



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Turnpike Troubadours Street Party

Date(s) of Event: April 1, 2023

Location Address: Start: 300 S Denver Ave
End: 300 S Frisco Ave

Council District(s): 1, 4

Event Description: Pre-party for Turnpike Troubadours concert, featuring food trucks, inflatables and outdoor stage.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Street Closure

Anticipated Attendance: Total: 3000

Per Day: 3000

Anticipated Participants: Total: 3000

Per Day: 3000

Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center - ASM Tulsa

Website: www.bokcenter.com

Chief Officer of Host Organization: Bryan Crowe

Email and Phone: bcrowe@asmtulsa.com 918-894-4210

Applicant Name: Victoria Henshaw

Email and Phone: vhenshaw@asmtulsa.com 918-894-4289

Professional Event Organizer: Victoria Henshaw, BOK Center - ASM-Tulsa

Email and Phone: vhenshaw@asmtulsa.com 918-894-4289

On-site Contact: Victoria Henshaw

Mobile: 918-404-0104

Billing Contact: BOK Center - ASM-Tulsa

Phone: 918-894-4289

Billing Address: 200 S DENVER AVE W
Tulsa, OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/30/2023 Time: 8AM
Street Closure for Event Setup: Date: 03/29/2023 Time: 5PM
Street(s) to be Closed for Event Setup: 3rd St between Denver Ave and Frisco Ave
Event Start: Date: 04/01/2023 Time: 4PM
Street Closure for Event Start: Date: 03/29/2023 Time: 5PM
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 4-7PM
Event End: Date: 04/01/2023 Time: 7PM
Street Reopens after Event End: Date: 04/04/2023 Time: 12AM
Event Teardown: Date: 04/02/2023 Time: 8AM
Street Reopens after Event Teardown: Date: 04/04/2023 Time: 12AM

Secondary Permits Required

Beer Sales, Alcohol Sales: Alcohol (Spirits) Sales, Beer Sales
Number of Food Vendors: 0
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number & Sizes of Tents: 0 Provider and Phone: NA
Number of Inflatables: Yes 2 Provider and Phone: Jumpin Jiminy, Inc. (918) 291-JUMP
Janie Young, Owner
Number of Amusement Rides: No 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Yes Contact, Email and Phone: ASM Tulsa chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com

Medical and/or First Aid Services: Yes Contact, Email and Phone: EMSA (918) 596-3055 will be inside the BOK Center for events

Traffic Control Barricade Company: Yes Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricades and signage

Equipment Setup: Date: 03/29/2023 Time: 5PM Equipment Pickup: Date: 04/03/2023 Time: 11PM

Crowd Management Fencing Company: No Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: Varies - Hotel Shuttles

Sponsor and Other Event Information

Event Sponsor(s): BOK Center

Park: No Name of Park and Location: NA

Drone: No

Portable Toilets: Yes Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/31/2023 Time: 8AM

Equipment Pickup: Date: 04/03/2023 Time: 8AM

Other Event Information: While the event occupies 3rd St, Denver Ave between 3rd St and 2nd St, starting 1 hour before doors open until 1 ½ hours past the end of the event may be closed. The TPD Special Events Unit will utilize police vehicles and emergency lights to close the street. This area is for shuttle drop-off and pick-up.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Live band and DJ

Sound Amplification: Yes

Start Time: 5PM

Finish Time: 7PM

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: Yes

Start Time: 1PM

Finish Time: 2PM

Hot air balloons, fire lanterns or similar devices used at event: No Describe:

NA

Use of any signs, banners, decorations, or special lighting used at event: Yes Describe:

Event signage and standard lights

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center's janitorial staff will clean the site and remove trash

Number of Trash Receptacles: 5

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service: Yes Provider and Phone: BOK Environmental Services (918) 894-4268

Presented Event Concept to:

General Public via Website

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/16/2023 Date routed: 02/21/2023 Date for review: 03/22/2023

