



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: BOK Center January 2023 Events Date(s) of Event: January 1-31, 2023  
Location Address: 300 S DENVER AVE W Council District(s): 1  
Event Description: Concerts, Sporting Events, Rehearsals, Family Shows, etc.  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure  
Anticipated Attendance: Total: 34000 Per Day: 0  
Anticipated Participants: Total: 34000 Per Day: 0  
Number of Events for Monthly Event: 13

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: BOK Center - ASM Tulsa Website: www.bokcenter.com  
Chief Officer of Host Organization: Bryan Crowe  
Email and Phone: bcrowe@asmtulsa.com 918-894-4210  
Applicant Name: ASM Tulsa - Sarah Kate Rhoades  
Email and Phone: srogers@asmtulsa.com 918-894-4272  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Sarah Kate Rhoades Mobile: 918-894-4272  
Billing Contact: ASM Tulsa Phone: 918-894-4272  
Billing Address: 300 S DENVER AVE S  
TULSA OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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<b>Event Setup:</b>	Date: <u>01/01/2023</u>	Time: <u>N/A</u>
Street Closure for Event Setup:	Date: <u>01/01/2023</u>	Time: <u>N/A</u>
Street(s) to be Closed for Event Setup:	See Schedule and Map. South curb parking lane of 1st St between Denver Ave and Frisco Ave.	
<b>Event Start:</b>	Date: <u>01/01/2023</u>	Time: <u>N/A</u>
Street Closure for Event Start:	Date: <u>01/06/2022</u>	Time: <u>N/A</u>
Street(s) to be Closed for Event Start:	<u>During events with more than 5000 ticket sales, 3rd St between Denver Ave and Frisco Ave, starting at 5:30 PM on the date proceeding the event until 1 ½ hours past the end of the event. BOK owns required equipment to close the street. TPD may close adjacent streets and intersections as needed for traffic control and pedestrian safety. See map.</u>	
Run, Walk, Parade Start Time:	<u>N/A</u>	
Daily Event Hours:	<u>See Schedule</u>	
<b>Event End:</b>	Date: <u>01/31/2023</u>	Time: <u>N/A</u>
Street Reopens after Event End:	Date: <u>01/31/2023</u>	Time: <u>N/A</u>
<b>Event Teardown:</b>	Date: <u>01/31/2023</u>	Time: <u>N/A</u>
Street Reopens after Event Teardown:	Date: <u>01/31/2023</u>	Time: <u>N/A</u>

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>0</u>	
Food Cooked on-site:	<u>No</u>	Fuel(s) to be used:
Number of Item Vendors:	<u>0</u>	Number of Service Vendors: <u>0</u>
Number of Tents/Canopies:	<u>Varies</u>	Provider and Phone: <u>Various media outlets will set up small tents (10X10) on the Grand Plaza for different events (corner of 3rd St and Denver Ave)</u>
Number of Inflatables:	<u>0</u>	Provider and Phone: <u>N/A</u>
Number of Amusement Rides:	<u>0</u>	Provider and Phone: <u>N/A</u>
Use of fireworks, rockets, lasers, or other pyrotechnics:	<u>No</u>	
Provider and Phone:	<u>N/A</u>	

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: ASM Tulsa Chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com, TPD Special Events Unit 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: EMSA will be inside BOK Center for events

Traffic Control Barricade Company: Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricade and signage

Equipment Setup: Date: 01/01/2023 Time: N/A Equipment Pickup: Date: 01/31/2023 Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St between Cheyenne Ave and Denver Ave

**Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: During events with more than 5000 ticket sales while Winterfest occupies 3rd St, Denver Ave between 3rd St and 2nd St, starting 1 hour before doors open until 1 ½ hours past the end of the event will be closed. TPD Special Events Unit will utilize police vehicles and emergency lights to close street.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: BOK Center has trash canisters located outside of each entrance

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 12/07/2022    Date routed: 12/07/2022    Date for review: 12/14/2022

Special Events Committee Recommendation:    \*Email Review     Yes     No

Date routed to Mayor: 12/08/2022    Mayor's Recommendation: \_\_\_\_\_     Yes     No

Date routed to Council: 12/08/2022    City Council Approval: \_\_\_\_\_     Yes     No

Date Permit Issued: \_\_\_\_\_    Comments: Form and maps revised. Next SEC meeting

12/14/2022.

