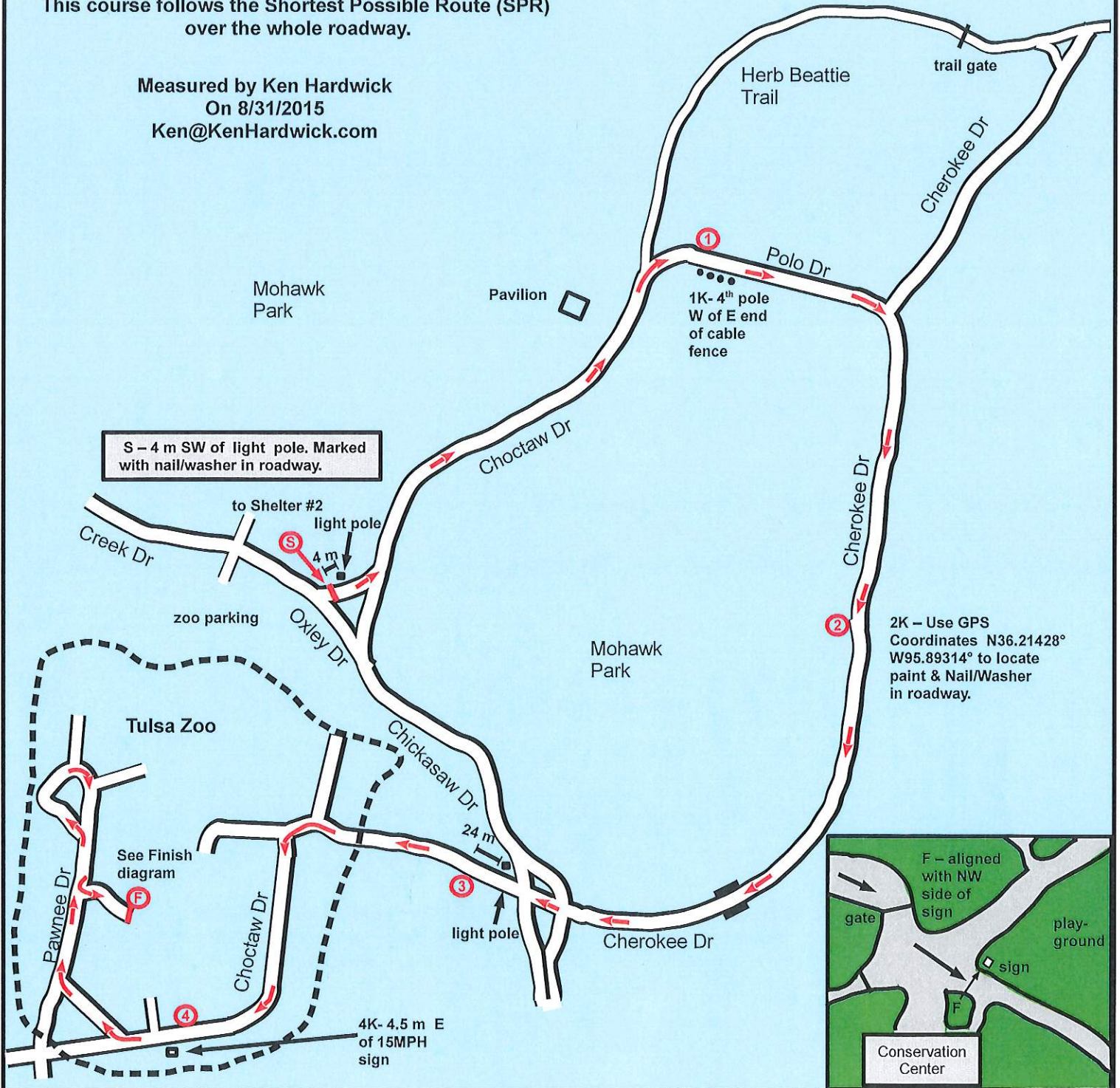
GPS coordinates are given ONLY
to get close to documented locations.

- S N36.21564° W95.90676°
- 1K N36.22056° W95.89675°
- 2K N36.21428° W95.89314°
- 3K N36.21016° W95.90057°
- 4K N36.20767° W95.90819°
- F N36.20980° W95.90914°



This course follows the Shortest Possible Route (SPR)
over the whole roadway.

Measured by Ken Hardwick
On 8/31/2015
Ken@KenHardwick.com

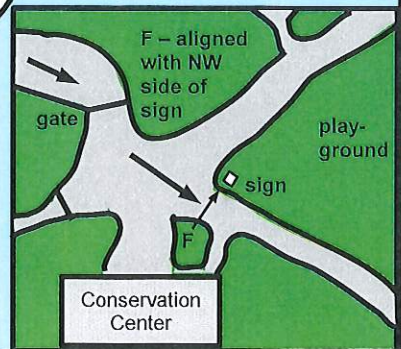


S - 4 m SW of light pole. Marked
with nail/washer in roadway.

1K - 4th pole
W of E end
of cable
fence

2K - Use GPS
Coordinates N36.21428°
W95.89314° to locate
paint & Nail/Washer
in roadway.

