



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: T-Town Half Marathon and 5KDate(s) of Event: March 25, 2023Location Address: 418 E 2ND ST SCouncil District(s): 1, 4Event Description: Annual Half Marathon and 5K Run**Event Category:** Athletic/Recreation**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Lane Closure, Private Property, Street ClosureAnticipated Attendance: Total: 1000Per Day: 1000Anticipated Participants: Total: 800Per Day: 800

Number of Events for Monthly Event: No - NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Fleet Feet Sports TulsaWebsite: www.fleetfeet.com/s/tulsaChief Officer of Host Organization: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Applicant Name: Fleet Feet Sports Tulsa - Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Timothy DreilingMobile: 918-230-5760Billing Contact: Fleet Feet Sports TulsaPhone: 918-492-3338Billing Address: 5968 S Yale AVE  
Tulsa OK 74135

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/25/2023 Time: 5:30 am  
Street Closure for Event Setup: Date: 03/25/2023 Time: 5:30 am  
Street(s) to be Closed for Event Setup: Frankfort Ave from 2nd St to 3rd St. See setup map

**Event Start:** Date: 03/25/2023 Time: 7:30 am  
Street Closure for Event Start: Date: 03/25/2023 Time: 7:00 am  
Street(s) to be Closed for Event Start: See course maps  
Run, Walk, Parade Start Time: 7:30 am Half Marathon  
8:00 am 5K Run

Daily Event Hours: NA

**Event End:** Date: 03/25/2023 Time: 11:30 am  
Street Reopens after Event End: Date: 03/25/2023 Time: 11:30 am  
**Event Teardown:** Date: 03/25/2023 Time: 11:30 am  
Street Reopens after Event Teardown: Date: 03/25/2023 Time: 12:00 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: TBD Provider and Phone: TBD  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet Owned Fencing

Equipment Setup: Date: 03/25/2023 Time: 5:30 am Equipment Pickup: Date: 03/25/2023 Time: 12:00 pm

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa

Name of Park and Location, if applicable: Tulsa River Parks, east bank trail system for half marathon course

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/24/2023 Time: 3:00 pm

Equipment Pickup: Date: 03/27/2023 Time: 10:00 am

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:00 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Small portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff and volunteers to collect and properly dispose of all trash from event.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/19/2023    Date routed: 01/26/2023    Date for review: 03/01/2023

