



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: McNellie's Pub RunDate(s) of Event: November 5, 2022Location Address: 418 E 2ND ST SCouncil District(s): 4Event Description: 17th Annual 4 Mile Run and Fun Run**Event Category:** Athletic/Recreation**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Sidewalk Closure, Private Property, Street ClosureAnticipated Attendance: Total: 2000Per Day: 2000Anticipated Participants: Total: 1400Per Day: 1400

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Fleet Feet Sports TulsaWebsite: www.fleetfeet.com/s/tulsaChief Officer of Host Organization: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Applicant Name: Fleet Feet Sports Tulsa - Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338Professional Event Organizer: Timothy DreilingEmail and Phone: tim@fleetfeettulsa.com 918-492-3338On-site Contact: Timothy DreilingMobile: 918-230-5760Billing Contact: Fleet Feet Sports TulsaPhone: 918-492-3338Billing Address: 5968 S Yale AVE
Tulsa OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/05/2022 Time: 12:00 PM
Street Closure for Event Setup: Date: 11/05/2022 Time: 12:00 PM
Street(s) to be Closed for Event Setup: 12:00 PM: FINISH LINE, 1st Street between Greenwood Ave and Elgin Ave
1:00 PM: START LINE, 2nd Street between Frankfort Ave and Elgin Ave

Event Start: Date: 11/05/2022 Time: 1:00 PM
Street Closure for Event Start: Date: 11/05/2022 Time: 2:00 PM
Street(s) to be Closed for Event Start: See course map. Beer stop locations on course to be closed by 1:00 PM

Run, Walk, Parade Start Time: 3:00 PM 4 Mile Run
3:05 PM Fun Run

Daily Event Hours: 1:00 to 6:00 PM

Event End: Date: 11/05/2022 Time: 6:00 PM
Street Reopens after Event End: Date: 11/05/2022 Time: 5:00 PM

Event Teardown: Date: 11/05/2022 Time: 5:30 PM
Street Reopens after Event Teardown: Date: 11/05/2022 Time: 7:30 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: (4) 10x10 Provider and Phone: Fleet Feet Owned Tent
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events, Jack Hoehner (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet Owned Barricading

Equipment Setup: Date: 11/05/2022 Time: 12:00 PM Equipment Pickup: Date: 11/05/2022 Time: 6:00 PM

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Fleet Feet Tulsa
McNellie's Public House

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa (918) 836-2134

Total Number of Portable Toilets: 15 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 11/04/2022 Time: 3:00 PM

Equipment Pickup: Date: 11/07/2022 Time: 9:00 AM

Other information: 4 Mile Run
4 Mile Run with Guinness Challenge
McNellie's Fun Run

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 1:00 PM

Finish Time: 6:00 PM

Please describe the sound equipment that will be used for your event:

Portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff and volunteers to clean up all trash and properly dispose of.

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/23/2022 Date routed: 10/24/2022 Date for review: 11/02/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 10/23/2022.



Two 80' lines of
barricading;
covered in black
fencing

Start Inflatable (Giant)

DJ

START

EAST 2ND STREET

EAST 2ND STREET

Beer Band Flag

PPU Flag

Beer

Reg/PPU Inside
Old Space

SOUTH FRANKFORT AVE.

SOUTH

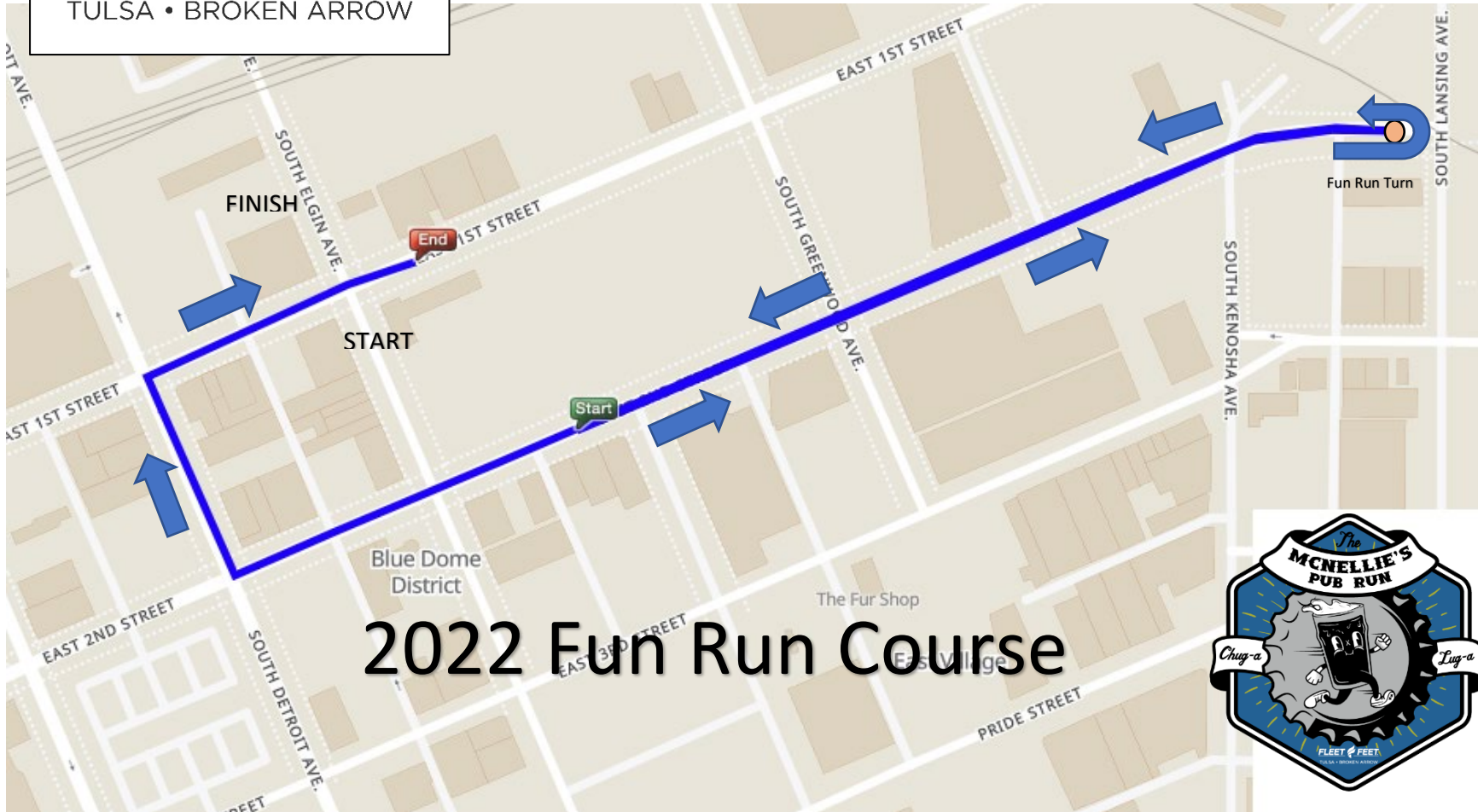
EAST 2ND STREET







2022 McNellie's Pub Run
11/5/2022
3:00 PM 4-Mile Fun
3:10 PM Fun Run



2022 Fun Run Course