4K - 4.5 m E
of 15MPH
sign



Tulsa Zoo 10K
Tulsa, OK

USATF Certification
OK15055KH

Effective
09-10-15 to 12-31-25

GPS coordinates are given ONLY to get close to documented locations.

S	N36.21564°	W95.90676°
1K	N36.21941°	W95.89826°
2K	N36.22419°	W95.89114°
3K	N36.21798°	W95.89228°
4K	N36.20998°	W95.89608°
5K	N36.21440°	W95.90379°
6K	N36.22056°	W95.89675°
7K	N36.21428°	W95.89314°
8K	N36.21016°	W95.90057°
9K	N36.20767°	W95.90819°
F	N36.20980°	W95.90914°

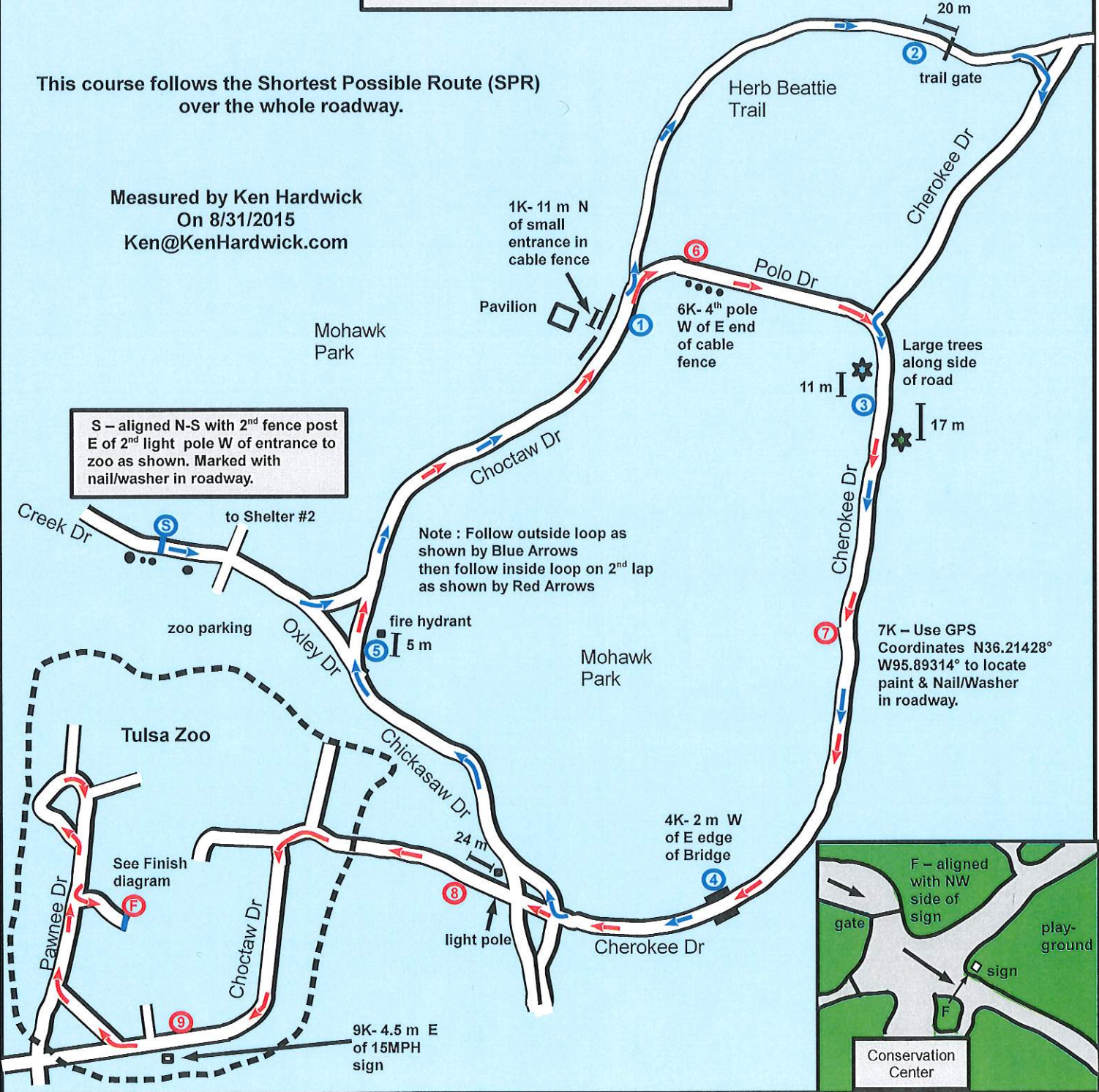


This course follows the Shortest Possible Route (SPR) over the whole roadway.

Measured by Ken Hardwick
On 8/31/2015
Ken@KenHardwick.com

S – aligned N-S with 2nd fence post E of 2nd light pole W of entrance to zoo as shown. Marked with nail/washer in roadway.

Note : Follow outside loop as shown by Blue Arrows then follow inside loop on 2nd lap as shown by Red Arrows



7K – Use GPS Coordinates N36.21428° W95.89314° to locate paint & Nail/Washer in roadway.

