



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: BOK Center May 2023 EventsDate(s) of Event: May 1-31, 2023Location Address: Start: 100 S Denver Ave  
End: 300 S Denver AveCouncil District(s): 1, 4Event Description: Concerts, Sporting Events, Rehearsals, Family Shows, etc.**Event Category:** Street, Lane, or Sidewalk Closure**Event Includes:** Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure, N/AAnticipated Attendance: Total: 62500Per Day: 0Anticipated Participants: Total: 62500Per Day: 0

Number of Events for Monthly Event: Yes 7

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: BOK Center - ASM TulsaWebsite: www.bokcenter.comChief Officer of Host Organization: Bryan CroweEmail and Phone: bcrowe@asmtulsa.com 918-894-4210Applicant Name: Sarah RhoadesEmail and Phone: srhoades@asmtulsa.com 918-894-4272

Professional Event Organizer:

Email and Phone:

On-site Contact: Sarah RhoadesMobile: 918-894-4272Billing Contact: ASM Tulsa/BOK CenterPhone: 918-894-4272Billing Address: 200 S DENVER AVE W  
Tulsa, OK 74103

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 05/01/2023 Time: N/A  
Street Closure for Event Setup: Date: 05/01/2023 Time: N/A  
Street(s) to be Closed for Event Setup: South parking lane of 1st St from Denver Ave to Frisco Ave. See Schedule and Maps (Subject to Change)

**Event Start:** Date: 05/01/2023 Time: N/A  
Street Closure for Event Start: Date: 05/01/2023 Time: N/A  
Street(s) to be Closed for Event Start: During events with more than 5000 ticket sales, 3rd St between Denver Ave and Frisco Ave, starting at 5:30 PM on the date proceeding the event until 1 ½ hours past the end of the event. BOK owns required equipment to close the street.

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: See Schedule

**Event End:** Date: 05/31/2023 Time: N/A  
Street Reopens after Event End: Date: 05/31/2023 Time: N/A

**Event Teardown:** Date: 05/31/2023 Time: N/A  
Street Reopens after Event Teardown: Date: 05/31/2023 Time: N/A

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: Varies Provider and Phone: Various media outlets will set up small tents on the Grand Plaza for different events (NW corner of 3rd St and Denver Ave)

Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

Security and/or Police: Yes Contact, Email and Phone: ASM Tulsa Chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com,

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055 will be inside BOK Center for events

Traffic Control Barricade Company: No Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricade and signage

Equipment Setup: Date: 05/01/2023 Time: N/A Equipment Pickup: Date: 05/31/2023 Time: N/A

Crowd Management Fencing Company: No Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St from Cheyenne Ave to Denver Ave

## **Sponsor and Other Event Information**

Event Sponsor(s): N/A

Park: No Name of Park and Location: N/A

Drone: No

Portable Toilets: No Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other Event Information: TPD Special Events Unit (918) 586-6054 will close adjacent streets and intersections as needed for traffic control and pedestrian safety during events with more than 5000 ticket sales starting 1 hour before doors open and 1 ½ hours past the end of the event. Tulsa Police will utilize police units with activated emergency lights to close the streets. See map.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

N/A

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up.

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service: No Provider and Phone: N/A

Presented Event Concept to:

It is listed on the BOK Center website

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/31/2023      Date routed: 04/25/2023      Date for review: 05/03/2023

Special Events Committee Recommendation: \_\_\_\_\_      Yes  No  \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: Yes  No  \_\_\_\_\_

