



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: BOK Center August 2022 Events Date(s) of Event: August 6-20, 2022  
Location Address: 200 S DENVER AVE W Council District(s): 4  
Event Description: Concerts, Sporting Events, Rehearsals, Family Shows, etc.  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Public Right of Way, Lane Closure, Sidewalk Closure, Street Closure  
Anticipated Attendance: Total: 20500 Per Day: 0  
Anticipated Participants: Total: 20500 Per Day: 0  
Number of Events for Monthly Event: 3

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: ASM Tulsa Website: www.bokcenter.com  
Chief Officer of Host Organization: Bryan Crowe  
Email and Phone: bcrowe@asmtulsa.com 918-894-4210  
Applicant Name: ASM Tulsa - Sarah Rogers  
Email and Phone: srogers@smgtulsa.com 918-894-4272  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Sarah Rogers Mobile: 918-406-5395  
Billing Contact: ASM Tulsa Phone: 918-894-4272  
Billing Address: 200 S Denver AVE  
Tulsa OK 74103

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 08/01/2022 Time: N/A  
Street Closure for Event Setup: Date: 08/01/2022 Time: N/A  
Street(s) to be Closed for Event Setup: See Schedule and Map - Subject to Change

**Event Start:** Date: 08/06/2022 Time: N/A  
Street Closure for Event Start: Date: 08/06/2022 Time: N/A  
Street(s) to be Closed for Event Start: During events with more than 5000 ticket sales, 3rd St between Denver Av and Frisco Av., starting at 5:30 PM on the date proceeding the event until 1 ½ hours past the end of the event. BOK owns required equipment to close the street.  
During events with more than 5000 ticket sales while Winterfest occupies 3rd St, Denver Av between 3rd St and 2nd St, starting 1 hour before doors open until 1 ½ hours past the end of the event. Tulsa Police will utilize police vehicles to close street.

Run, Walk, Parade Start Time: N/A  
Daily Event Hours: See Schedule

**Event End:** Date: 08/20/2022 Time: N/A  
Street Reopens after Event End: Date: 08/20/2022 Time: N/A

**Event Teardown:** Date: 08/31/2022 Time: N/A  
Street Reopens after Event Teardown: Date: 08/31/2022 Time: N/A

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: Varies Provider and Phone: Various media outlets will set up small tents on the Grand Plaza for different events (corner of 3rd St and Denver Ave)  
Number of Inflatables: 0 Provider and Phone: N/A  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: ASM Tulsa Chief of Security, Michael Tremblay (918) 894-4395, mtremblay@asmtulsa.com,

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055, will be inside BOK Center for events

Traffic Control Barricade Company: Contact, Email and Phone: ASM Tulsa/BOK Center owns all needed barricade and signage

Equipment Setup: Date: 08/01/2022 Time: N/A Equipment Pickup: Date: 08/31/2022 Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Ride Share/Taxi parking on both curbs of 1st St (Cheyenne Ave and Denver Ave)

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time: N/A

Equipment Pickup: Date: Time: N/A

Other information: TPD Special Events Unit may close adjacent streets and intersections as needed for traffic control and pedestrian safety. See map.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. Staff will assist with clean-up

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: BOK Center has trash canisters located outside of each entrance

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 06/30/2022    Date routed: 07/20/2022    Date for review: 08/03/2022

