



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bike MS Oklahoma Date(s) of Event: September 24-25, 2022
 Location Address: 700 N GREENWOOD AVE E Council District(s): 1
 Event Description: A 2 day bike ride fundraiser which benefits the National MS Society. The event starts in Tulsa on Saturday and travels to Bartlesville. Cyclists will return to Tulsa on Sunday afternoon.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Private Property

Anticipated Attendance: Total: 180 Per Day: 100

Anticipated Participants: Total: 140 Per Day: 80

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: National MS Society Website: https://mssociety.donordrive.com/index.cfm?fuseaction=donorDrive.event&eventID=1130
 Chief Officer of Host Organization: Lyndee Klein
 Email and Phone: lyndee.klein@nmss.org 940-636-9855
 Applicant Name: National MS Society
 Email and Phone: kristen.flores@nmss.org 918-770-7270
 Professional Event Organizer: Same
 Email and Phone:
 On-site Contact: Kristen Flores Mobile: 918-770-7270
 Billing Contact: National MS Society Phone: 918-770-7270
 Billing Address: 2526 E 71st Street A
Tulsa OK 74146

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/23/2022 Time: 9am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 09/24/2022 Time: 7am
Street Closure for Event Start: Date: 09/24/2022 Time: 7:15am
Street(s) to be Closed for Event Start: TPD traffic control at the below intersections, dates and times. Otherwise, the bikes will follow the "Rules of the Road".
Saturday 9/24
7:15 AM (Ride starts at 7:30 AM should be through this area by 8:30 AM)
- John Hope Franklin and Detroit Ave
- MLK Jr Blvd and Pine St
- MLK Jr Blvd and Apache St
- MLK Jr Blvd and 36th St N
- 46th St N and Bike Trail (making left turn onto the trail)
Sunday 9/25
10:30 AM – 2:30 PM
- 46th St N and Bike Trail (making left turn onto 46th from trail).
Cyclists will turn right on Peoria Ave and then right onto 36th. St N
- 36th St N and Bike Trail (making a left turn onto the trail)

Run, Walk, Parade Start Time: 7:30am
Daily Event Hours: 6am - 4:30pm

Event End: Date: 09/25/2022 Time: 5pm
Street Reopens after Event End: Date: 09/24/2022 Time: 8:30am

Event Teardown: Date: 09/26/2022 Time: 10am
Street Reopens after Event Teardown: Date: 09/25/2022 Time: 2:30pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 5 Provider and Phone: (1) 20x40, (4) 10x10, ABCO (918) 583-6557
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3100

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Conoco Phillips, Sam's Club

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/23/2022 Time: 10am

Equipment Pickup: Date: 09/26/2022 Time: 10am

Other information: <https://ridewithgps.com/routes/31015906> Day 1
<https://ridewithgps.com/routes/30827664> Day 2

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 6:30am Satur

Finish Time: 8:00am Saturda

Please describe the sound equipment that will be used for your event:

DJ

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

18x24 chloroplast signs and 3ft banners attached to tents

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and staff will be onsite to clean site and remove trash.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Schools

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/22/2022 Date routed: 09/13/2022 Date for review: 09/21/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Fees paid 08/30/2022. Route revised 09/13/2022.

<https://ridewithgps.com/routes/31015906>

Day 1

BIKE MS: OKLAHOMA

DAY 2 FINISH LINE

<https://ridewithgps.com/routes/30827664>

Day 2



OSU TULSA—700 N GREENWOOD AVE, TULSA OK 74106



1. FINISH LINE
2. DJ
3. MEDICAL
4. MEDALS
5. VOLUNTEER CHECK IN
6. FOOD & HYDRATION
7. LUGGAGE
8. RESTROOMS
9. PARKING