



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Battlecreek Students Block PartyDate(s) of Event: July 27, 2022Location Address: 1519 E 53RD ST NCouncil District(s): 4Event Description: Block party with inflatable and food trucks for 200-500 students.**Event Category:** Street/Block Party**Event Includes:** Public Right of Way, Private Property, Street ClosureAnticipated Attendance: Total: 500Per Day: 500Anticipated Participants: Total: 500Per Day: 500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Battlecreek ChurchWebsite: https://battlecreekchurch.com/downtown/Chief Officer of Host Organization: Abigail FixicoEmail and Phone: afixico@battlecreekchurch.com 918-355-3699Applicant Name: Battlecreek Church - Abigail FixicoEmail and Phone: afixico@battlecreekchurch.com 918-355-3699

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Abigail FixicoMobile: 918-999-2634Billing Contact: Battlecreek ChurchPhone: 918-355-3699Billing Address: 1915 E 3rd ST
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/27/2022 Time: 1 PM
Street Closure for Event Setup: Date: 07/27/2022 Time: 5 PM
Street(s) to be Closed for Event Setup: See TCP Map

Event Start: Date: 07/27/2022 Time: 6:30 PM
Street Closure for Event Start: Date: 07/27/2022 Time: 6:30PM
Street(s) to be Closed for Event Start: Wheeling Ave between 3rd St and 2nd St
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:30 PM-9 PM

Event End: Date: 07/27/2022 Time: 9:00 PM
Street Reopens after Event End: Date: 07/27/2022 Time: 9:30 PM

Event Teardown: Date: 07/27/2022 Time: 9:00 PM
Street Reopens after Event Teardown: Date: 07/27/2022 Time: 9:30PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 2
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 4 Provider and Phone: Jumpin' Jimmini's (918) 445-4679
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Justin Green (918) 607-9372

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date:07/27/2022 Time: 5:00 PM Equipment Pickup: Date: 07/28/2022 Time: 9 PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone:

Sponsor and Other Event Information

Event Sponsor(s): BattleCreek Church

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Food truck and inflatable vendors will leave at 9 PM. Volunteer team will remove all remaining trash.

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/12/2022 Date routed: 07/12/2022 Date for review: 07/20/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised and map created 07/12/2022.



Date: July 27, 2022 **Project:** Battlecreek Students Block Party
Comments:
Road Closure: 5 to 9:30 p.m.
Event Hours: 6:30 to 9 p.m.
Parking Lanes not Shown | Drawing not to Scale
COT assumes no liability for accuracy or validity