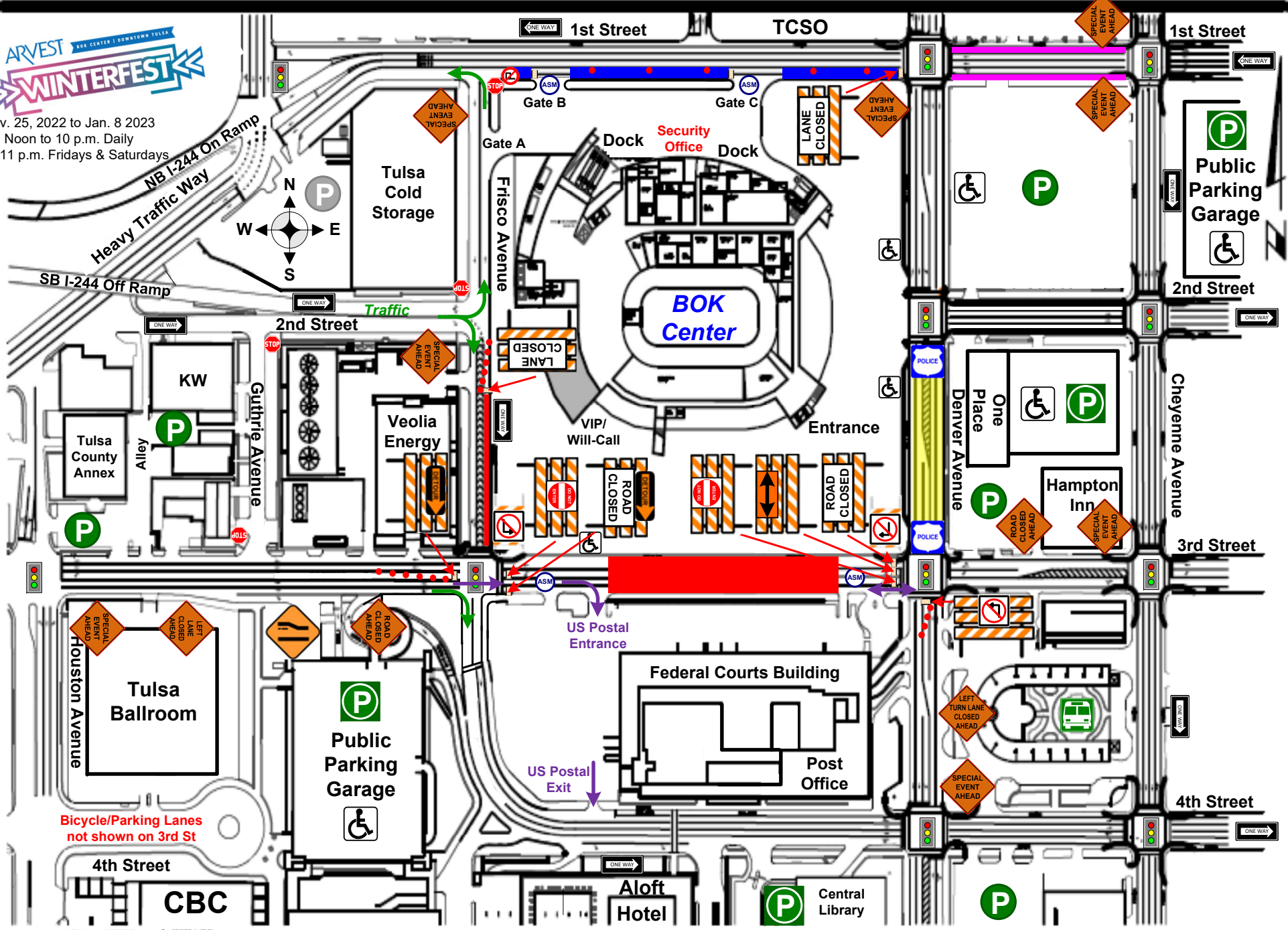
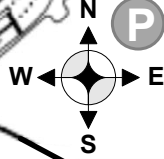
## BOK CENTER STREET CLOSINGS FOR JANUARY 2023

<u>DATE</u>	<u>DOOR TIME</u>	<u>START TIME</u>	<u>END TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
6-Jan	TBD	TBD	TBD	Private Event	1,000	5pm	7am	1st Street
7-Jan	6:00pm	7:00pm	10:00pm	Oilers Game	5,000	5pm	7am	1st Street & 3rd Street
8-Jan	3:00pm	4:00pm	7:00pm	Oilers Game	2,000	5pm	7am	1st Street
10-Jan	6:00pm	6:00pm	8:00pm	Private Event	500	5pm	7am	1st Street
13-Jan	6:00pm	7:00pm	10:00pm	Oilers Game	2,000	5pm	7am	1st Street
14-Jan	6:00pm	7:00pm	10:00pm	Oilers Game	2,000	5pm	7am	1st Street
20-Jan	6:00pm	7:00pm	10:00pm	Oilers Game	2,000	5pm	7am	1st Street
21-Jan	6:00pm	7:00pm	10:00pm	Oilers Game	2,000	5pm	7am	1st Street
22-Jan	3:00pm	4:00pm	7:00pm	Oilers Game	2,000	5pm	7am	1st Street
24-Jan	10:00am	11:00am	1:30pm	OKC Blue G-League Game	5,000	5pm	7am	1st Street & 3rd Street
28-Jan	6:30pm	7:30pm	10:30pm	Keith Sweat	3,500	5pm	7am	1st Street
29-Jan	3:00pm	4:00pm	7:00pm	Oilers Game	2,000	5pm	7am	1st Street
30-Jan	5:30pm	6:30pm	9:30pm	WWE Monday Night Raw	5,000	5pm	7am	1st Street, 3rd Street, & Frisco Ave

These are estimated event times only. 3rd Street Will be Closed for Winterfest through January 20th.






