



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: March for Women's History MonthDate(s) of Event: March 26, 2023Location Address: Start: 111 Reconciliation Way
End: 111 Reconciliation WayCouncil District(s): 1, 4

Event Description: We will gather up at Reconciliation Way (north sidewalk) and Martin Luther King Jr Blvd (west sidewalk), go south on Cincinnati Ave, then turn west onto Fifth street, then we will come back north on Boulder Ave, and then turn onto Reconciliation Way back up to our meet up area using sidewalks only.

Event Category: Street, Lane, or Sidewalk ClosureEvent Includes: Amplified Sound, Private Park, Public Right of Way, Sidewalk ClosureAnticipated Attendance: Total: 300Per Day: 300Anticipated Participants: Total: 300Per Day: 300

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Allyssa Dobratz

Website: NA

Chief Officer of Host Organization: Allyssa DobratzEmail and Phone: allydobratz@gmail.com 918-613-3472Applicant Name: Allyssa DobratzEmail and Phone: allydobratz@gmail.com 918-613-3472

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Allyssa DobratzMobile: 918-613-3472Billing Contact: Allyssa Dobratz

Phone: 918-613-3472

Billing Address: 4043 E 48TH PL S
Tulsa, OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/26/2023 Time: 12:40pm
Street Closure for Event Setup: Date: 03/26/2023 Time: 1:00pm
Street(s) to be Closed for Event Setup: Start at Guthrie Green. Assembling on south and east sidewalks of Guthrie Green

Event Start: Date: 03/26/2023 Time: 1:00pm
Street Closure for Event Start: Date: 03/26/2023 Time: 1:30pm
Street(s) to be Closed for Event Start: Start at Guthrie Green (staging on south and east sidewalks of GG), go south on Cincinnati Ave, then turn west onto Fifth St, and then come back north on Boulder Ave back up to Guthrie Green on Reconciliation Way. Using sidewalks for the route.

Run, Walk, Parade Start Time: 1:30pm
Daily Event Hours: NA

Event End: Date: 03/26/2023 Time: 4:00pm
Street Reopens after Event End: Date: 03/26/2023 Time: 4:00pm

Event Teardown: Date: 03/26/2023 Time: 4:00pm
Street Reopens after Event Teardown: Date: 03/26/2023 Time: 4:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: No 0 Provider and Phone: NA
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: No Contact, Email and Phone: NA

Medical and/or First Aid Services: Yes Contact, Email and Phone: Allyssa Dobtatz (918) 613-3472, Allydobratz@gmail.com
First aid will be volunteers either connected directly to me or connected to Oklahoma Street Medics if they have available volunteers.

Traffic Control Barricade Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Allyssa Dobratz

Park: Yes Name of Park and Location: Guthrie Green, 111 E Reconciliation Way

Drone: No

Portable Toilets: No Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other Event Information: Following pedestrians laws crossing each intersection. Full access to sidewalks. Attendees may continue to loop back around until 4 p.m.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 1:00pm

Finish Time: 4:00pm

Please describe the sound equipment that will be used for your event:

Megaphones used by attendees

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Attendees will be holding signs and possibly banners

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will go around and pick up trash and look out for any damages. We will have one set of volunteers sporting places that need to be cleaned and then another set cleaning those areas.

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 3

Cleanup Service: No Provider and Phone: NA

Presented Event Concept to: No street closure

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/06/2023 Date routed: 03/13/2023 Date for review: 03/22/2023

Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____

Date Permit Issued: _____ Comments: Map revised 03/13/2023.

Gathering spot- black

Path- red

RECONCILIATION WAY

TULCA ARTS DISTRICT

E ARCHER ST

S MAIN ST

E FIRST ST

W SECOND ST

E SECOND ST

E THIRD ST

W THIRD ST

E FOURTH ST

DOWNTOWN

W FIFTH ST

E FIFTH ST

3D

N

N DETROIT AVE

73°
AQI 76