



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Walk to End Alzheimer'sDate(s) of Event: Sept. 17, 2022Location Address: 1875 S BOULDER AVE WCouncil District(s): 4

Event Description: Across the nation, the Alzheimer's Association Walk to End Alzheimer's® is full of flowers, each carried by someone committed to ending this disease. Because like flowers, our participants don't stop when something's in their way. They keep raising funds and awareness for a breakthrough in the fight against Alzheimer's and all other dementia.

Event Category: MiscellaneousEvent Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Street ClosureAnticipated Attendance: Total: 2500Per Day: 2500Anticipated Participants: Total: 2500Per Day: 2500

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Alzheimer's AssociationWebsite: https://act.alz.orgChief Officer of Host Organization: John & Sandi PellowEmail and Phone: 918-697-5237Applicant Name: Alzheimer's Association - Chrystal MedlockEmail and Phone: cmmedlock@alz.org 918-852-7175

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Chrystal MedlockMobile: 918-852-7175Billing Contact: Alzheimer's AssociationPhone: 918-697-5237Billing Address: 2448 E 81ST ST S Tulsa  
Tulsa OK 74137

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/16/2022 Time: 9am  
Street Closure for Event Setup: Date: 09/17/2022 Time: 7am  
Street(s) to be Closed for Event Setup: Boulder Park Dr between 18th St and 19th St

**Event Start:** Date: 09/17/2022 Time: 7:30am  
Street Closure for Event Start: Date: 09/17/2022 Time: 8:45am  
Street(s) to be Closed for Event Start: See Course Maps  
Run, Walk, Parade Start Time: 9:15am  
Daily Event Hours: 7:30am-11am

**Event End:** Date: 09/17/2022 Time: 12pm  
Street Reopens after Event End: Date: 09/17/2022 Time: 10:30am  
**Event Teardown:** Date: 09/17/2022 Time: 11am  
Street Reopens after Event Teardown: Date: 09/17/2022 Time: 11am

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 2  
Number of Tents/Canopies: 28 10X10 Provider and Phone: ABCO Party Rentals (918) 683-6557  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit  
Lieutenant Jack Hoehner  
(918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: EMSA  
Adam Paluka  
(918) 345-0081  
palukaa@emsa.net

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Paragon  
2 Fellas Moving Company  
Laureate  
Lewis Roofing  
JD Young  
Magellan  
UScellular  
Explorer Pipeline  
Cedarhurst of Woodland Hills  
Good Shepherd Hospice  
Forest Hills Assisted Living  
FYZICAL Therapy and Balance Centers

Name of Park and Location, if applicable: Dream Keepers Park  
18th St and Boulder Ave

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa  
(918) 836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/17/2022 Time: 9am

Equipment Pickup: Date: 09/17/2022 Time: 12pm

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7am

Finish Time: 11am

Please describe the sound equipment that will be used for your event:

Audio through performance stage

Sound checks conducted prior to the event: Yes

Start Time: 7am

Finish Time: 705am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners hung from tents and yard signs in front of tents

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup on street - last walkers will be cleanup crew.

Cleanup at park and parking lots during teardown.

Chrystal Medlock will do a drive through of all areas to make sure nothing was missed.

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Places of Worship

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/20/2022    Date routed: 09/07/2022    Date for review: 09/14/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

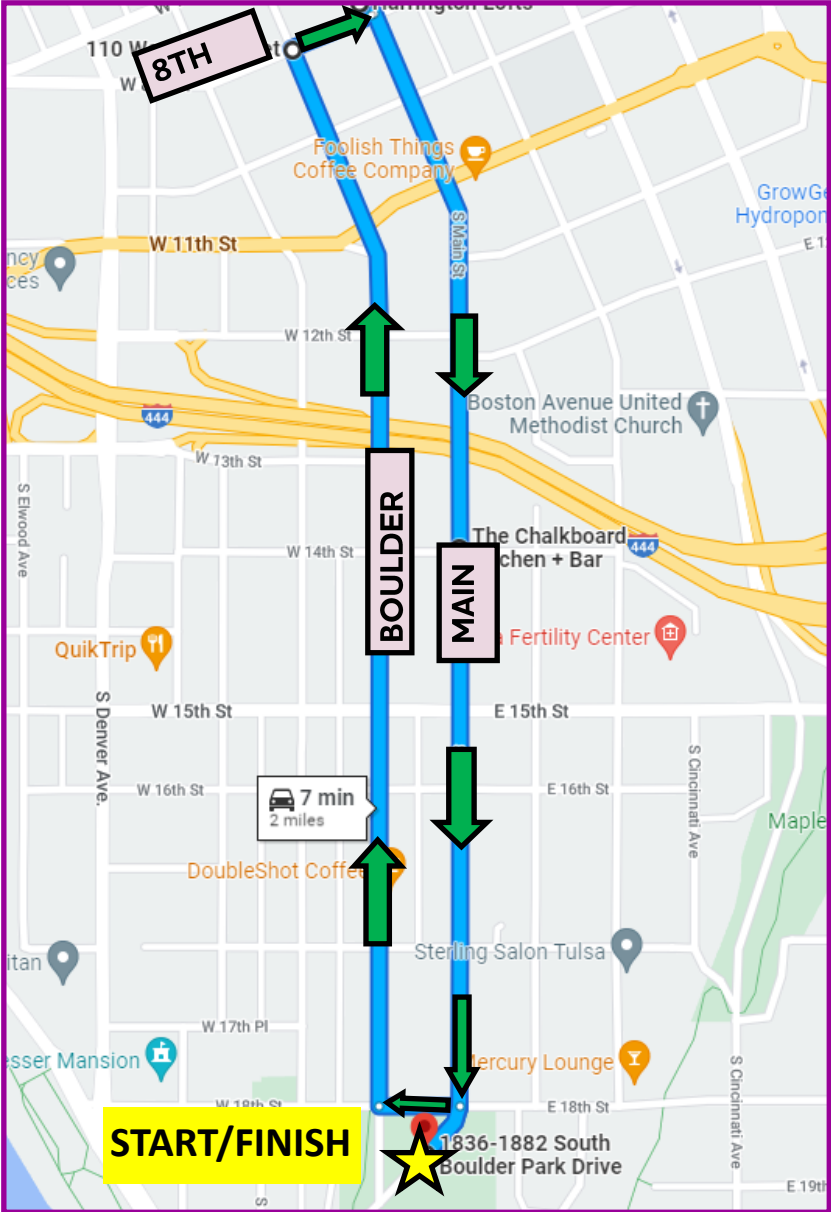
Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Route map verified 08/21/2022. Form revised  
09/07/2022.

# 2022 TULSA WALK TO END ALZHEIMER'S

## LONG ROUTE: 2 MILES



## SHORT ROUTE: 1 MILE