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

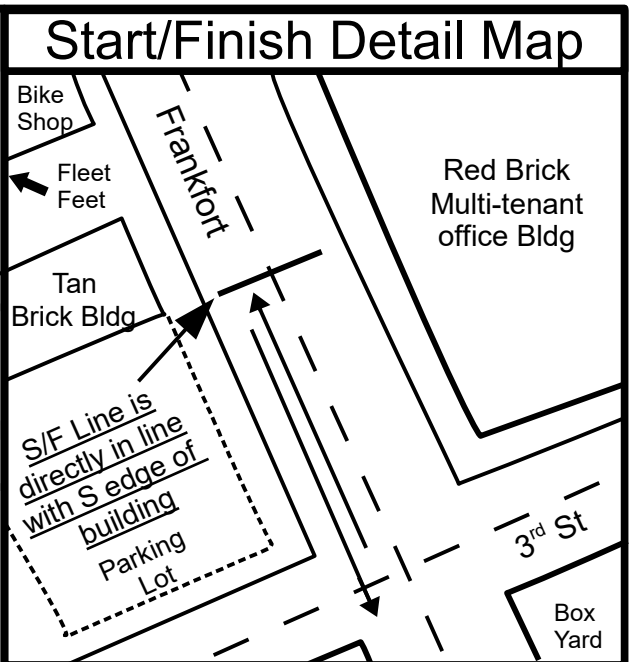
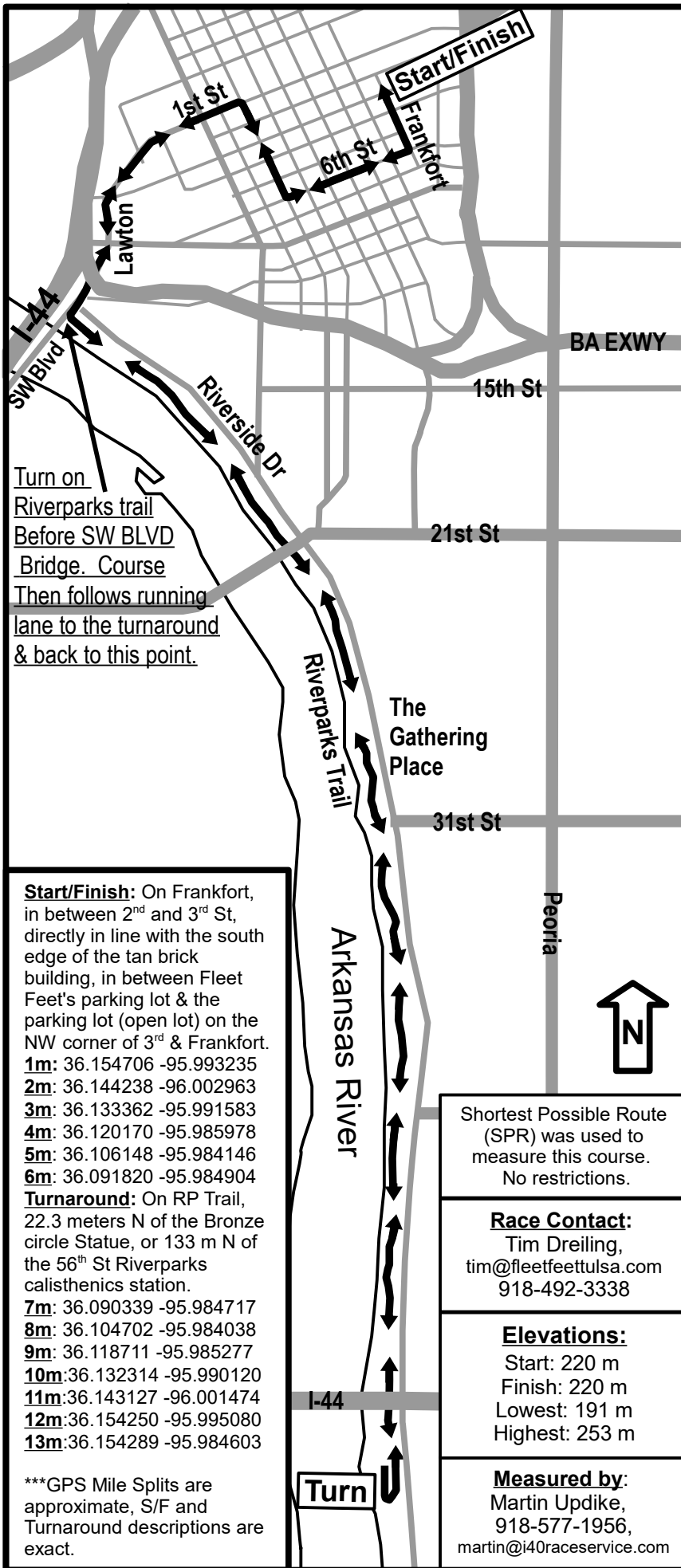
Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Form revised 01/26/2023. SEC meeting

02/15/2023. Mayor agenda 02/22/2023.

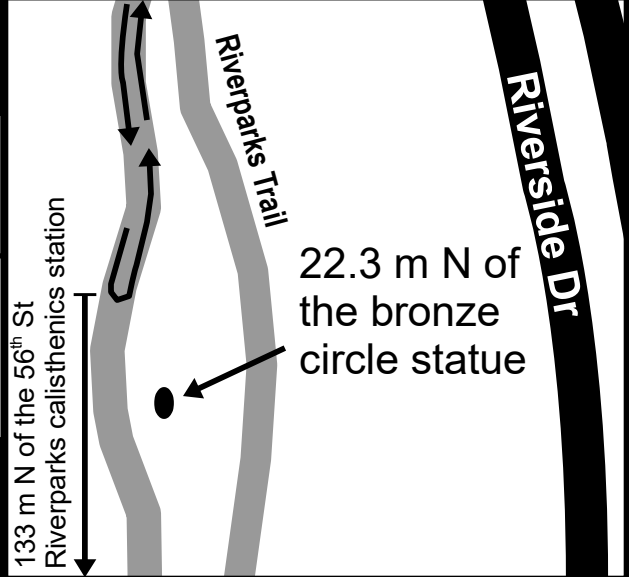
CC agenda 03/01/2023.



**Fleet Feet Blue Dome Half Marathon #3  
 Tulsa, OK – 21.0975 kilometers**



**Turnaround Detail Map**



Shortest Possible Route (SPR) was used to measure this course. No restrictions.

