



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Blocktober Fall Festival Date(s) of Event: October 29, 2022  
 Location Address: 100 N GREENWOOD AVE E Council District(s): 4  
 Event Description: Blocktober is a fall festival block party for children, including trunk or treat, book giveaway, face painting and inflatables.  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Amplified Sound, Generator/Electricity, Public Right of Way, Live Entertainment, No Parking Signage, Sidewalk Closure, Street Closure  
 Anticipated Attendance: Total: 500 Per Day: 500  
 Anticipated Participants: Total: 25 Per Day: 25  
 Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Black Flower Society Website: www.facebook.com/TheBlackFlowerSociety  
 Chief Officer of Host Organization: Viviane Patton  
 Email and Phone: vivianepatton@yahoo.com 918-851-2309  
 Applicant Name: Carol Ainsworth  
 Email and Phone: caainsworth@cox.net 918-779-2702  
 Professional Event Organizer: NA  
 Email and Phone:  
 On-site Contact: Carol Ainsworth Mobile: 918-779-2702  
 Billing Contact: Carol Ainsworth Phone: 918-779-2702  
 Billing Address: 1723 W LATIMER ST N Tulsa  
Tulsa OK 74127

### ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/29/2022 Time: 11:00AM  
Street Closure for Event Setup: Date: 10/29/2022 Time: 11:00AM  
Street(s) to be Closed for Event Setup: Greenwood Ave between Archer St and Cameron St

**Event Start:** Date: 10/29/2022 Time: 1:00PM  
Street Closure for Event Start: Date: 10/29/2022 Time: 11:00AM  
Street(s) to be Closed for Event Start: Greenwood Ave between Archer St and Cameron St  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 1:00PM to 4:00PM

**Event End:** Date: 10/29/2022 Time: 4:00PM  
Street Reopens after Event End: Date: 10/29/2022 Time: 5:00PM  
**Event Teardown:** Date: 10/29/2022 Time: 4:00PM  
Street Reopens after Event Teardown: Date: 10/29/2022 Time: 5:00PM

### ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 2 Provider and Phone: Jump Man Party Rental (918) 446-2323.  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA.

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: DNC Security (918) 810-1538

Medical and/or First Aid Services: Contact, Email and Phone: TBD

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems (918) 425 4550

Equipment Setup: Date: 10/29/2022 Time: 11:00AM Equipment Pickup: Date: 10/29/2022 Time: 5:00PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: 10/29/2022 Time: 11:00AM Equipment Pickup: Date: 10/29/2022 Time: 5:00PM

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Black Flower Society

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa (918) 836 8657

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/29/2022 Time: 11:00AM

Equipment Pickup: Date: 10/29/2022 Time: 5:00PM

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: DJ

Sound Amplification: Yes

Start Time: 1:00PM

Finish Time: 4:00PM

Please describe the sound equipment that will be used for your event:

DJ Set up

Sound checks conducted prior to the event: Yes

Start Time: 12:00PM

Finish Time: 1:00PM

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer crew will clean up

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn, Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/20/2022    Date routed: 10/17/2022    Date for review: 10/26/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Application (incomplete) updated 10/04/2022.

Form revised 10/17/2022.

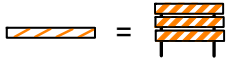
Date: 10/20/2021 Author: J.GRAGG Project: OK Tulsa N Greenwood Ave

Comments:

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D & OK.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE & IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



Note: All signs will be set according to the M.U.T.C.D. & OK.D.O.T standards based on the roadway type & speed limits.



Portable Sign Stand