# ARVEST WINTERFEST

Nov. 25, 2022 to Jan. 8 2023  
 Noon to 10 p.m. Daily  
 Until 11 p.m. Fridays & Saturdays

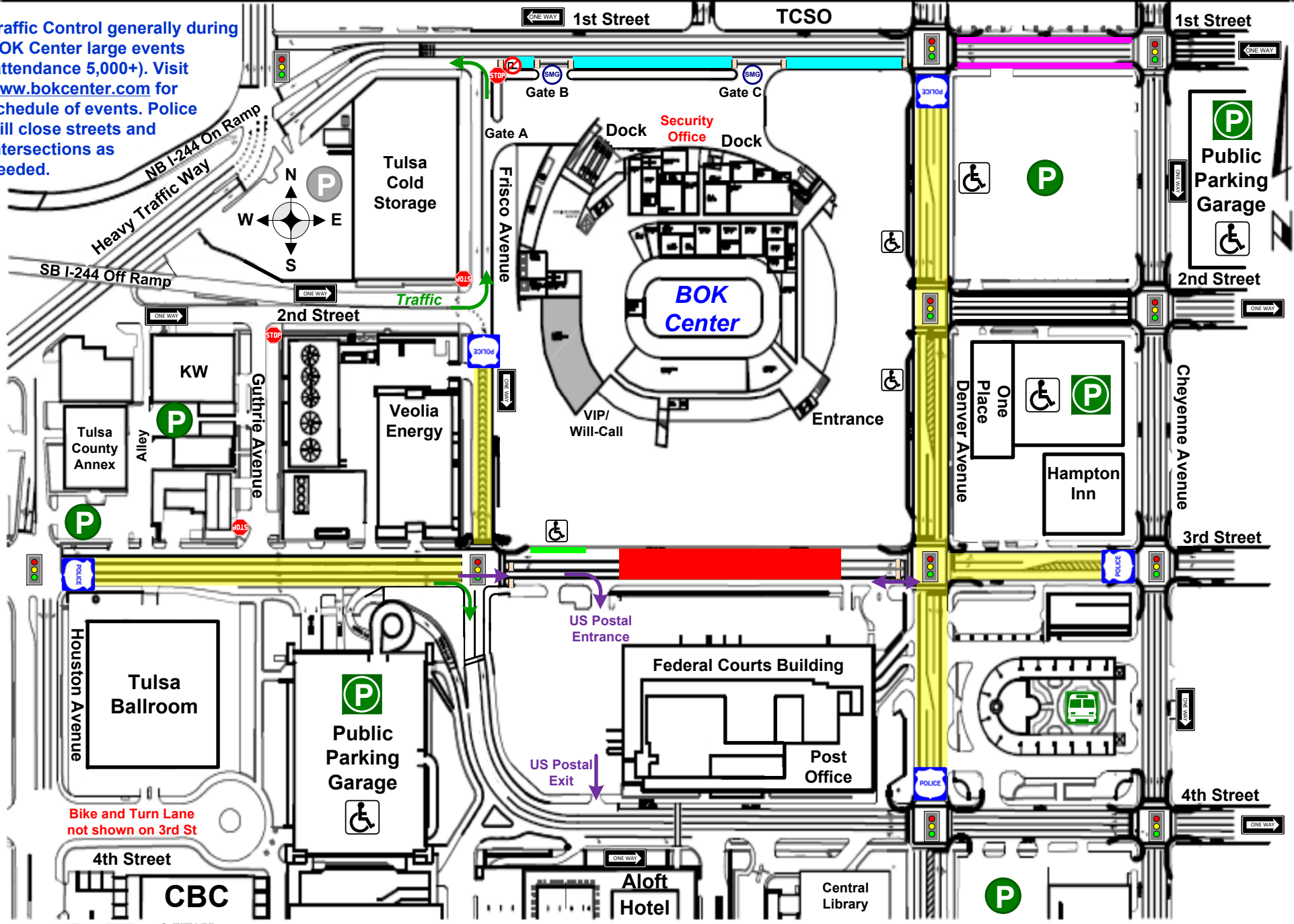


Bicycle/Parking Lanes not shown on 3rd St



-  BOK Center Security
-  Support Parking
-  Road Closure | Oct. 16, 2022 @ 8 a.m. to Jan. 27, 2023 @ 8 a.m.
-  Rideshare Lane Closure by Police
-  Winterfest Venue

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



Bike and Turn Lane not shown on 3rd St



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Winterfest Road Closure
- Rideshare Lane Closure by Police