



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Legacy National Date(s) of Event: May 5 - 7, 2023
Location Address: Start: N. Lansing Ave. and E. Archer St. Council District(s): 1
End: N. Lansing Ave. and E. Independence St.
Event Description: Bicycle Race
Event Category: Athletic/Recreation
Event Includes: Amplified Sound, Public Right of Way, Private Property, Street Closure
Anticipated Attendance: Total: 15000 Per Day: 5000
Anticipated Participants: Total: 3500 Per Day: 1500
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: USA BMX Website: <https://www.usabmxfoundation.org/>
Chief Officer of Host Organization: Jon Hinkle
Email and Phone: jhinkle@usabmx.com 480-961-1903
Applicant Name: Jon Hinkle
Email and Phone: jhinkle@usabmx.com 480-961-1903
Professional Event Organizer:
Email and Phone:
On-site Contact: Jon Hinkle Mobile: 619-823-4281
Billing Contact: USA BMX Phone: 480-961-1903
Billing Address: 490 N LANSING AVE E
Tulsa, OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/05/2023 Time: 8:00 a.m.
Street Closure for Event Setup: Date: 05/05/2023 Time: 8:00 a.m.
Street(s) to be Closed for Event Setup: N. Lansing Ave. between E. Archer St. and E. Independence St.
Event Start: Date: 05/05/2023 Time: 8:00 a.m.
Street Closure for Event Start: Date: 05/05/2023 Time: 8:00 a.m.
Street(s) to be Closed for Event Start: N. Lansing Ave. between E. Archer St. and E. Independence St.
Run, Walk, Parade Start Time: NA
Daily Event Hours: 8:00 a.m. to 9:00 p.m.
Event End: Date: 05/07/2023 Time: 9:00 p.m.
Street Reopens after Event End: Date: 05/07/2023 Time: 9:00 p.m.
Event Teardown: Date: 05/07/2023 Time: 9:00 p.m.
Street Reopens after Event Teardown: Date: 05/07/2023 Time: 9:00 p.m.

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: TBD

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3100

Traffic Control Barricade Company: Yes Contact, Email and Phone: Direct Traffic Control, Inc. (918) 682-1900, JLegan@directtrafficcontrol.com

Equipment Setup: Date: 05/05/2023 Time: 8:00 a.m. Equipment Pickup: Date: 05/07/2023 Time: 9:00 p.m.

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: USA BMX (480) 961-1903

Sponsor and Other Event Information

Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 10:00 a.m. Finish Time: 9:00 p.m.

Please describe the sound equipment that will be used for your event:

Two speakers in outdoor bmx track area

Sound checks conducted prior to the event: Yes

Start Time: 10:00 a.m. Finish Time: 10:30 a.m.

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Removal of barricades, Private Janitorial Service contracted

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: Pd2-Facilities, LLC (918) 439-6489

Presented Event Concept to:

Businesses

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/13/2023 Date routed: 04/25/2023 Date for review: 05/03/2023