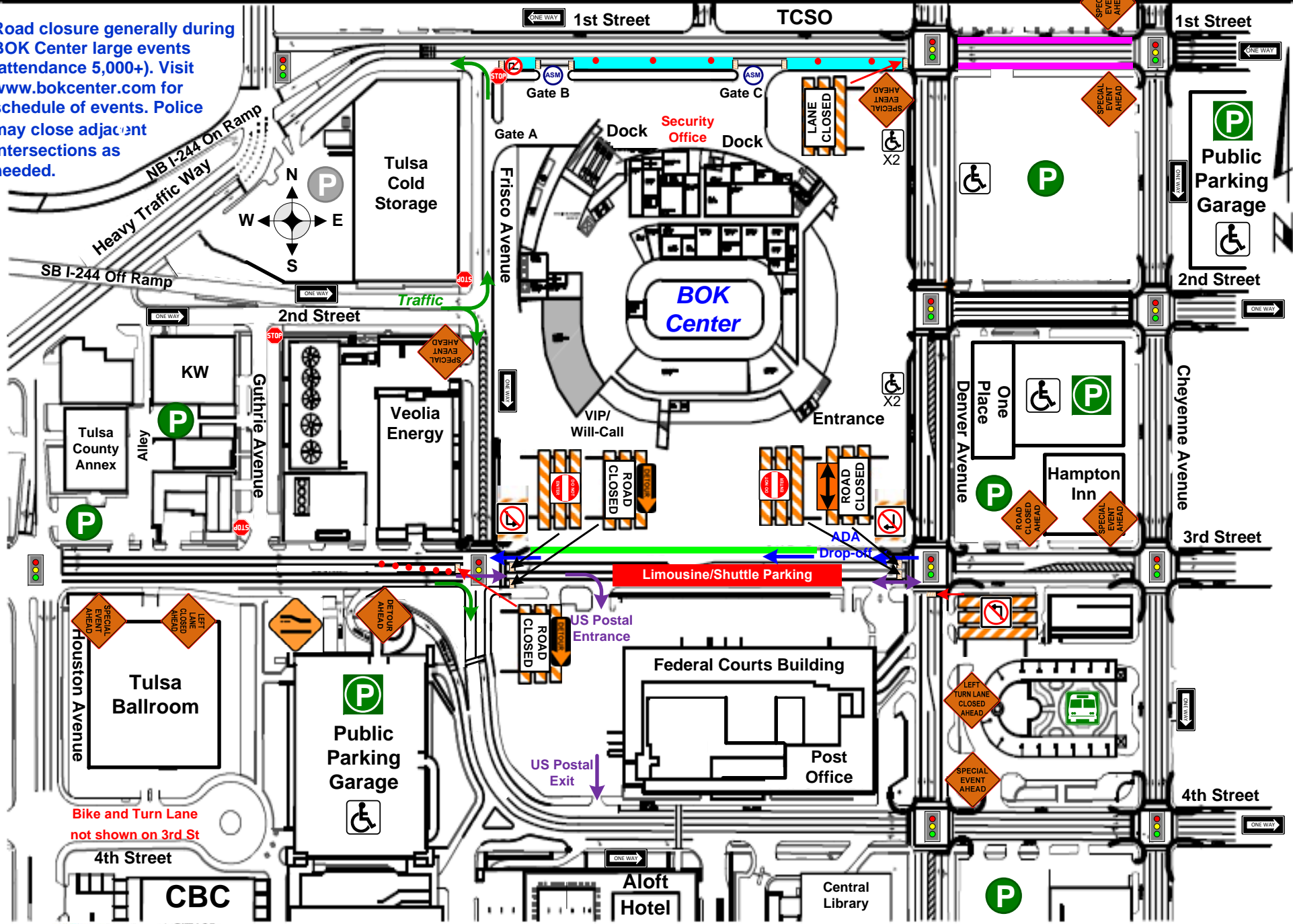
Date routed to Council: \_\_\_\_\_      City Council Approval: Yes  No  \_\_\_\_\_


