



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: St. Patrick's Day RunDate(s) of Event: March 11, 2023Location Address: 3920 S PEORIA AVE ECouncil District(s): 9Event Description: 40th Annual 5K and 1-Mile Fun Run presented by RunnersWorld Tulsa.**Event Category:** Athletic/Recreation**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Private Property, Street ClosureAnticipated Attendance: Total: 2500Per Day: 2500Anticipated Participants: Total: 2000Per Day: 2000Number of Events for Monthly Event: 0

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Special Olympics Oklahoma Inc. Website: https://sook.org/Chief Officer of Host Organization: Adrian DewendtEmail and Phone: 918-481-1234Applicant Name: Special Olympics Oklahoma Malayna asmanisEmail and Phone: malayna@sook.org 918-418-1234Professional Event Organizer: Kathy BrattonEmail and Phone: runnersworldtulsa@yahoo.com 918-749-7557On-site Contact: Kathy Bratton Mobile: 918-805-6905Billing Contact: Special Olympics Oklahoma Phone: 918-418-1234Billing Address: 6835 S CANTON AVE E Tulsa
Tulsa OK 74136

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/11/2023 Time: 6:00 am
Street Closure for Event Setup: Date: 03/11/2023 Time: 6:00 am
Street(s) to be Closed for Event Setup: S. eoria e et een 3 t St and 1st St

Event Start: Date: 03/11/2022 Time: 8:30 am
Street Closure for Event Start: ate 03/11/2022 Time: 8:00 am
Street(s) to be Closed for Event Start: See Racecourse Map
Run, Walk, Parade Start Time: 8:30 am: 1-mile Fun Run
9:00 am: 5K Run

Daily Event Hours: 7:30 am to 1:00 pm - Festival/Participants Gathering

Event End: Date: 03/11/2023 Time: 12:00 pm
Street Reopens after Event End: Date: 03/11/2023 Time: 10:30 am
Event Teardown: Date: 03/11/2023 Time: 11:00 am
Street Reopens after Event Teardown: Date: 03/11/2023 Time: 1:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: Provider and Phone: 2 - 20x20 and numbers 10x10 tents by Anheuser-Busch.
Number of Inflatables: 0 Provider and Phone: N/A.
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A.

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 596-6054/6076

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055 on stand-by

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Tulsa, Coney I-lander, Langdon Publishing, Bank of Oklahoma, CSL Plasma, Church of Battle Creek, SW Dairy

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/10/2023 Time: 4:00 pm

Equipment Pickup: Date: 03/13/2023 Time: 9:00 am

Other information: The original schematic was what we were going to use, minus the Juniper Jumps. We are not using them this year. We will ensure the tents are 12 feet apart to meet guidelines. For the vendors, we have the confirmed vendor for beer. That is the only vendor we have confirmed currently, but we will not have additional ones. We had some communicate that they were unable to commit this year; however, if we have additional ones, I will follow up to provide that additional information.

10x10 Tents not separated by 12 feet are considered as a group. More than 4-10x10 tents or 2-10x20 tents in a group require a Tent Permit. Each group of tents not separated by 12 feet require a Tent Permit. 20x20 Tents (400 sf) not separated by 12 feet require a Tent Permit. A tent or group of tents over 400 sf require a Tent Permit.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 1:00 pm

Please describe the sound equipment that will be used for your event:

DJ and included equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sponsor and race banners, all placed on temporary race day fixtures or at sponsor locations/tents

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Race volunteers will be responsible for trash and other waste during and after race. After the conclusion of the race, all remaining volunteers will also assist with tear down in addition to trash collection around the entire area of the venue.

Number of Trash Receptacles: 15

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn, Neighborhood Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: n File