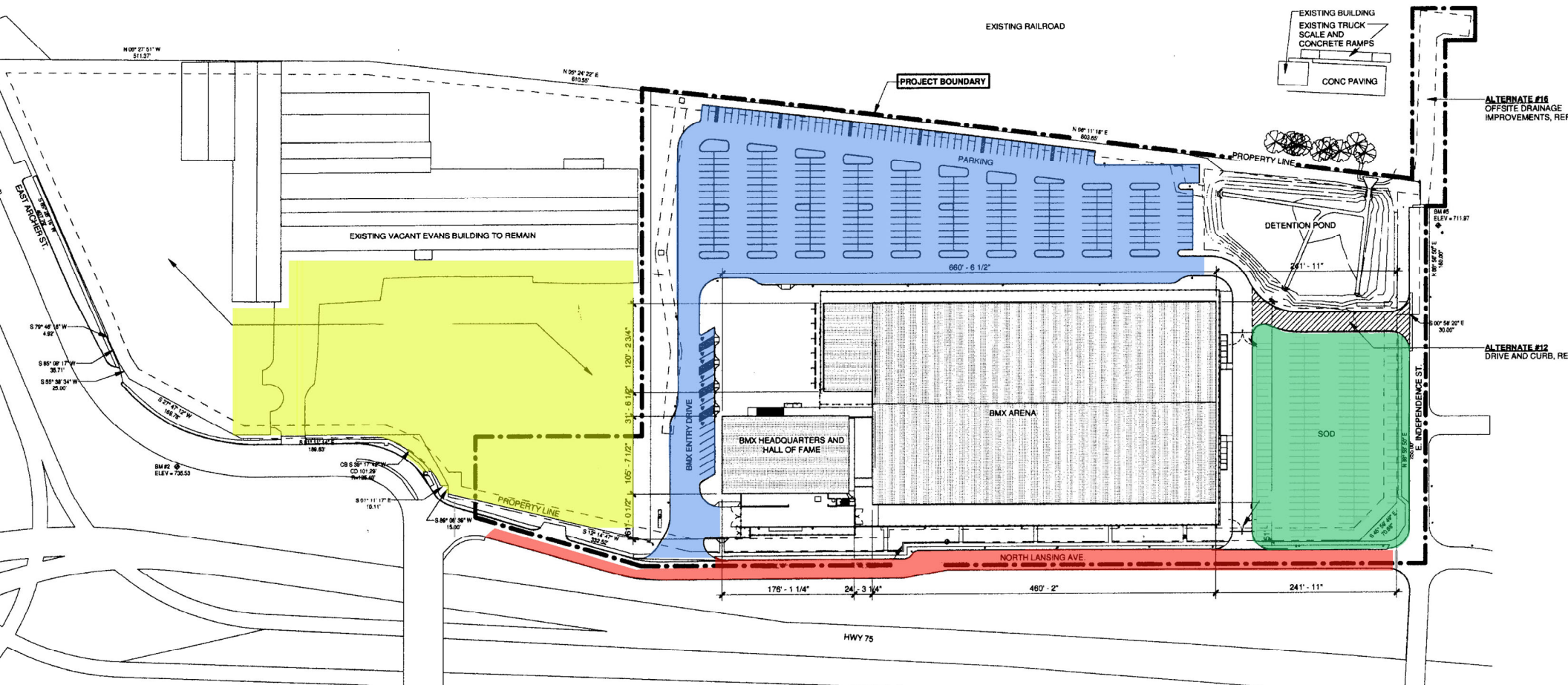
Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

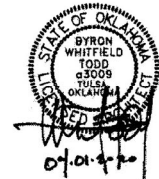
Date Permit Issued: _____ Comments: Fees paid 04/19/2023.

Requesting TCP map to be revised 04/25/2023.



A OVERALL SITE PLAN
 SCALE: 1" = 80'-0"
 NORTH

- = RV / Employee Parking
- = Standard Parking
- = Overflow (grass) Parking
- = Street Parking



VISION TULSA
BMX NATIONAL HEADQUARTERS
 550 North Lansing Ave. E., Tulsa, OK

PROJECT NO. 17006

CITY OF TULSA, OKLAHOMA
 ENGINEERING SERVICES DIVISION

PLANS AND ESTIMATES PREPARED BY **TODD architecturegroup**

PLAN SCALE:	DRAWN:			
AS NOTED	DESIGNED:			
	SURVEY:			
PROFILE SCALE:	PRJ. MGR:			
NA	LEAD MGR:			
NA	FIELD MGR:			
VERTICAL:	RECOMMENDED:			
NA	DESIGN MANAGER:			
FILE:	DRAWING:			
ATLAS PAGE NO.:	25 AND 8			
SHEET NAME:	OVERALL SITE DEVELOPMENT PLAN			



Date: 4/13/2023 **Author:** DTCI **Project:** USA BMX N Lansing Ave Closure
Comments:
DTCI has provided this plan as a service to our customer and it is subject to approval by the City of Tulsa.