Date Permit Issued: \_\_\_\_\_      Comments: \_\_\_\_\_



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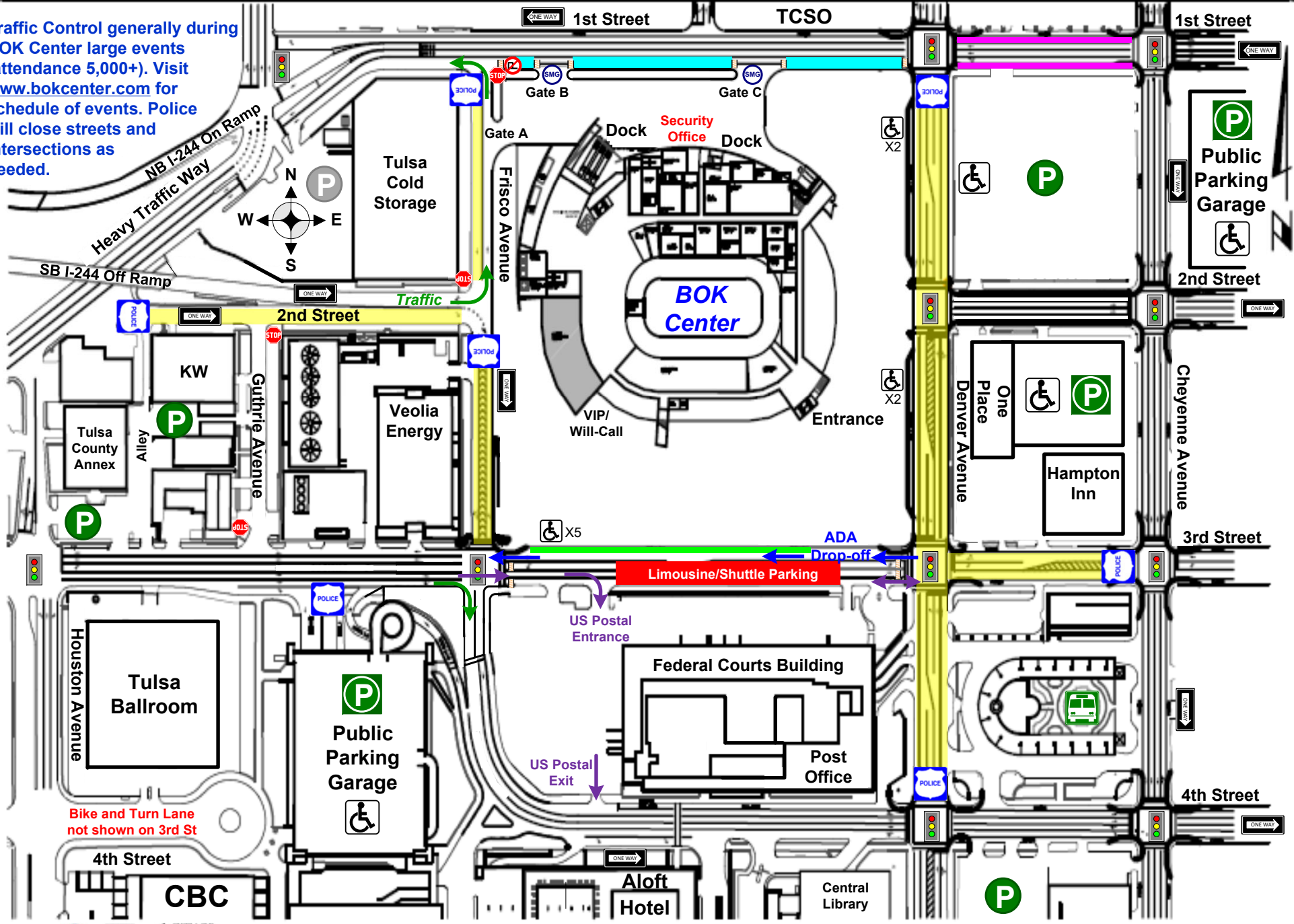
Road closure generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent intersections as needed.



**(ASM)** BOK Center Security  
 Tulsa Transit Station

 N Curb Bike Lane Closure ADA X5  
 Road Closure by ASM  
 S Curb Parking/Traffic Lane Closure  
 N/S Curb Lane Closure by TPD