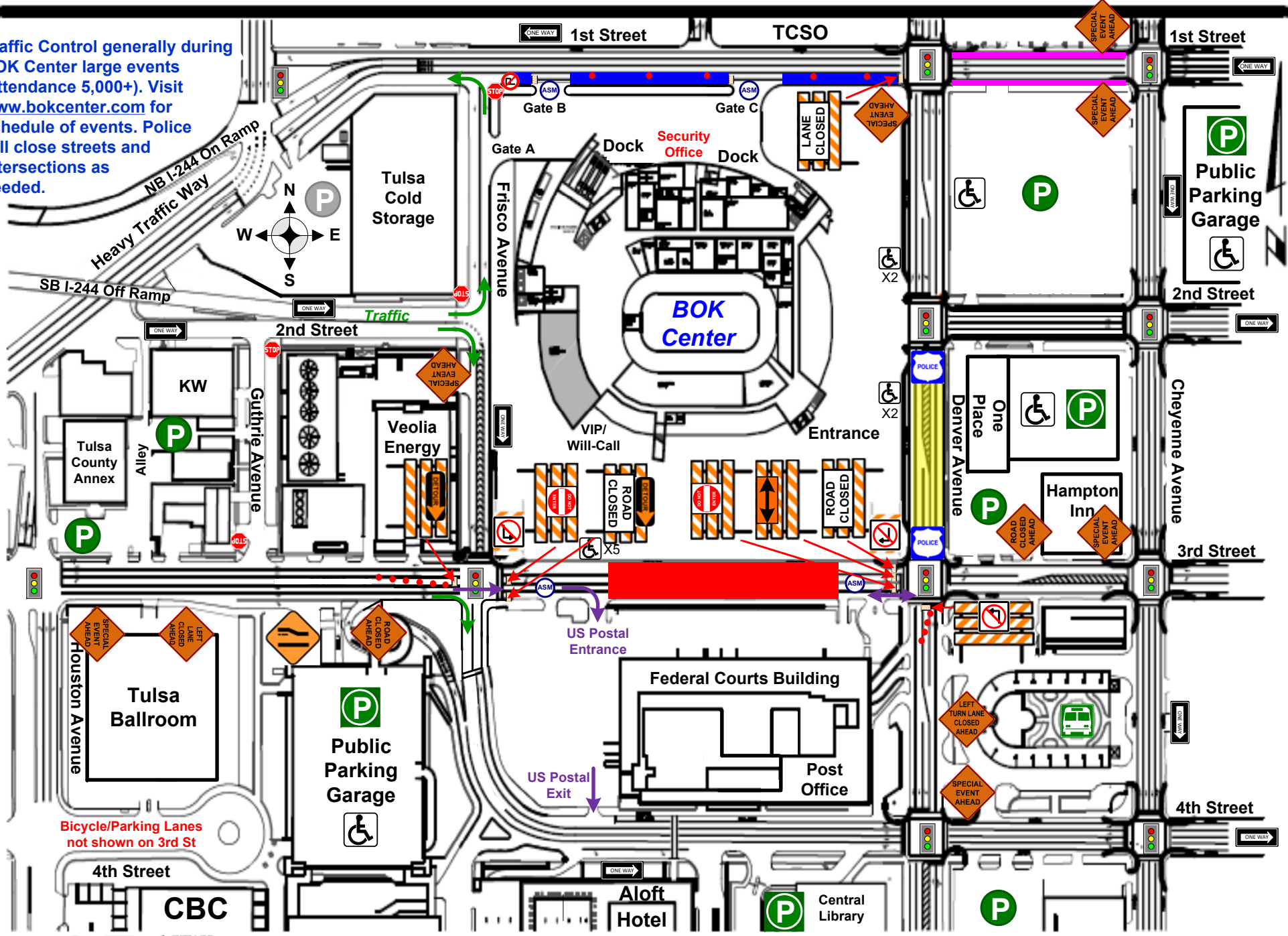
Special Events Committee Recommendation: _____ Yes No _____

Date routed to Mayor: _____ Mayor's Recommendation: Yes No _____

Date routed to Council: _____ City Council Approval: Yes No _____







Date Permit Issued: _____ Comments: SEC meeting 03/08/2023. Mayor agenda
03/15/2023. CC agenda 03/22/2023. Maps revised 02/21/2023.

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit www.bokcenter.com for schedule of events. Police will close streets and intersections as needed.

