



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Iglesia de Amor Easter Outreach

Date(s) of Event: April 9, 2023

Location Address: Start: Woodrow St and Atlanta Ave  
End: Woodrow St and Atlanta Place

Council District(s): 1

Event Description: Our church is hosting a community outreach gathering. We would like to section off and close the block on the street of Woodrow St from Atlanta Ave to Atlanta Place.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 100

Per Day: 100

Anticipated Participants: Total: 100

Per Day: 100

Number of Events for Monthly Event: No

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Iglesia de Amor

Website: <https://www.facebook.com/iglesiadeamortulsa/>

Chief Officer of Host Organization: Frazier Gonzales

Email and Phone: fraziergonza@yahoo.com 918-810-9935

Applicant Name: Grace Gookin

Email and Phone: iglesiadeamortulsa@gmail.com 918-815-2324

Professional Event Organizer:

Email and Phone:

On-site Contact: Frazier Gonzales

Mobile: 918-810-9935

Billing Contact: Iglesia de Amor

Phone: 918-815-2324

Billing Address: 2132 N ATLANTA PL E  
Tulsa, OK 74110

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/09/2023 Time: 12:00pm  
Street Closure for Event Setup: Date: 04/09/2023 Time: 12:00pm  
Street(s) to be Closed for Event Setup: The block on the street of Woodrow St from Atlanta Ave to Atlanta Place.

**Event Start:** Date: 04/09/2023 Time: 1:00pm  
Street Closure for Event Start: Date: 04/09/2023 Time: 12:00pm  
Street(s) to be Closed for Event Start: The block on the street of Woodrow St from Atlanta Ave to Atlanta Place.

Run, Walk, Parade Start Time: NA  
Daily Event Hours: 1:00 - 5:30pm

**Event End:** Date: 04/09/2023 Time: 5:30pm  
Street Reopens after Event End: Date: 04/09/2023 Time: 5:30pm

**Event Teardown:** Date: 04/09/2023 Time: 5:30pm  
Street Reopens after Event Teardown: Date: 04/09/2023 Time: 5:30pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number & Sizes of Tents: 3 - 10X10 Provider and Phone: Iglesia de Amor (918) 978-9107 or (918) 815-2324  
Number of Inflatables: No 0 Provider and Phone: NA  
Number of Amusement Rides: No 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: No Contact, Email and Phone: NA

Traffic Control Barricade Company: Yes Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 04/07/2023 Time: 10:00am Equipment Pickup: Date: 04/10/2023 Time: 10:00am

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): NA

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Other Event Information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 1:00pm

Finish Time: 5:30pm

Please describe the sound equipment that will be used for your event:

TBD- Dolby Speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: No Describe:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Pick up trash, fold up chairs and tables, tear down tent, and bring speakers in. Also, remove street barricades.

Number of Trash Receptacles: 2

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: No Provider and Phone: Iglesia de Amor (918) 978-9107 or (918) 815-2324

Presented Event Concept to:

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials:                     On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 03/30/2023    Date routed: 04/04/2023    Date for review: 04/05/2023

Special Events Committee Recommendation: \_\_\_\_\_    Yes  No  \_\_\_\_\_

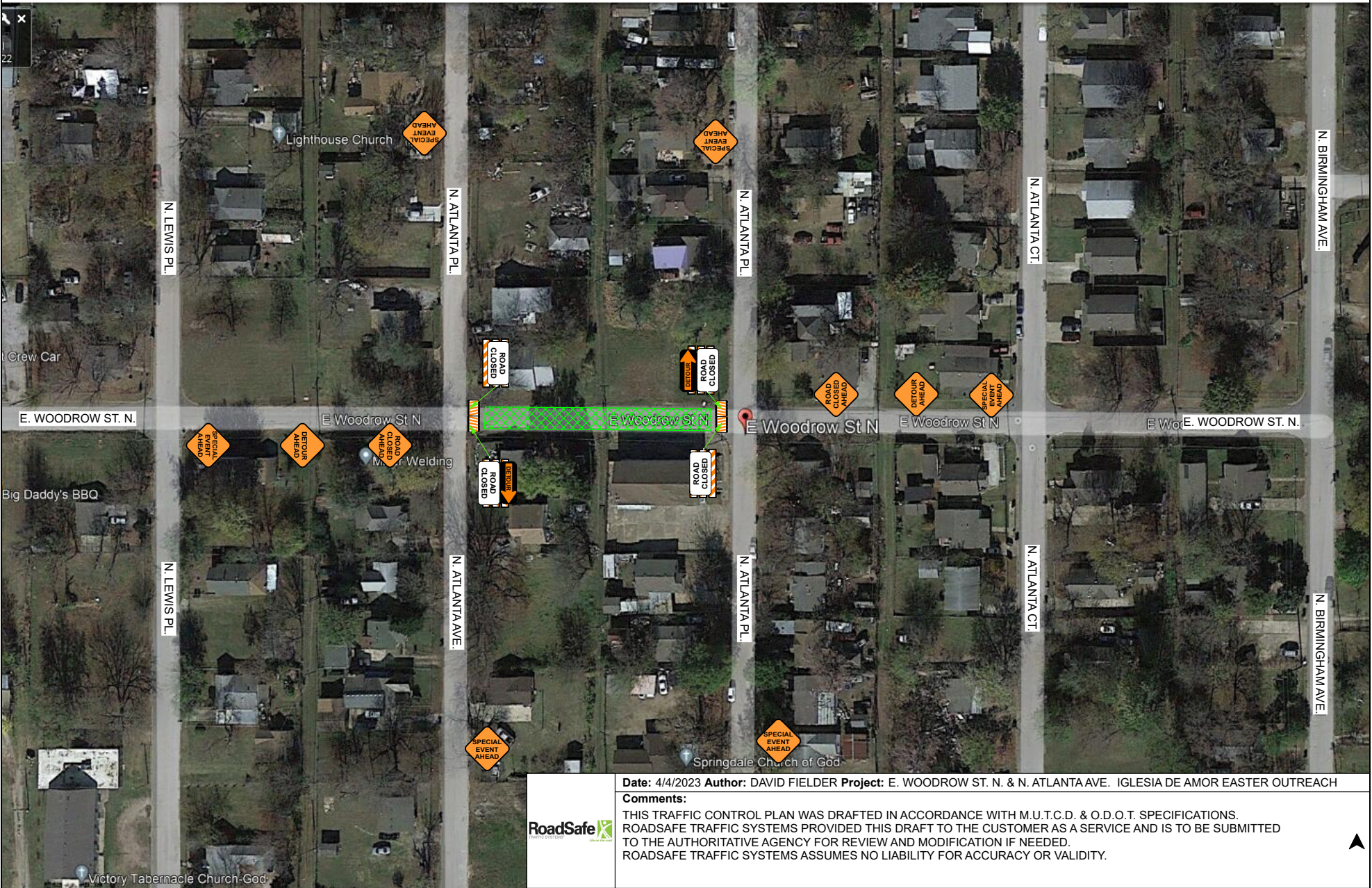
Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: Yes  No  \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: Yes  No  \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_    Comments: SEC meeting 04/05/2023.

Does not Adversely Affect Traffic Movement. Draft TCP map received 04/04/2023. There will be some modifications to the TCP map.

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Date: 4/4/2023 Author: DAVID FIELDER Project: E. WOODROW ST. N. & N. ATLANTA AVE. IGLESIA DE AMOR EASTER OUTREACH

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITY AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