For City of Tulsa Special Events Committee Use Only

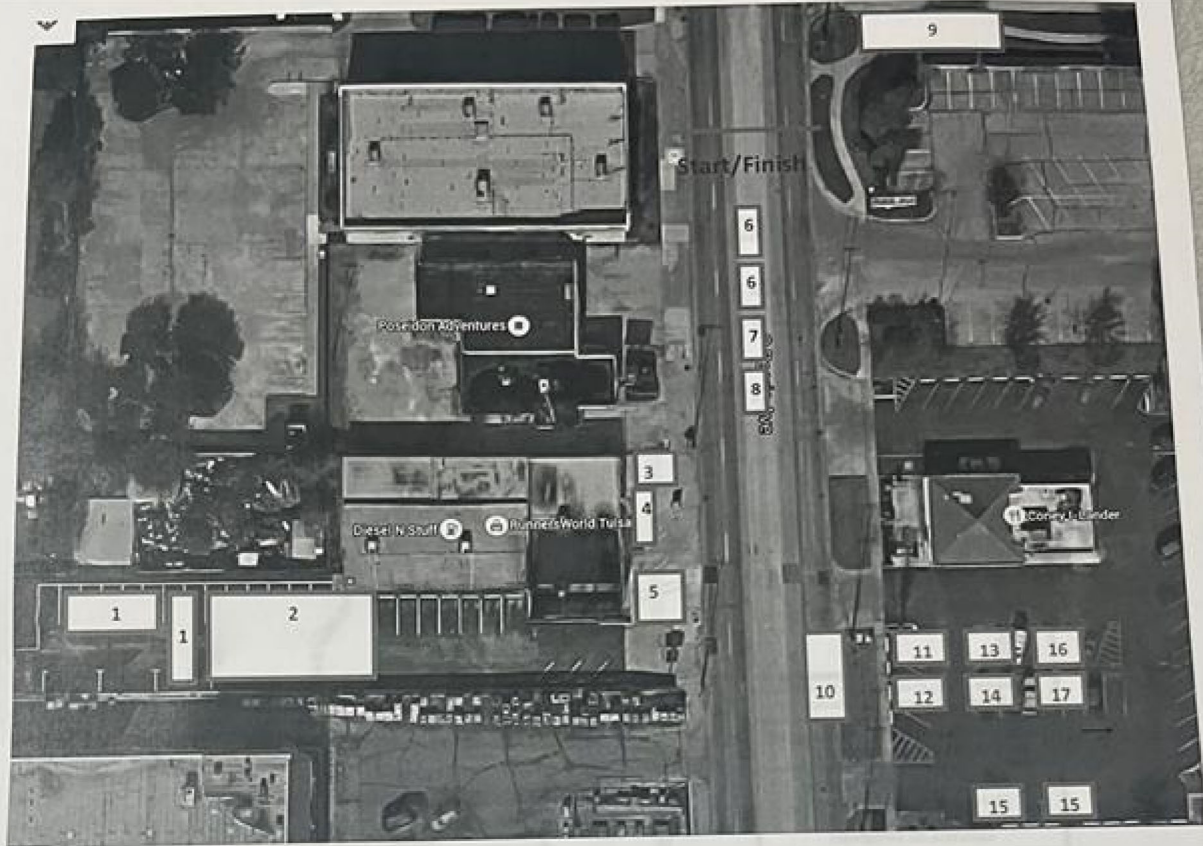
Date received: 12/0 /2022 Date routed: 01/2 /2023 Date for review: 03/01/2023