Special Events Committee Recommendation: \_\_\_\_\_

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_

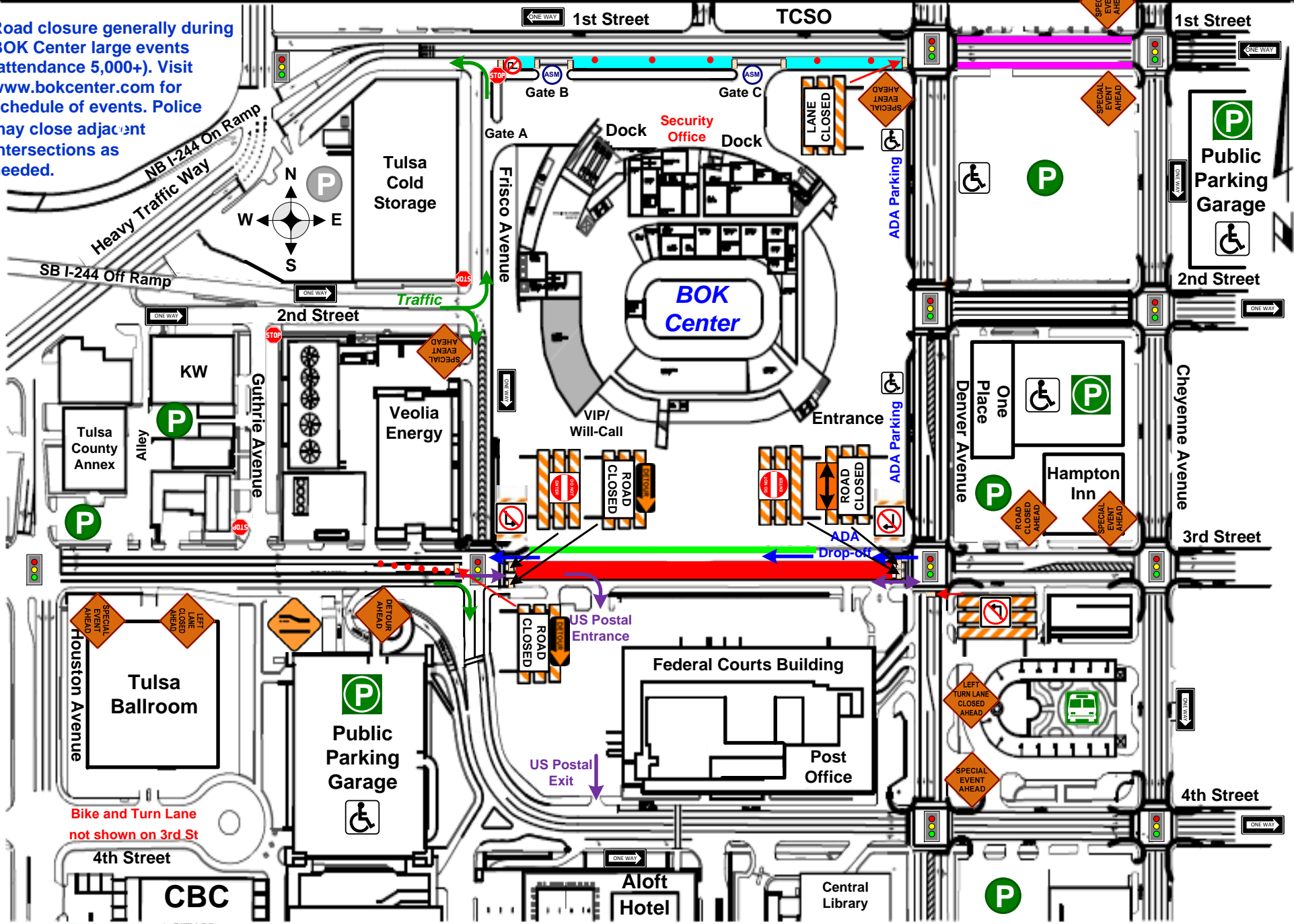
Date Permit Issued: \_\_\_\_\_    Comments: Form revised and map added 07/20/2022.


## BOK CENTER STREET CLOSINGS FOR AUGUST 2022



<u>DATE</u>	<u>DOOR TIME</u>	<u>START TIME</u>	<u>APPROX END TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
6-Aug	6:00pm	7:30pm	11:00pm	Jason Aldean	9,000	5pm	7am	1st Street & 3rd Street
17-Aug	6:00pm	7:30pm	11:00pm	The Lumineers	7,000	5pm	7am	1st Street & 3rd Street
20-Aug	6:00pm	7:30pm	11:00pm	Poison	4,500	5pm	7am	1st Street



These are estimated times & attendance.

Road closure generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police may close adjacent intersections as needed.

