



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: BooHaHaDate(s) of Event: October 22, 2022Location Address: 3737 S PEORIA AVE ECouncil District(s): 9

Event Description: BooHaHa is a parade and daytime trick-or-treating event for Brookside and all of Tulsa. It is a Halloween celebration that includes trick-or-treating throughout the businesses of Brookside, bouncy houses, costume contests, food, games and candy for children.

BooHaHa festival along all of Peoria Ave from 51st St to 31st St. 3737 S. Peoria Ave is one of our main sites where we will have activities for families. This event will include a parade from roughly 49th St to 33rd St.

Event Category: Festival/CelebrationEvent Includes: Amplified Sound, Public Right of Way, Lane Closure, No Parking Signage, Private Property, Street ClosureAnticipated Attendance: Total: 8000Per Day: 8000Anticipated Participants: Total: 8000Per Day: 8000Number of Events for Monthly Event: 0

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Brookside Business Association Website: <https://brooksidetheplacetobe.com/>Chief Officer of Host Organization: Tim ClarkEmail and Phone: 918-744-8666Applicant Name: Brookside Business Association - Matt MorganEmail and Phone: brooksidebusinesstulsa@gmail.com 918-409-0266Professional Event Organizer: N/A

Email and Phone:

On-site Contact: Tim ClarkMobile: 918-744-8666Billing Contact: Brookside Business AssociationPhone: 918-409-0266Billing Address: 1307 E 38TH ST S Tulsa
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/22/2022 Time: 7:30am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: N/A - The entire parade is staging in St. Mary parking lot (see map) with the exception of the Shriners. Shriners are staging at Bank of America parking lot near 4700 S Peoria Ave.

Event Start: Date: 10/22/2022 Time: 9:00am
Street Closure for Event Start: Date: 10/22/2022 Time: 10:30am
Street(s) to be Closed for Event Start: See Parade Map
Run, Walk, Parade Start Time: 11:00am
Daily Event Hours: 9am-12pm

Event End: Date: 10/22/2022 Time: 12:00pm
Street Reopens after Event End: Date: 10/22/2022 Time: 12:45pm

Event Teardown: Date: 10/22/2022 Time: 12:00pm
Street Reopens after Event Teardown: Date: 10/22/2022 Time: 12:45pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: N/A
Number of Inflatables: 5 Provider and Phone: Sunshine Party Jumps (918) 289-5766,
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Brookside Business Association, TulsaGo, 2 News Oklahoma, Native Roofing, Brookside Collective, Community Brookside

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: Septics R Us (918) 791-8056
AimRight Services (918) 693-1443

Total Number of Portable Toilets: 15 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 10/21/2022 Time: 6:00pm

Equipment Pickup: Date: 10/22/2022 Time: 2:00pm

Other information: No Parking signs for the dead-end neighborhood at 32nd Pl and Peoria Ave and along the south curb lane of 49th St from Peoria Ave to Newport Ave. Subject to change.

All parking will be along the side streets and in local business parking lots. It is first come, first served. All allocated ADA parking spots will be honored.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: TBD

Performer/Band name and music type: List of parade participants on file

Sound Amplification: Yes

Start Time: 9:00am

Finish Time: 12:00pm

Please describe the sound equipment that will be used for your event:

PA systems throughout the event at different locations.

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sandwich boards and balloons.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have trash receptacles available, and we will use volunteers to help clean up along Peoria after the event.

Number of Trash Receptacles: 15

Number of Dumpsters: 3

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Business Assn, Places of Worship

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/05/2022 Date routed: 10/11/2022 Date for review: 10/19/2022