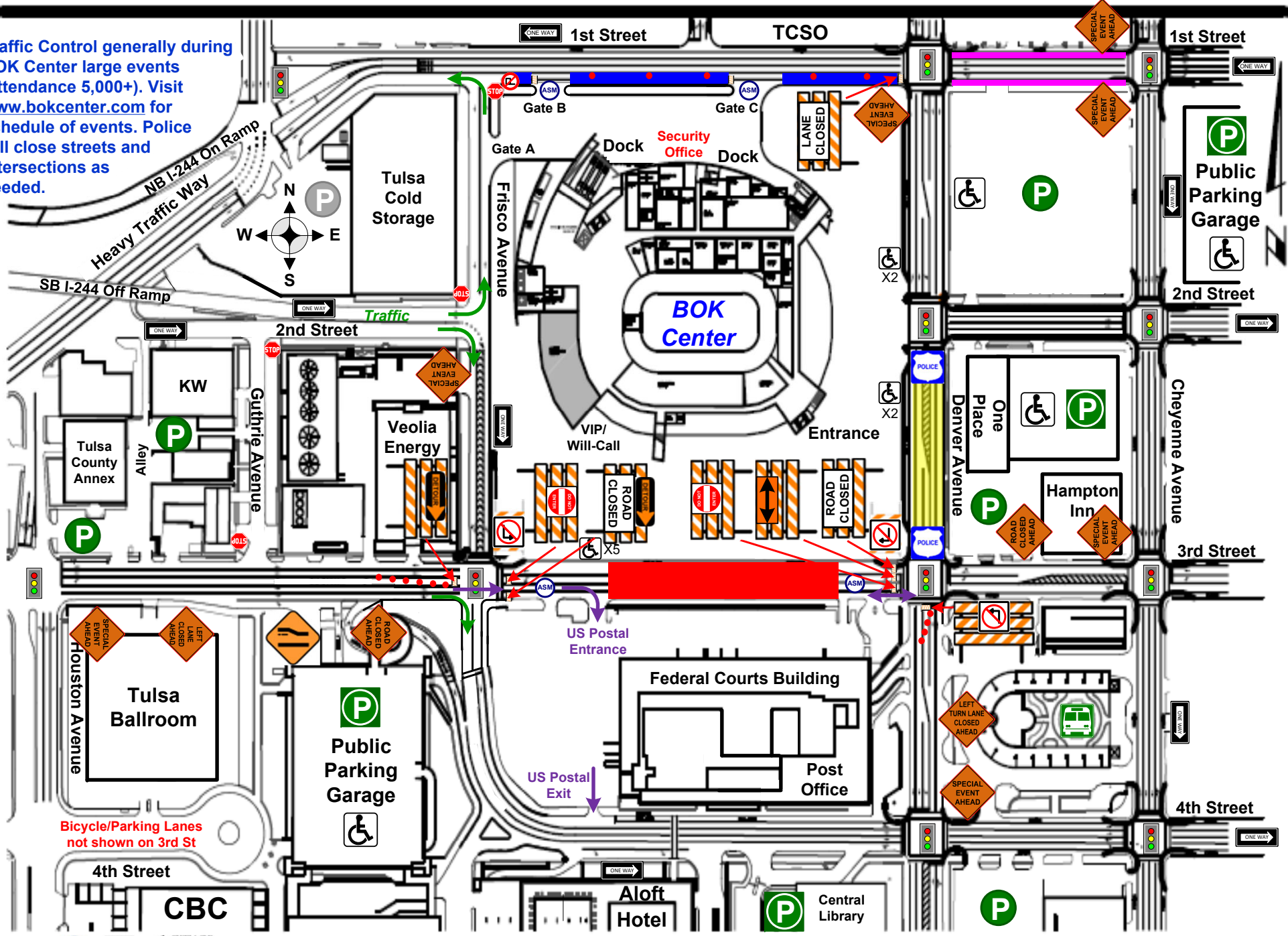
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





- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Road Closure with Shuttle Access
- Rideshare Lane Closure by Police



