



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Greenwood Farmers & Artisans Market Date(s) of Event: August 6 & 22, 2022
 Location Address: 1520 N HARTFORD AVE E Council District(s): 1
 Event Description: Greenwood Farmers & Artisans Market August 6th & 22nd. Event Hours: 8:00 am to 11:30 am

Event Category: Farmers/Outdoor Market

Event Includes: Amplified Sound, Tent/Canopy, Private Property

Anticipated Attendance: Total: 50 Per Day: 50

Anticipated Participants: Total: 50 Per Day: 50

Number of Events for Monthly Event: 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Historic Greenwood District Main Street Website: NA

Chief Officer of Host Organization: Bill White

Email and Phone: bill@historicgreenwooddistrict.com 918-964-3021

Applicant Name: BILL WHITE

Email and Phone: bw3031@yahoo.com 918-964-3021

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Bill White Mobile: 918-964-3021

Billing Contact: BILL WHITE Phone: 918-964-3021

Billing Address: 913 NE Greenwood Ave
Tulsa OK 74106

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/06/2022 Time: 07:30 am

Street Closure for Event Setup: Date: Time:

Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 08/06/2022 Time: 8:00 am

Street Closure for Event Start: Date: Time:

Street(s) to be Closed for Event Start: NA - Parking Lot

Run, Walk, Parade Start Time: NA

Daily Event Hours: 8 to 11 a.m.

Event End: Date: 08/22/2022 Time: 11:00 am

Street Reopens after Event End: Date: Time:

Event Teardown: Date: 08/22/2022 Time: 11:00 am

Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 10

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 7 Number of Service Vendors: 0

Number of Tents/Canopies: 8-10x10 Provider and Phone: Individual vendors

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date:08/06/2022 Time: 07:30 am Equipment Pickup: Date: 08/20/2022 Time: 11:30 am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Historic Greenwood District Main Street

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 9:00 am

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

Speaker - jazz music

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

A-frames

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Individual vendors are responsible for their own trash

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/28/2022 Date routed: 08/05/2022 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 08/05/2022.