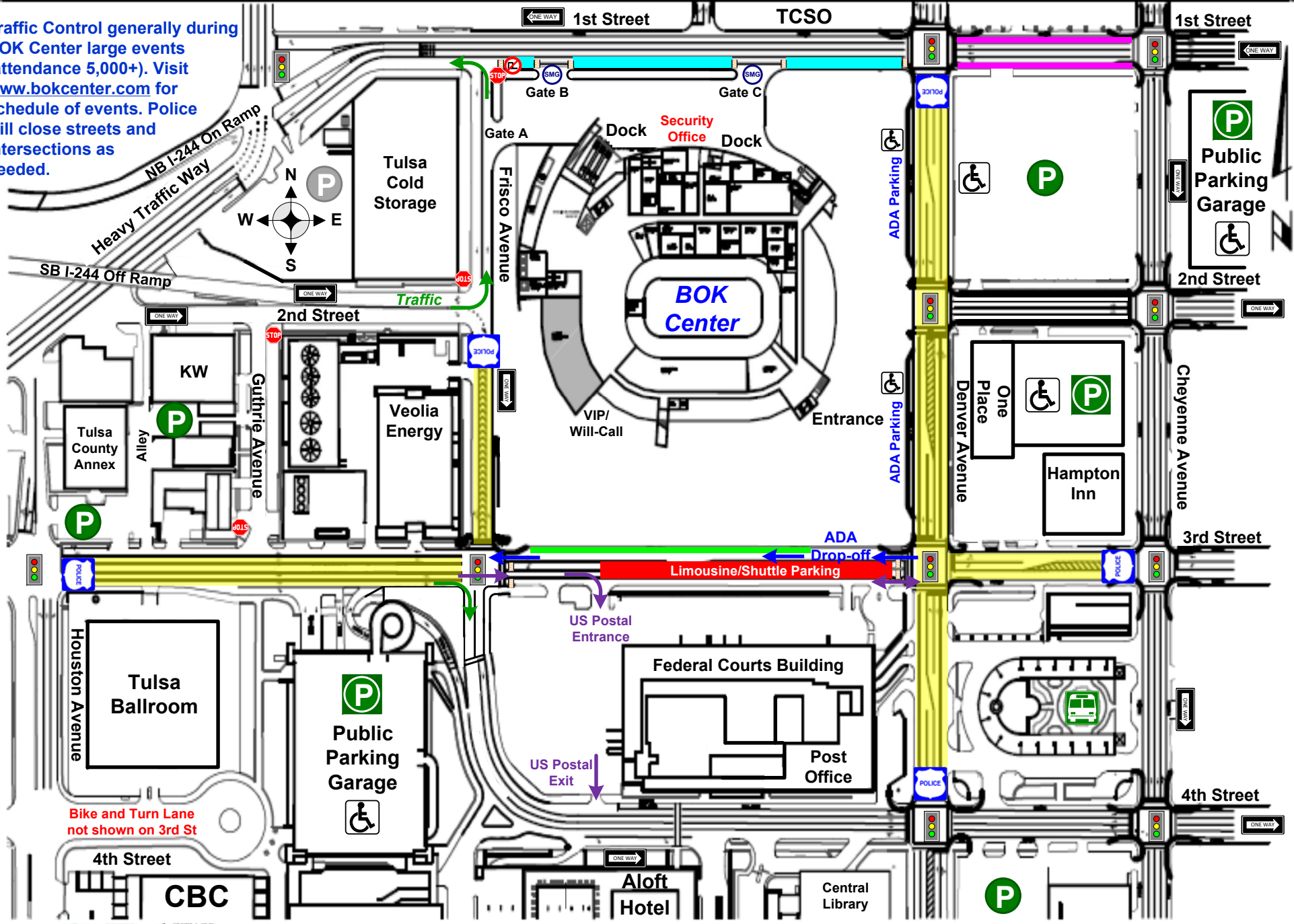


**ASM** BOK Center Security  
 Tulsa Transit Station

 N Curb Bike Lane for ADA  
 Road Closure by ASM

 S Curb Parking/Traffic Lane Closure  
 N/S Curb Lane Closure by TPD

Traffic Control generally during BOK Center large events (attendance 5,000+). Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curbside Parking Lane Closure
- S Curbside Parking/Traffic Lane Closure
- Road Closure with Shuttle Access
- Rideshare Lane Closure by Police