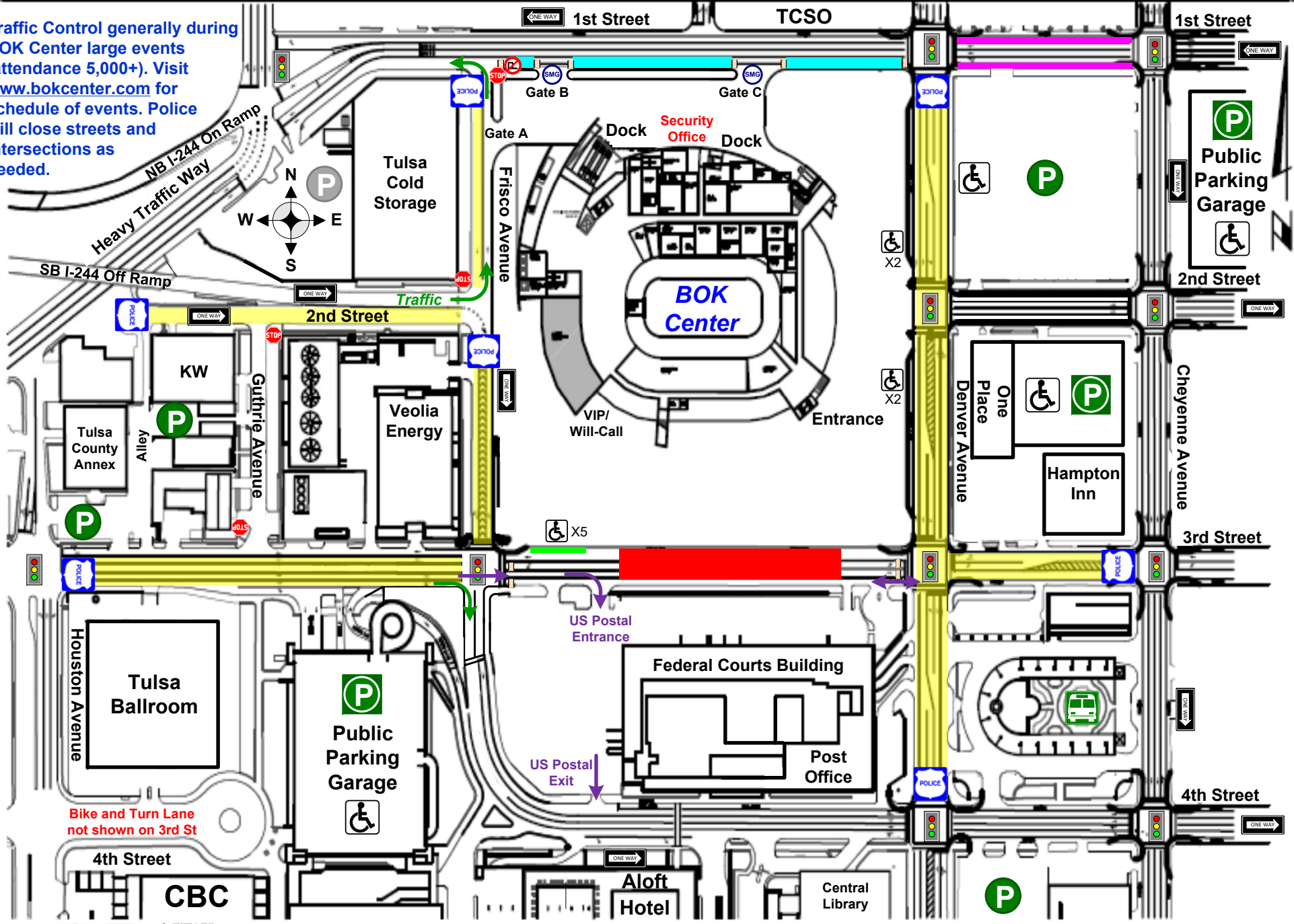


Bicycle/Parking Lanes not shown on 3rd St



-  BOK Center Security
-  Support Parking
-  Road Closure before the Event Starts and after the Event Ends when 3rd Street is Closed for venue.
-  Rideshare Lane Closure by Police
-  Outdoor Venue Road Closure
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- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
-
- Outdoor Venue Road Closure
- Rideshare Lane Closure by Police