**Race Contact:**  
 Tim Dreiling,  
 tim@fleetfeettulsa.com  
 918-492-3338

**Elevations:**  
 Start: 220 m  
 Finish: 220 m  
 Lowest: 191 m  
 Highest: 253 m

**Measured by:**  
 Martin Updike,  
 918-577-1956,  
 martin@i40raceservice.com

# Fleet Feet Blue Dome 5k # 9

## Tulsa, OK – 5,000 meters

**Start/Finish:** : On Frankfort, in between 2<sup>nd</sup> and 3<sup>rd</sup> St, directly in line with the south edge of the tan brick building, in between Fleet Feet's parking lot & the parking lot (open lot) on the NW corner of 3<sup>rd</sup> and Frankfort.

**1K/4k:** On 6<sup>th</sup> St., 3 m east of the front doors of 2 W. 6<sup>th</sup> St, the building on the SW corner of 6<sup>th</sup> & Main (GPS 36.150473 -95.9899757)

**2k/3k:** On 1<sup>st</sup> St, at the east edge of the deliveries gate entrance for the BOK Center. (GPS 36.153427 -95.997175)

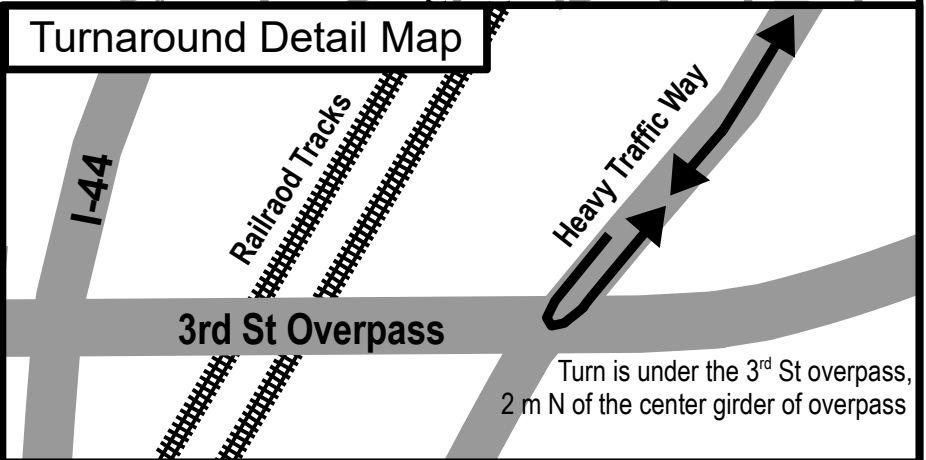
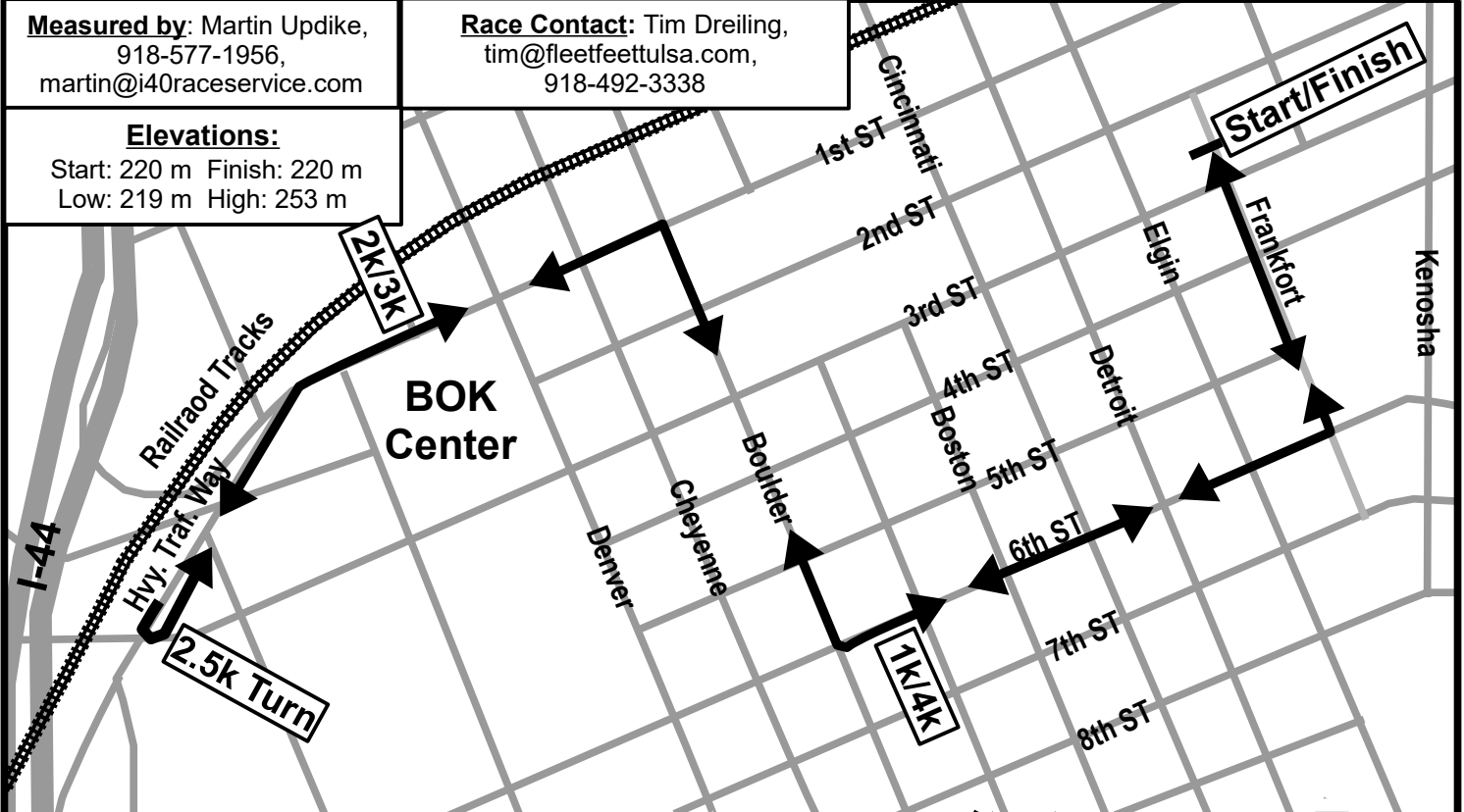
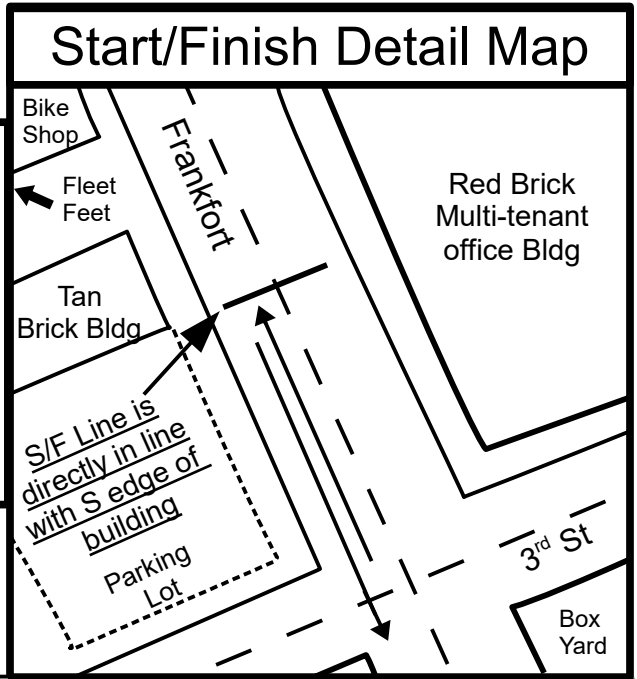
**2.5k: Turnaround:** On Heavy Traffic Way, underneath the 3<sup>rd</sup> St overpass, 2 meters north of the center girder of the overpass.

