



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Get Your Rear in Gear - Tulsa

Date(s) of Event: November 12, 2022

Location Address: 111 E RECONCILIATION WAY N

Council District(s): 1, 4

Event Description: Annual Get Your Rear in Gear - Tulsa 5K run/walk for colon cancer awareness. Through Get Your Rear in Gear-Tulsa, we empower the residents of Oklahoma by bringing understanding, raising awareness, and eliminating fear of colon cancer. Our grassroots campaign to drive early intervention and detection of colon cancer on a national level is collaborative at heart; we know change comes as we partner with others to connect people to resources that help them live strong and healthy lives. Because colon cancer is so treatable, we encourage people not to run from screening with Get Your Rear in Gear 5K Run/Walk events in communities across America

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Generator/Electricity, Private Park, Public Right of Way, Live Entertainment, Street Closure

Anticipated Attendance: Total: 500

Per Day: 500

Anticipated Participants: Total: 500

Per Day: 500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Colon Cancer Coalition Website: <https://donate.coloncancercoalition.org/tulsa>
<https://donate.coloncancercoalition.org/tulsa>

Chief Officer of Host Organization: Jackie Evans

Email and Phone: jackie@coloncancercoalition.org 920-619-5379

Applicant Name: Colon Cancer Coalition - Jackie Evans

Email and Phone: jackie@coloncancercoalition.org 920-619-5379

Professional Event Organizer: TATUR Racing - Brian Hoover

Email and Phone: 918-244-6918

On-site Contact: Jackie Evans Mobile: 920-619-5379

Billing Contact: Colon Cancer Coalition Phone: 920-619-5379

Billing Address: 5666 Lincoln Drive Suite 270
Edina MN 55436

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/12/2022 Time: 6:00 AM
Street Closure for Event Setup: Date: 11/12/2022 Time: 8:00 AM
Street(s) to be Closed for Event Setup: Boston Ave between Reconciliation Way and Cameron St for Start/Finish Line Area.

Event Start: Date: 11/12/2022 Time: 8:00 AM
Street Closure for Event Start: Date: 11/12/2022 Time: 9:30 AM
Street(s) to be Closed for Event Start: See course map.
Run, Walk, Parade Start Time: 9:45 AM - Kids' Fun Run
10:00 AM - 5K Run/Walk

Daily Event Hours: 8:00 AM - 12:00 PM

Event End: Date: 11/12/2022 Time: Noon
Street Reopens after Event End: Date: 11/12/2022 Time: 11:30 AM

Event Teardown: Date: 11/12/2022 Time: Noon
Street Reopens after Event Teardown: Date: 11/12/2022 Time: Noon

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 1

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: (2) 10x10 Provider and Phone: 1 used for registration and 1 used for the survivor area. ABCO Party Rentals (918) 583-6557

Number of Inflatables: 1 Provider and Phone: Each year we bring out giant, inflatable color as an educational tool. It is owned by our organization, the Colon Cancer Coalition (920) 619-5379..

Number of Amusement Rides: 0 Provider and Phone: N/A

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): AGA/TEC, GSI, Central Bank of Oklahoma, American Bank of Oklahoma, Merck

Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: Guthrie Green onsite restrooms.

Total Number of Portable Toilets: Number of ADA Accessible Portable Toilets:

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Start/Finish Line: Boston Ave between Reconciliation Way and Cameron St.

8:00am - Registration

9:45am - Kids' Fun Run

10:00am - 5K Timed Run

10:00am - Untimed 5K Walk

11:00am - Runners Awards/Closing Ceremony

Post-5K Entertainment with Mary Cogan Band to follow

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Mary Cogan Band, using the built-in stage at Guthrie Green.

Sound Amplification: Yes

Start Time: 8:00 AM

Finish Time: 12:00 PM

Please describe the sound equipment that will be used for your event:

Guthrie Green Sound System

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Yard signs and sponsor banner.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Area will be cleaned up by event staff and volunteers. All trash and recycling will be removed and put in the designated Guthrie Green dumpsters.

Number of Trash Receptacles: 5

Number of Dumpsters: 5

Number of Recycling Containers: 5

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Assn, Neighborhood Assn, Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/28/2022 Date routed: 10/24/2022 Date for review: 11/02/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

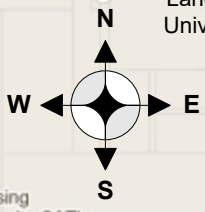
Date Permit Issued: _____ Comments: Application (incomplete) updated 10/06/2022.

Form revised 10/23/2022.