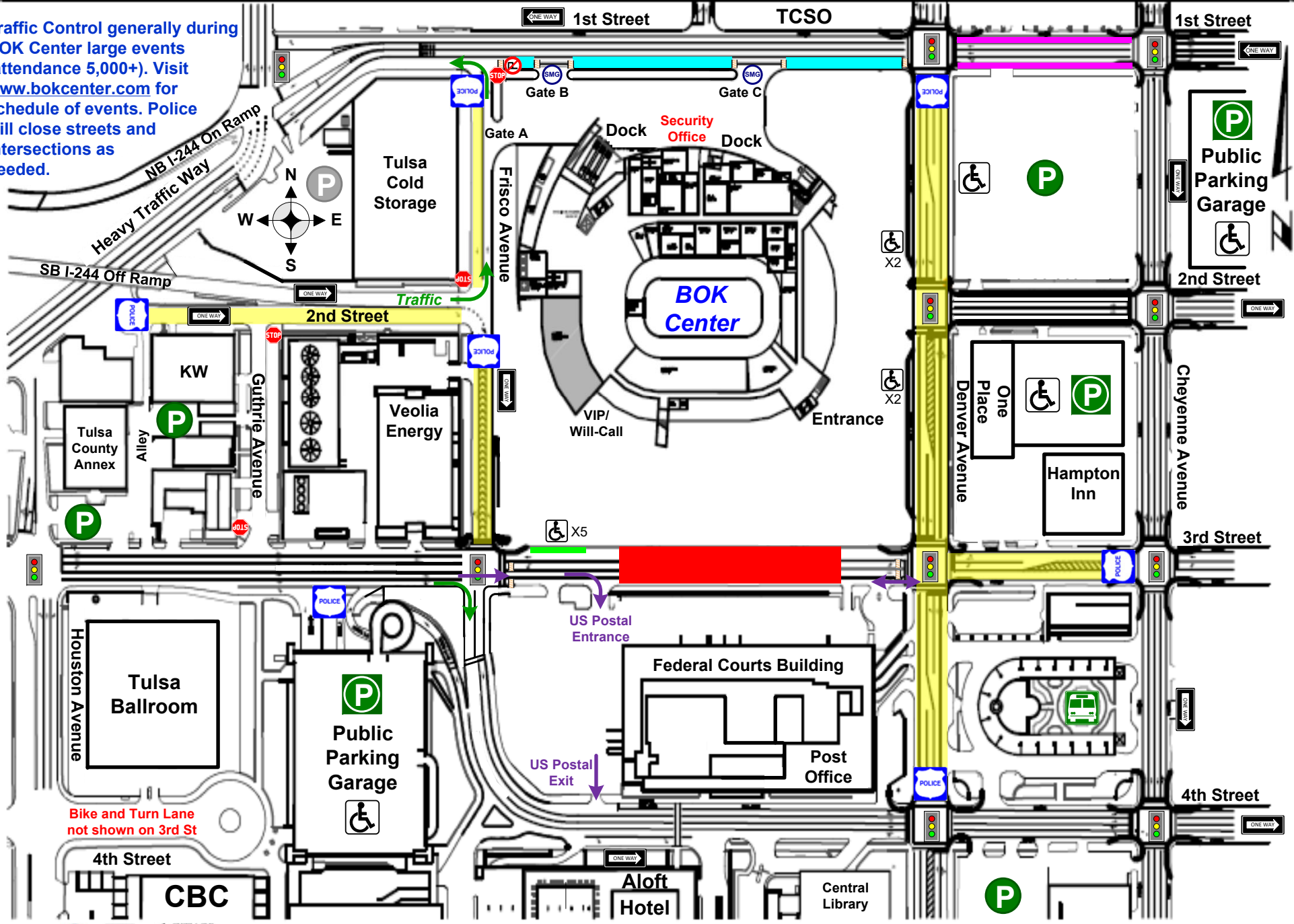
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





-  BOK Center Security
-  Support Parking
-  Road Closure before the Event Starts and after the Event Ends when 3<sup>rd</sup> Street is Closed for venue.
-  Rideshare Lane Closure by Police
-  Outdoor Venue Road Closure
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## BOK CENTER STREET CLOSINGS FOR MAY 2023

<u>DATE</u>	<u>DOOR TIME</u>	<u>EVENT START</u>	<u>EVENT END</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
1-May - 3-May	All Day	All Day	All Day	FFA State Convention	10,000	5pm	7am	1st Street & 3rd Street
12-May	5:30pm	7:00pm	11:00pm	Kane Brown	10,000	5pm	7am	1st Street & 3rd Street
13-May	6:00pm	7:00pm	10:30pm	Oilers Football Game	8,000	5pm	7am	1st Street & 3rd Street
19-May	6:00pm	7:00pm	11:00pm	Southern Soul	4,500	5pm	7am	1st Street
20-May	6:30pm	8:00pm	11:30pm	Lizzo	12,000	5pm	7am	1st Street & 3rd Street
23-May	5:30pm	7:00pm	10:00pm	Broken Arrow High School Graduation	10,000	5pm	7am	1st Street & 3rd Street
27-May	6:00pm	7:00pm	10:30pm	Oilers Football Game	8,000	5pm	7am	1st Street & 3rd Street

These are estimated event times only.