**Measured by:** Martin Updike,  
918-577-1956,  
martin@i40raceservice.com

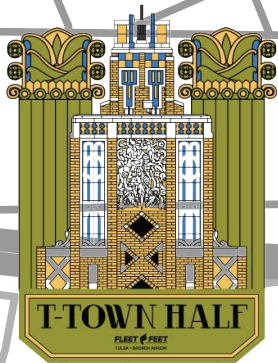
**Race Contact:** Tim Dreiling,  
tim@fleetfeettulsa.com,  
918-492-3338

**Elevations:**

Start: 220 m Finish: 220 m  
Low: 219 m High: 253 m



OSU  
Medical



Shortest Possible Route (SPR) was used to measure this course. No restrictions.

Turn is under the 3<sup>rd</sup> St overpass,  
2 m N of the center girder of overpass



Barricading: 40 sections, 80 feet

DJ

Food

Beverages

Give-aways

Registration

OTF

Bottled Water

Medals

Timer

Porta Johns

Fleet Feet Sports  
Tulsa Blue Dome

Phat Tire Bike Shop

Oklahoma State  
Regional Center

Metro Reload

JIN...  
Tulsa Down...

Bowl  
ounge

Frederick Sommers  
& Western

Sweet Bo

S Frankfort Ave

S Frankfort Ave

S Frankfort Ave