



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: 918 Food Festival Date(s) of Event: September 10, 2022

Location Address: 3770 S SOUTHWEST BLVD W Council District(s): 2

Event Description: Festival of food, live music, games, restaurants, food trucks, cooking demonstrations, adult zone and family zone

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, Street Closure

Anticipated Attendance: Total: 5000 Per Day: 5000

Anticipated Participants: Total: 5000 Per Day: 5000

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Route 66 Village

Website: <https://www.facebook.com/Route66Village/>

Chief Officer of Host Organization: Alexander Tyler

Email and Phone: director@route66village.com 918-619-9472

Applicant Name: Route 66 Village - Alexander Tyler

Email and Phone: director@route66village.com 918-619-9472

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Keith Robertson Mobile: 918-694-3543

Billing Contact: Route 66 Village Phone: 918-619-9472

Billing Address: 3770 Southwest BLVD  
Tulsa OK 74107

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/09/2022 Time: 6pm  
Street Closure for Event Setup: Date: 09/09/2022 Time: 1pm  
Street(s) to be Closed for Event Setup: See Site and TCP maps

**Event Start:** Date: 09/10/2022 Time: 11am  
Street Closure for Event Start: Date: 09/09/2022 Time: 1pm  
Street(s) to be Closed for Event Start: Southwest Blvd between Union Ave and 39th St  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 11 am to 11 pm

**Event End:** Date: 09/10/2022 Time: 11 pm  
Street Reopens after Event End: Date: 09/11/2022 Time: 5 pm  
**Event Teardown:** Date: 09/11/2022 Time: 9am  
Street Reopens after Event Teardown: Date: 09/11/2022 Time: 5pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: High point beer sales  
Number of Food Vendors: 40  
Number of Food Trucks: 18  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas  
Number of Item Vendors: 26 Number of Service Vendors: 15  
Number of Tents/Canopies: 32 Provider and Phone: 20-20x20 & 2-20x40 & 10-10x10  
Party Pro Rentals  
(918) 289 9939  
Number of Inflatables: 10 Provider and Phone: TBD,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: First Strike Security (918) 402-1000

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems  
(918) 425-4550

Equipment Setup: Date: 09/09/2022 Time: 10am Equipment Pickup: Date: 09/12/2022 Time: 12pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Route 66 Village

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: On-call Services (918) 397-7787

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 09/10/2022 Time: 6 pm

Equipment Pickup: Date: 09/11/2022 Time: 9 am

Other information: ADA Accessible Portable Toilets on-site

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 6

Performer/Band name and music type: TBA

Sound Amplification: Yes

Start Time: 11am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Standard Band Equipment

Sound checks conducted prior to the event: Yes

Start Time: 9am

Finish Time: 10am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Entry banners at the entrances of festival and sponsorships

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All trash dumped in dumpster and breakdown of food, vendor tents the next morning

Number of Trash Receptacles: 15

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: American Waste (918) 446-0023

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Schools, Businesses

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**


Date received: 06/13/2022    Date routed: 08/23/2022    Date for review: 08/31/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

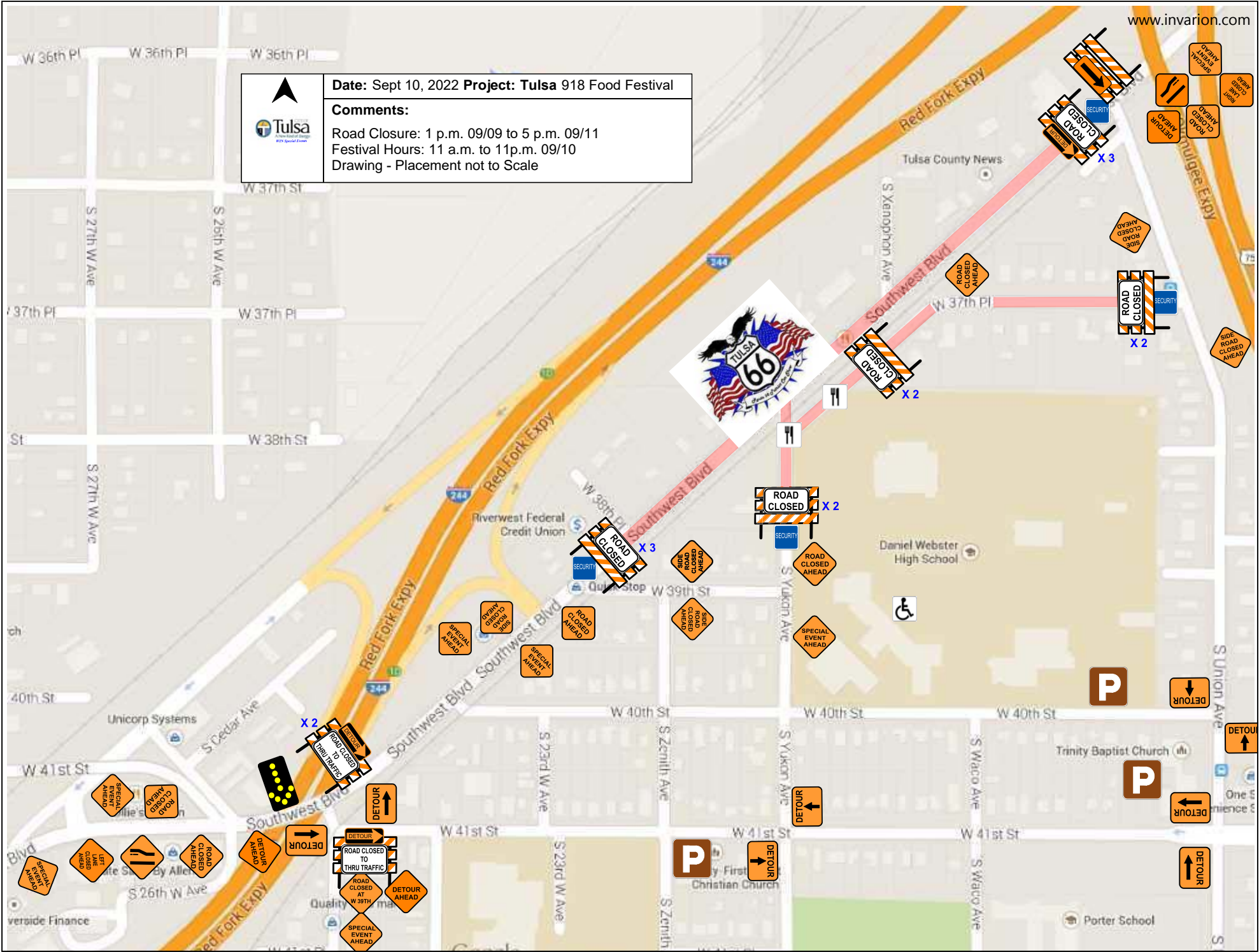
Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Fees paid 06/21/2022. TCP map recieved  
and form revised 08/23/2022.

 **Date:** Sept 10, 2022 **Project:** Tulsa 918 Food Festival

**Comments:**  
 Road Closure: 1 p.m. 09/09 to 5 p.m. 09/11  
 Festival Hours: 11 a.m. to 11p.m. 09/10  
 Drawing - Placement not to Scale





	Medical
	Police/Security
	Restrooms
	Accessible Restrooms
	Road Closure



Golf Cart Pick up for those with Disabilities