Tulsa
A New Kind of Energy.
GET YOUR REAR IN GEAR

- 9:45 a.m. Kid's Fun Run
- 10 a.m. 5K Timed Run
- 10 a.m. Untimed 5K Walk
- Staging Area
- Closure 8 a.m. to Noon
- Start/Finish Line
- Kid's Fun Run Course
- Closure 9:15 to 11:30 a.m.
- Kid's Fun Run Turnaround
- 5K Racecourse
- Closure 9:30 to 11:15 a.m.
- 5K Turnaround
- OSU-Tulsa Campus Access
- Expect Delays Crossing Route
- Kilometer Marker
- Parking Garage located on NE corner of 1st St. & Main St.
- [WIN Special Events](#)



Tulsa Arts District

OSU-Tulsa North Hall

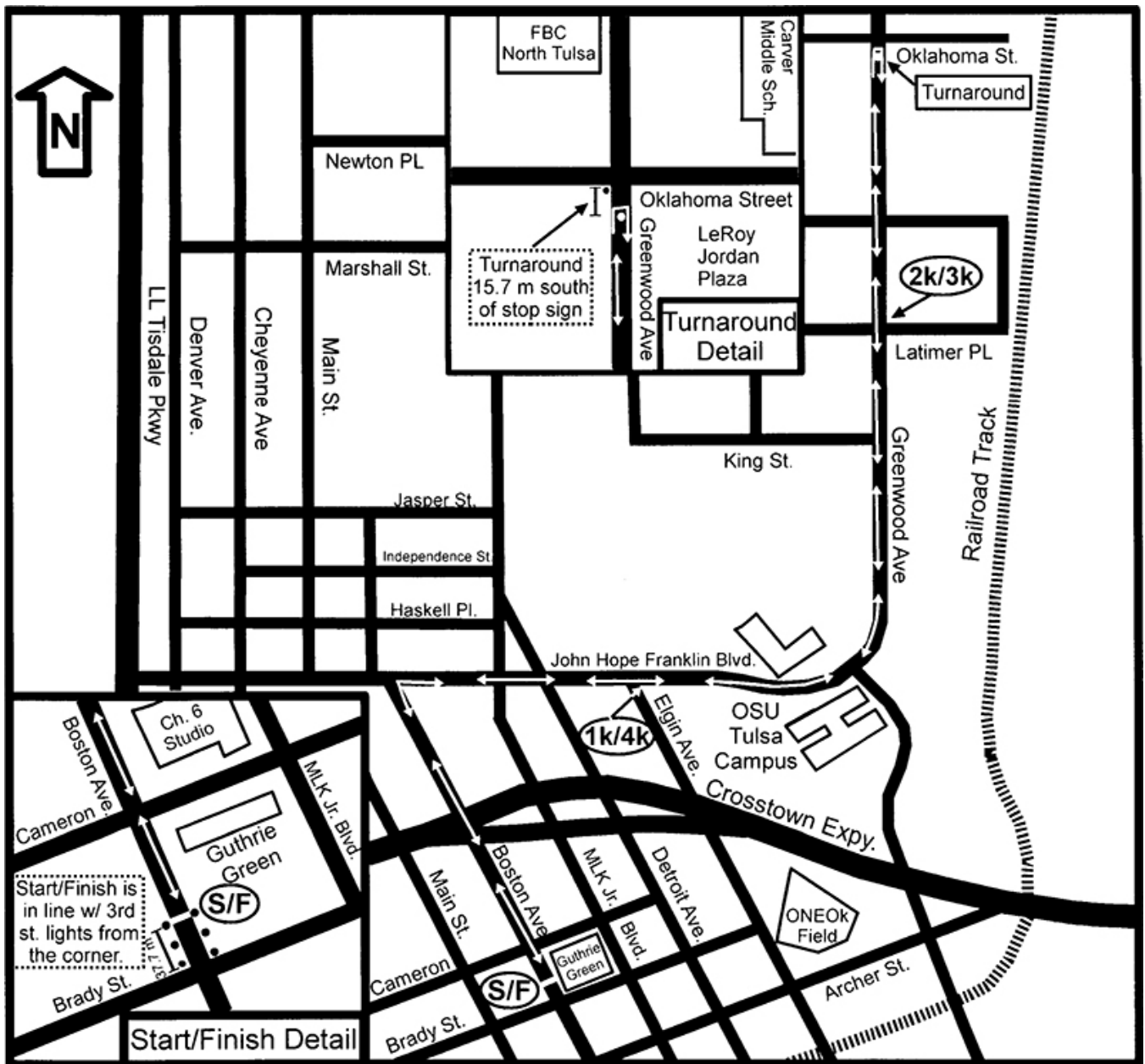
OSU-Tulsa Main Hall

Greenwood Cultural Center

The John Hope Franklin Reconciliation Park

Cherie green

U-Haul



Cameron



Start/Finish

2 Tables for Medals, etc.

Boston

The "Dock" - bathrooms and Restaurant

Pre/ Registration (6)
10x10 Tent if needed

Food (2)

GSI (1) + tablecloth

Colon

Butt Bedazzling and photo booth (2)

American Bank of Oklahoma (1)

Ice Cream Truck over here

Proton (1)

AGA (1)+ tablecloth

Ricardos (1 - also bring their own usually)

Ferring (1)

DJ (1) - (Can go on the stage) + tablecloth

Colon Town (1) might not be coming?

Stage (Mary Cogan)

ABCO Notes:

- 22 tables coming (have 2 extra and can also take some from medal area by Start/Finish etc.
- 32 Chairs
- 1 10x10 Tent
- 3 Tablecloths (spandex) for AGA/GSI/DJ
- 3 regular tablecloths coming

E Reconciliation Way