



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Greek Festival Date(s) of Event: Sept. 22-24, 2002  
 Location Address: 1222 S GUTHRIE AVE W Council District(s): 4  
 Event Description: Annual Ethnic Indoor/Outdoor festival with food, drink, entertainment.  
**Event Category:** Festival/Celebration  
**Event Includes:** Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Live Entertainment, Food Sales, Merchandise Sales, Private Property  
 Anticipated Attendance: Total: 9000 Per Day: 3000  
 Anticipated Participants: Total: 9000 Per Day: 3000  
 Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Holy Trinity Website: https://tulsagreekfestival.com/  
 Chief Officer of Host Organization: Tonya BOONE  
 Email and Phone: tboone@ekkoranch.com 918-607-0182  
 Applicant Name: Holy Trinity - Tonya Boone  
 Email and Phone: tboone@ekkoranch.com 918-607-0182  
 Professional Event Organizer: NA  
 Email and Phone:  
 On-site Contact: Tonya BOONE Mobile: 918-607-0182  
 Billing Contact: Holy Trinity Phone: 918-607-0182  
 Billing Address: 1222 S Guthrie AVE  
TULSA OK 74119

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/19/2022 Time: Noon  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA

**Event Start:** Date: 09/22/2022 Time: 11:00am  
Street Closure for Event Start: Date: Time:  
Street(s) to be Closed for Event Start: NA  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 09/22/2022: 11 a.m. to 10 p.m.  
09/23/2022: 11 a.m. to 11 p.m.  
09/24/2022: 11 a.m. to 11 p.m.

**Event End:** Date: 09/24/2022 Time: 11:00pm  
Street Reopens after Event End: Date: Time:

**Event Teardown:** Date: 09/25/2022 Time: Noon  
Street Reopens after Event Teardown: Date: Time:

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales

Number of Food Vendors: 1

Number of Food Trucks: 0

Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas

Number of Item Vendors: 3 Number of Service Vendors: 0

Number of Tents/Canopies: 9 Provider and Phone: (1) 50x 100, (1) 20 x 40, (7) 10 x 10, Ultimate Party Rentals (918) 704-8478

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Nick Corey (918) 527-0036

Medical and/or First Aid Services: Contact, Email and Phone: Fire Station #4 next door  
Jason Gilkison (918) 740-9395

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: We have iron fencing surrounding property

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Holy Trinity Greek Orthodox Church

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: Portables  
Nation Collins (918) 841-7599

Total Number of Portable Toilets: 6                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/19/2022                      Time: Noon

Equipment Pickup: Date: 09/26/2022                      Time: Noon

Other information: <https://tulsagreekfestival.com/events/>

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: To Kefi, Greek Cultural Music

Sound Amplification: Yes

Start Time: 11:00 am

Finish Time: 10:00 pm

Please describe the sound equipment that will be used for your event:

Regular amplifier for 4 piece band

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Regular signage to direct crowd, normal outdoor lighting

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All clean up on private property. Refuse and recycling on site. We have regular dumpster service and add additional for this event

Number of Trash Receptacles: 15

Number of Dumpsters: 2

Number of Recycling Containers: 10

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Neighborhood Assn (letter of support/endorsement)

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/03/2022    Date routed: 09/13/2022    Date for review: 09/19/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Fees finalized 08/30/2022. Form revised

09/13/2022.

# 2022 Layout Recommendation

Scaling: 1" = 38.5'