Special Events Committee Recommendation: _____ Yes No

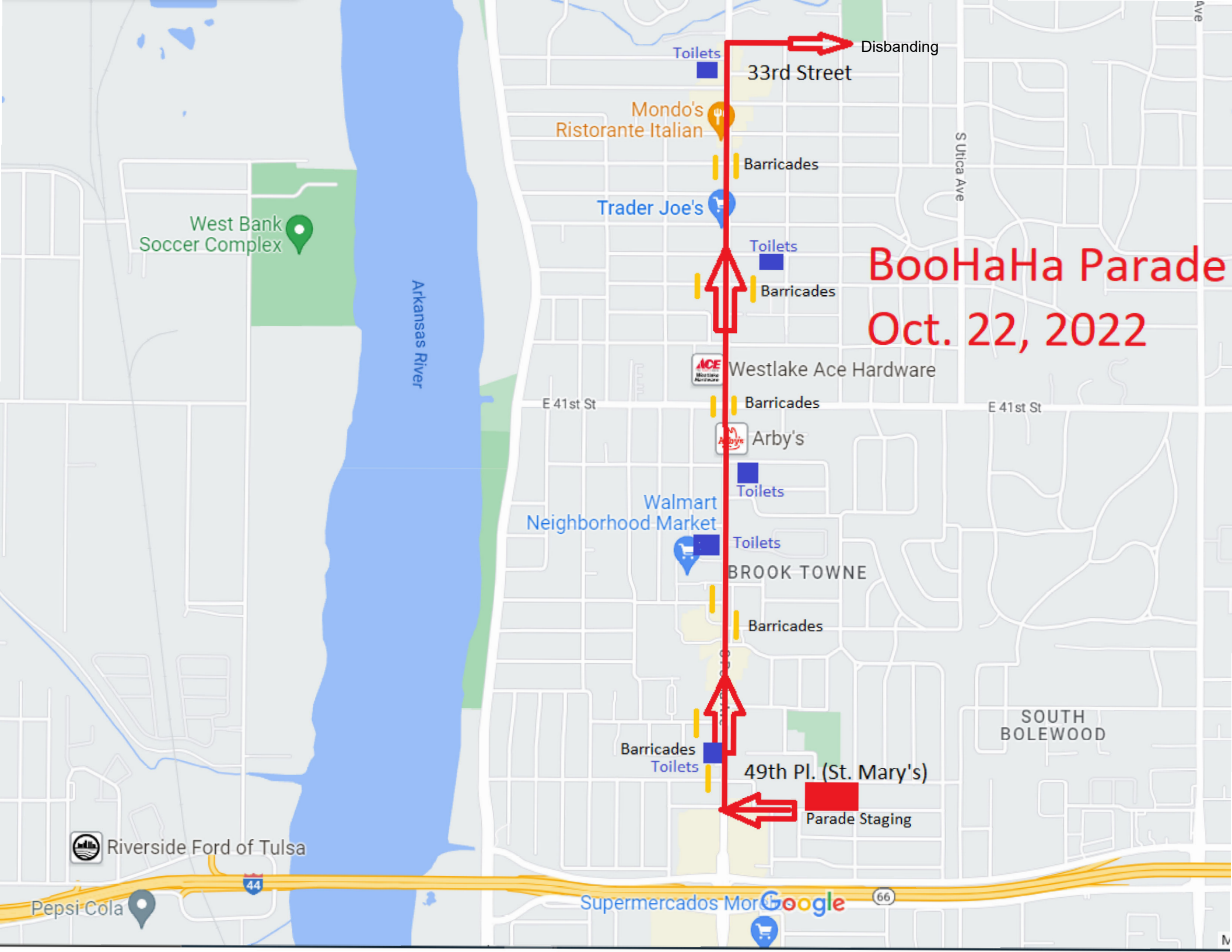
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Application information updated 10/04/2022.

Form revised 10/11/2022.

BooHaHa Parade Oct. 22, 2022



West Bank Soccer Complex

Arkansas River

Toilets

Disbanding

33rd Street

Mondo's
Ristorante Italian

Barricades

Trader Joe's

Toilets

Barricades

ACE
Hardware

Westlake Ace Hardware

E 41st St

Barricades

E 41st St

Arby's

Toilets

Walmart
Neighborhood Market

Toilets

BROOK TOWNE

Barricades

SOUTH
BOLEWOOD

Barricades
Toilets

49th Pl. (St. Mary's)

Parade Staging

Riverside Ford of Tulsa

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Pepsi-Cola

Supermercados Mor Google

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