Special Events Committee Recommendation: _____ Yes No

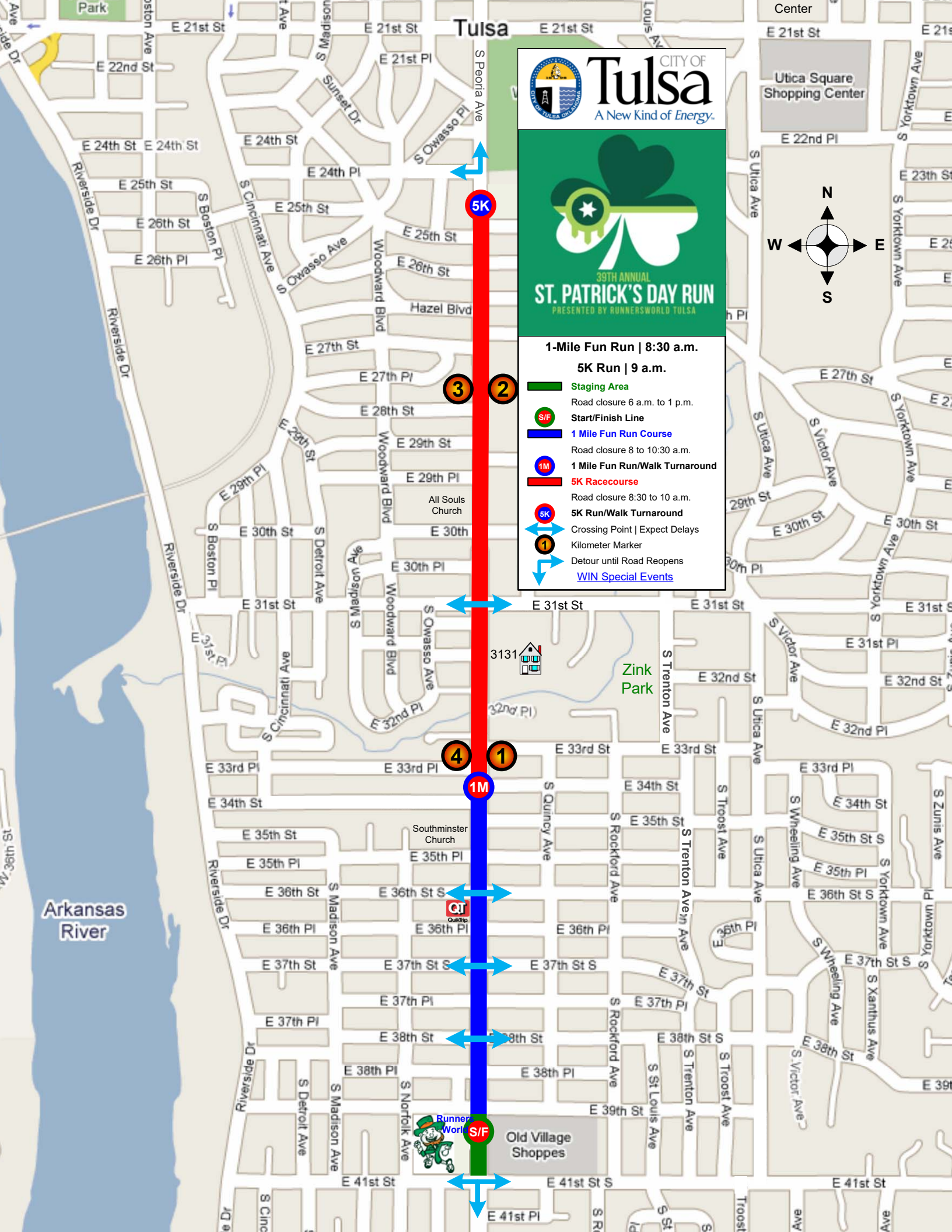
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form (application incomplete) and racecourse
finalized 01/26/2023). SEC meeting 02/15/2023.
Mayor agenda 02/22/2023. CC agenda 03/01/2023.



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|--------------------------------------|-----------------------------|
| 1. Budweiser Trailer/Alcohol Barrier | 10. Southwest Dairy Farmers |
| 2. Tailgating | 11. Redbud Physical Therapy |
| 3. Photo booth | 12. The Church at Midtown |
| 4. Race Results | 13. TRC |
| 5. Stage | 14. ZOVA Chiropractors |
| 6. Water Station | 15. Jupiter Jumps |
| 7. Fruit Station | 16. CSL Plasma |
| 8. TRC Gatorade | 17. Colon Cancer Coalition |
| 9. Porta Johns | |

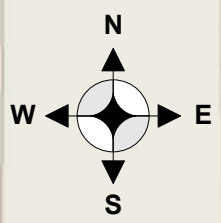


CITY OF Tulsa
A New Kind of Energy.

39TH ANNUAL ST. PATRICK'S DAY RUN
PRESENTED BY RUNNERSWORLD TULSA

1-Mile Fun Run | 8:30 a.m.
5K Run | 9 a.m.

- Staging Area**
- Road closure 6 a.m. to 1 p.m.**
- Start/Finish Line**
- 1 Mile Fun Run Course**
Road closure 8 to 10:30 a.m.
- 1 Mile Fun Run/Walk Turnaround**
- 5K Racecourse**
Road closure 8:30 to 10 a.m.
- 5K Run/Walk Turnaround**
- Crossing Point | Expect Delays**
- Kilometer Marker**
- Detour until Road Reopens**
- [WIN Special Events](#)



5K

3

2

4

1

1M

S/F



Arkansas River

Tulsa

Utica Square Shopping Center

Zink Park

Southminster Church

3131

Old Village Shoppes

Runner's World